

THE MINUTES OF A MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON MARCH 4<sup>th</sup>, 2016 AT THE BIG RIVER COMMUNITY CENTRE IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve John Teer at 9:03 a.m.

PRESENT

Division 1 – Doug Panter  
Division 2 – Ron Miller  
Reeve – John Teer  
Administrator - Donna Tymiak

Division 3 – Vickie Hodgson  
Division 4 – Richard Crashley

ADD AGENDA ITEM – Audited Financial Statements  
99/16

PANTER: That, the Draft 2015 Audited Financial Statements, be added to the agenda.  
Carried.

ADD AGENDA ITEM – Financial Statement Abstracts  
100/16

HODGSON: That, Financial Statement Abstracts, be added to the agenda.  
Carried.

APPROVAL OF AGENDA  
101/16

CRASHLEY: That, the March 4<sup>th</sup>, 2016 agenda be approved.  
Carried.

Councillor Ron Miller entered the Council Chambers 9:08 a.m.

MINUTES  
102/16

PANTER: That, the minutes of the Regular Meeting of Council held on February 8<sup>th</sup>, 2016, be approved as presented.  
Carried.

STATEMENT OF FINANCIAL ACTIVITIES

103/16

HODGSON: That, the Statement of Financial Activities for the month of February be accepted as presented.

Carried.

VOIDED CHEQUE

104/16

CRASHLEY: That, Council acknowledge cheque 8630 to Municipal Leadership Development Program, in the amount of \$141.75 was voided as Councillor Vickie Hodgson is unable to attend.

Carried

LIST OF ACCOUNTS

105/16

MILLER: That, the List of Accounts as listed on the attached schedule, totaling \$ 68,707.47 reflecting cheques 8642 to 8673, be passed for payment.

Carried.

COUNCIL INDEMNITY AND OTHER BILLS

106/16

PANTER: That, the following accounts be approved for payment at this meeting and added to the next list of accounts presented to Council:

Richard Crashley	Council Indemnity	\$ 215.00
Vickie Hodgson	Council Indemnity	\$ 691.00
Ron Miller	Council Indemnity	\$ 280.00
Doug Panter	Council Indemnity	\$ 837.00
John Teer	Council Indemnity	\$ 317.50
Richard Miller	Empty Holding Tank	\$ 73.50

Carried.

2015 AUDITED FINANCIAL STATEMENT

107/16

HODGSON: That, the 2015 draft audited financial statement be accepted as presented.

Carried.

FINANCIAL STATEMENT ABSTRACTS

108/16

CRASHLEY: That, in accordance with Section 185 of *The Municipalities Act*, the Administrator publicize, by mailing with the 2016 tax notices, a synopsis of the 2015 RM audited financial statements and include the following statements: Statement 1, Statement 2 and Statement 3 and further; Council acknowledge any person at any time during regular business hours may inspect or obtain a copy of the complete audited financial statement including the Auditor's Report.

Carried.

BYLAW 1/16 FIRST READING – Official Community Plan  
109/16

MILLER: That, Bylaw 1/16, being a bylaw to adopt a new Official Community Plan, be given first reading.

Carried.

BYLAW 1/16 SECOND READING – Official Community Plan  
110/16

PANTER: That, Bylaw 1/16, being a bylaw to adopt a new Official Community Plan, be given second reading.

Carried.

*Rescinded April 2016  
Res 147/050*

BYLAW 1A/16 FIRST READING – Zoning Bylaw  
111/16

HODGSON: That, Bylaw 1A/16, being a bylaw to adopt a new Zoning Bylaw, be given first reading.

Carried.

BYLAW 1A/16 SECOND READING – Zoning Bylaw  
112/16

CRASHLEY: That, Bylaw 1A/16, being a bylaw to adopt a new Zoning Bylaw, be given second reading.

Carried.

