

THE MINUTES OF A MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON FEBRUARY 8th, 2016 AT THE BIG RIVER COMMUNITY CENTRE IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve John Teer at 9:00 a.m.

PRESENT

Division 1 – Doug Panter
Division 2 – Ron Miller
Reeve – John Teer
Administrator - Donna Tymiak

Division 3 – Vickie Hodgson
Division 4 – Richard Crashley

ADD AGENDA ITEM – Donation
54/16

PANTER: That, correspondence from the Health Recruitment Committee and PA Parkland Health follow up to their January 11th, 2016 meeting in Big River, be added to the agenda.

Carried.

ADD AGENDA ITEM – Donation
55/16

CRASHLEY: That, correspondence from Ted and Wanda Bogner, dated February 7th, 2016, regarding a donation, be added to the agenda.

Carried.

ADD AGENDA ITEM – Sale of Crown Lease
56/16

PANTER: That, an application to purchase Crown Lease Lands, W½-17-57-07-W3 and PT-NW-09-57-07-W3, be added to the agenda.

Carried.

ADD AGENDA ITEM – Additional Information – Hidden Bay Subdivision
57/16

CRASHLEY: That, correspondence from Lorie Buckingham regarding Hidden Bay Subdivision, be added to the agenda.

Carried.

APPROVAL OF AGENDA

58/16

PANTER: That, the February 8th, 2016 agenda be approved.

Carried.

MINUTES

59/16

HODGSON: That, the minutes of the Regular Meeting of Council held on January 11th, 2016 be approved as presented.

Carried.

STATEMENT OF FINANCIAL ACTIVITIES

60/16

CRASHLEY: That, the Statement of Financial Activities for the month of December 2015 be accepted as presented.

Carried.

STATEMENT OF FINANCIAL ACTIVITIES

61/16

MILLER: That, the Statement of Financial Activities for the month of January be accepted as presented.

Carried.

LIST OF ACCOUNTS

62/16

PANTER: That, the List of Accounts as listed on the attached schedule, totaling \$ 291,523.29 reflecting cheques 8598 to 8641, be passed for payment.

Carried.

COUNCIL INDEMNITY AND OTHER BILLS

63/16

HODGSON: That, the following accounts be approved for payment at this meeting and added to the next list of accounts presented to Council:

Richard Crashley	Council Indemnity	\$ 215.00
Vickie Hodgson	Council Indemnity	\$ 1,598.50
Ron Miller	Council Indemnity	\$ 215.00
Doug Panter	Council Indemnity	\$ 968.50
John Teer	Council Indemnity	\$ 462.50

Carried.

DRAFT ZONING BYLAW AND OFFICIAL COMMUNITY PLAN

64/16

CRASHLEY: That, a notice be placed in the Big River Gateway to indicate a draft of the proposed Zoning Bylaw and Official Community Plan will be posted on the Big River Website or a link to Crosby Hanna and Associates for viewing.

Carried.

CLAY FOR PICKEREL POINT CUL-DE-SACS

65/16

MILLER: That, as soon as reasonably possible, Reeve John Teer meet with a representative of the Ministry of Environment and Sask Power to collaborate the utilization of clay by the RM from under the power lines in the ditches along the Pickerel Point Road for the Pickerel Point cul-de-sacs.

Carried.

SURVEY EXISTING ROAD – Thru SW-18-55-06-W3

66/16

PANTER: That, the municipality enter into an agreement for sale of land with the landowner, for \$0.00 dollars, for the purpose of registering a 100' right-of way for an existing road located thru SW-18-55-06-W3 and that Meridian Surveys of North Battleford be requested to survey and register the same.

Carried.

GRAVEL HAUL TENDER

67/16

HODGSON: That, the RM advertise on sasktenders.ca a tender to haul up to 10,000 cubic yards of gravel from the RM gravel stockpile, commencing approximately June 1st, 2016 and being completed by August 15th, 2016 with additional gravel being hauled sporadically during the year, and that tenders be received by the RM Office until 9:00 A.M., CST, Tuesday May 3rd, 2016, and that Council review tenders May 9th, 2016, at the Regular Meeting of Council, and that contractors be informed that a letter of good standing from WCB, a documented safety policy and program to comply with Occupational Health & Safety, proof of \$ 3,000,000.00 liability insurance and a list of equipment for the loading and hauling of gravel must accompany the tender submission, and further, no full length clam dump trailers will be permitted in the haul.