*Rescinded April 2016  
Res 148/116*

ADVERTISE FOR PUBLIC HEARING – Zoning/OCP  
113/16

MILLER: That, the Administrator advertise Council's intention to pass a new Zoning Bylaw and Official Community Plan in the March 11<sup>th</sup> and the March 18<sup>th</sup>, 2016, issues of the Shellbrook Chronicle.

Carried.

SERVICE AGREEMENT – Olson's Ventures Reforestation Inc.  
114/16

PANTER: That, the service agreement for Olson's Ventures Reforestation Inc. for SE-01-57-07-W3 Ext 2 be accepted as presented, and the Reeve and Administrator be authorized to sign the same, subject to the letter of credit, offsite fees and proof of liability insurance being deposited with the Administrator.

Carried.

*[Handwritten signature]*

MAP PRICING

115/16

HODGSON: That the Council of the RM of Big River, No. 555 set the following map prices:  
 RM Map – Scale of 1"/mile - \$25.00  
 RM Map – Scale of 3/4"/mile - \$20.00  
 Subdivision Map - \$30.00  
 Subdivision Booklet - \$35.00  
 RM Map Booklet - \$35.00  
 Shipping, if required, an additional \$5.00/map

Carried.

SKI TIMBER RIDGE CLAIM

116/16

HODGSON: That, upon receipt of the invoice for the deductible on the SARM Liability Insurance, the Ski Timber Ridge Board be invoiced for the same.

Carried.

SKI TIMBER RIDGE BOARD

117/16

CRASHLEY: That, Councillor Doug Panter speak with the Ski Timber Ridge Board regarding their current operating procedures and practices.

Carried.

LANDFILL BUDGET

118/16

MILLER: That, the 2016 Landfill Budget be accepted as presented.

Carried.

BIG RIVER AND DISTRICT FIRE DEPARTMENT COMMITTEE BUDGET

119/16

PANTER: That, the 2016 Big River and District Fire Department Committee Budget be accepted as presented.

Carried.

BYLAW ENFORCEMENT

120/16

HODGSON: That, in accordance with Section 373 of *The Municipalities Act*, S.S., 2005, c. M-36.1, Council appoint EPS Management Services Inc. as Bylaw Enforcement Services provider and the Bylaw Enforcement Officers under their employ as the Bylaw Enforcement Officers of the RM of Big River, No. 555, and that further the Reeve and Administrator be authorized to enter into a 1 year contract with the same, with a provision for flexible weekday and weekend coverage.

Carried.

RECESS FOR LUNCH – 12:10 PM

121/16

CRASHLEY: That, council recess for lunch for one hour.

Carried.

RECONVENE DELIBERATIONS – 1:13 PM

122/16

MILLER: That, council reconvene its deliberations.

Carried.

Councillor Vickie Hodgson entered the Council Chambers 1:15 p.m.

2016 CONFIRMED EDUCATION PROPERTY TAX MILL RATES

123/16

PANTER: That, Council acknowledge the 2016 Confirmed Education Property Tax Mill Rates as follows:

Agricultural Property	2.67 mills
Residential Property	5.03 mills
Commercial/Industrial	8.28 mills
Resource (oil and gas, mines and pipelines)	11.04 mills

Carried.

CEMETERY COMMITTEE DONATION

124/16

CRASHLEY: That, the RM make a donation to the Town of Big River/Big River Cemetery Committee in the amount of \$1,500.00.

Carried.

STARS HELICOPTER AIR AMBULANCE DONATION

125/16

MILLER: That, Council make a contribution of \$1,760.00 to the STARS helicopter air ambulance program, based on \$2.00/capita and submit payment to SARM so one cheque on behalf of all rural municipalities in the province may be made to STARS at the SARM Midterm Convention.

Carried.

BIG RIVER HEALTH IMPROVEMENT COMMITTEE – Request for Donation

126/16

CRASHLEY: That, the RM of Big River, No. 555 contribute, the last \$50,000.00 of the Big River Health Improvement Committee’s fundraising goal of \$238,000.00, for a Digital X-Ray Unit, to be installed in the Big River Health Clinic.

Defeated.