Carried.

MARCH MEETING DATE

68/16

CRASHLEY: That, the March 2016 Regular Council Meeting date be changed from March 14th, 2016 to March 4th, 2016, commencing at 9:00 a.m. in the Board Room of the Big River Community Centre.

Carried.

2016 CALCIUM PROJECT
69/16

MILLER: That, the municipality order 2 loads (approximately 18 tonnes/load) of Calcium Chloride Gold 35% from Tiger Calcium Services Inc. to be applied on municipal roads between mid-June and July 1st, 2016 and that Tiger be advised that the RM shall be notified in advance to ensure the roads are prepared for application.

Carried.

ADVERTISE FOR CONTRACTORS LIST
70/16

PANTER: That, the RM request contractors wishing to do work for the municipality in 2016, to supply the municipal office with their equipment list and rates and that the said list be accompanied by a letter of good standing with WCB and proof of liability insurance of no less than 3 million dollars applicable to their operations and, further, contractors doing work for the municipality are required to be compliant with the *Saskatchewan Employment Act* and the *Occupational Health and Safety Regulations, 1996*.

Carried.

SALE OF CROWN LEASE – SW-09-57-07-W3
71/16

CRASHLEY: That, Council has no objection to SW-09-57-07-W3 recorded as lease number LAM126417, being sold to the current lease holder.

Carried.

SALE OF CROWN LEASES – SE-11-56-06-W3 and SW-11-56-06-W3
72/16

PANTER: That, Council has no objection to the SW-11-56-06-W3 and recorded as lease number 331027, being sold to the current lease holder; however Council wishes to have the SE-11-56-06-W3 affiliated with the same lease reserved from sale, at this time, as there is an unregistered road that crosses the quarter and there is gravel on the quarter that the RM has an interest in.

Carried.

RECESS FOR LUNCH – 12:02 PM
73/16

HODGSON: That, council recess for lunch for one hour.

Carried.

RECONVENE DELIBERATIONS – 1:00 PM
74/16

CRASHLEY: That, council reconvene its deliberations.

Carried.

SALE OF CROWN LEASES – Section 24-55-08-W3, E½-25-55-08-W3 and NW-30-55-07-W3
75/16

MILLER: That, Council has no objection to Section 24-55-08-W3, E½-25-55-08-W3 and NW-30-55-07-W3, recorded as lease number 139208, being sold to the current lease holder.

Carried.

Councillor Ron Miller declared a pecuniary interest before the next agenda item was discussed, declaring he is the applicant 1:03 p.m.

SALE OF CROWN LEASES – W½-17-57-07-W3 and NW-09-57-07-W3
76/16

PANTER: That, Council has no objection to W½-17-57-07-W3, recorded as lease number LAM120147 and PT-NW-09-57-07-W3, recorded as lease number LAM126326, being sold to the current lease holder.

Carried.

Councillor Ron Miller returned to the Council Chambers 1:05 p.m.

EMO BUDGET
77/16

HODGSON: That, the 2016 Big River & District Emergency Measures Organization (EMO) Budget be accepted as presented.

Carried.

ORGANIZED HAMLET OF PHILLIPS GROVE BUDGET
78/16

CRASHLEY: That, the Organized Hamlet of Phillips Grove 2016 Budget be accepted as presented.

Carried.

ORGANIZED HAMLET OF NESSLIN BUDGET
79/16

MILLER: That, the Organized Hamlet of Nesslin 2016 Budget be accepted as presented.

Carried.

Delegation George Hildebrand joined the Council to discuss road and equipment maintenance 2:00 p.m. – 2:22 p.m.