APPLICATION TO WSA – NE-33-55-06-W3

127/16

MILLER: That, with permission of the landowner applications be made to WSA to have an existing channel located in NE-33-55-06-W3 reopened by trenching approximately 100 meters to a depth of about 2 feet.

Carried.

SALE OF CROWN LEASE – SW-29-55-06-W3

128/16

PANTER: That, Council has no objection to SW-29-55-06-W3 recorded as lease number 22037, being sold to the current lease holder.

Carried.

Delegation George Hildebrand joined the Council to discuss operations 2:07 p.m. – 2:28 p.m.

Visitor Giles Buckingham requested to speak when the next topic came up. The chair granted him permission to speak 2:37 p.m. – 3:07 p.m.

PROPOSED SUBDIVISION - NW-25-56-08-W3 – Hidden Bay Subdivision

129/16

HODGSON: That, an inquiry be made to the Ministry of Environment regarding the Hidden Bay Subdivision Plan of Proposed Subdivision, in part of NW-25-56-08-W3, prepared by Peter F. Unger, S.L.S dated December 21<sup>st</sup>, 2015 and revised February 3<sup>rd</sup>, 2016 and inquire what study the developer could provide to the municipality that may satisfy any environmental concern Council has on the portion of land outside the 457-500 meter proximity of the landfill property line.

Carried.

PROPOSED SUBDIVISION - NW-25-56-08-W3 – Hidden Bay Subdivision

130/16

CRASHLEY: That, the Administrator seek legal opinion from the municipality's solicitor regarding the Plan of Proposed Subdivision, in part of NW-25-56-08-W3, prepared by Peter F. Unger, S.L.S dated December 21<sup>st</sup>, 2015 and revised February 3<sup>rd</sup>, 2016.

Carried.

TAX ENFORCEMENT – Lot 5, Block 2, Plan 82B12420

131/16

MILLER: That, the Council of the RM has no objection to refraining from making application to the registrar, in accordance with Section 26.1 of *The Tax Enforcement Act*, for the registration of a transfer of title on Lot 5, Block 2, Plan 82B12420, until December 31, 2016, provided the assessed owner enters into an agreement with the municipality which lays out a payment schedule and he meets, or exceeds, the timelines outlined in the said schedule.

Carried.

Councillor Doug Panter left the Council Chambers 3:30 p.m.

EQUIPMENT STARTUP CHECKLIST

132/16

HODGSON: That, the Administrator seek out and order equipment start-up checklist booklets.  
Carried.

Councillor Doug Panter returned to the Council meeting 3:34 p.m.

TRAFFIC COUNT PROGRAM

133/16

CRASHLEY: That, Council acknowledge the 2015 Traffic Count Program conducted by the Ministry of Highways and Infrastructure on particular segments of roads in the municipality.

Carried.

HUMAN RESOURCES WORKSHOP

134/16

MILLER: That, Administrator Donna Tymiak be authorized to attend the Human Resources Workshop Tuesday April 19<sup>th</sup>, 2016, at the Saskatoon Travelodge Hotel, and the \$90.00 registration fee and associated expenses, be paid.

Carried.

SAMA ANNUAL MEETING

135/16

PANTER: That, Administrator Donna Tymiak be authorized to attend the SAMA half day training session for Administrators Monday April 25<sup>th</sup>, 2016, and that she and Councillors Doug Panter and Vickie Hodgson attend the SAMA Annual Meeting Tuesday April 26<sup>th</sup>, 2016, at the Saskatoon Inn & Conference Centre and the \$60.00 registration fee and associated expenses, be paid.

Carried.

REPORTS

136/16

HODGSON: That, the following reports be acknowledged and filed:  
Administrator's Verbal Report  
Maintenance

Carried.

CORRESPONDENCE

137/16


CRASHLEY: That, the correspondence having been read now be filed and that a list of the correspondence having been read be added to and form part of these minutes.


Carried.

ADJOURNMENT - 4:05 PM  
138/16

MILLER: That, this meeting be adjourned.

Carried.

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Administrator