PROPOSED SUBDIVISION - NW-25-56-08-W3 – Hidden Bay Subdivision
80/16

PANTER: That, Council offer the following comments to Lorie Buckingham regarding her correspondence dated January 4th and February 8th, 2016 and a Plan of Proposed Subdivision prepared by Peter F. Unger, S.L.S dated December 21st, 2015 and revised February 3rd, 2016:

1. Council cannot comment without additional information as to the suitability of the land for residential development, as it lies directly kitty-corner from the Town and RM of Big River old landfill site or predict if environmental issues may migrate from other adjacent lands from historical events, as such an environmental assessment report prepared by a professional engineer may be necessary to make that determination;
2. The layout and lot sizes of the proposed subdivision are more suited to RR – Resort Residential and CR -Country Residential Districts rather than having a few AG – Agriculture Resource parcels abutting a Resort Residential District;
3. Council may consider using the holding symbol “H” in conjunction with any of the zoning districts to accommodate a phased approach to the subdivision;
4. A service agreement is required to be entered into by the municipality and the offsite fees are payable to the municipality upon signing of the service agreement and prior to final reading of the bylaw to accommodate the zoning amendment. If a phased approach is taken a service agreement shall be required for each phase of the subdivision when the “H” symbol is removed and the offsite fees at that time will apply;
5. Legal access to NE-26-56-08-W3 is along the easterly boundary of the said quarter;
6. The lands dedicated Municipal Reserve in the Plan of Proposed Subdivision will not satisfy the dedicated lands requirement but can be combined with Cash in Lieu of Municipal Reserve for the balance of the dedication.

Carried.

PLAN OF PROPOSED SUBDIVISION – NW-25-56-08-W3
81/16

HODGSON: That, Council offer the following comments to Community Planning regarding a Plan of Proposed Subdivision prepared by Peter F. Unger, S.L.S dated December 21st, 2015 and revised February 3rd, 2016, a version provided to the municipality directly by the developer:

1. The area within the proposed subdivision is being proposed for residential lots;
2. The land use in the area that may affect the outcome of the said proposal is the old landfill site which is located west of Hwy 55 in the SE-36-56-08-W3, directly kitty-corner to the proposed subdivision, which the Town and RM of Big River, No. 555 still own however operate as a transfer station. The municipalities have taken the required measures to decommission the landfill and continue to contract AECOM to do piezometer readings as required in their Approval to Operate a Transfer Station #00061828-00-00 and provide an annual Landfill Assessment Summary Report which is submitted to the Ministry of Environment annually.
3. The facility that could be affected by the proposed development is the transfer station (the old landfill site) located in SE-36-56-08-W3, directly kitty-corner to the proposed residential subdivision;
4. The plan of proposed subdivision does not meet Zoning Bylaw 6/99 and would require rezoning to a combination of RR – Resort Residential and CR – Country Residential Districts;
5. A service agreement will be required for the construction of the public road to meet municipal standards that will include, among other things, a requirement for the developer to deposit a letter of credit with the municipality in the amount of \$104,000.00/km of roadway, offsite fees in the amount of \$2,000.00 per lot and proof of liability insurance in the amount of \$3,000,000;
6. The developer will be required to provide a drainage plan and road design and profiles from a professional engineer;
7. Cash in lieu of municipal reserve, at market value, will be required for the balance of dedicated land;
8. The RM has no information regarding water supply in the area;
9. Section 14 of *The Public Health Act, 1994* outlines the responsibilities of municipalities as it pertains to a system for sewage disposal which the Town of Big River and the RM of Big River, No. 555 have addressed collectively by virtue of an agreement dated November 10th, 2008 which also provides that the agreement will be readdressed if capacity becomes an issue;
10. The RM of Big River has a transfer station to accommodate garbage disposal;
11. The RM will wait to see an environmental assessment report, drainage plan along with the road design and profiles from a professional engineer prior to amendments to the Zoning Bylaw or service agreement being drafted.

Carried.

BIG RIVER HEALTH IMPROVEMENT COMMITTEE – Request for Donation
82/16

CRASHLEY: That, a request by the Big River Health Improvement Committee for a donation for a Digital X-Ray Unit, be tabled to the March 4th, 2016 Council Meeting.

Carried.

Reeve John Teer left the Council meeting 2:55 p.m.

Deputy Reeve Doug Panter chaired the meeting in the Reeve's absence 2:55 p.m.

CONCEPT PLAN – Lot 22, Block 3, Plan 102056037 Phillips Grove
83/16

MILLER: That, Council approve in concept, an Application to Subdivide, dated February 2, 2016, whereby Lot 22, Block 3, Plan 102056037, Phillips Grove, be subdivided into two parcels, provided the plan of survey meets the RM Zoning Regulations and that such an application shall be subject to a service agreement.

Carried.

EXCLUSION OF LANDS IN ARREARS
84/16

HODGSON: That, in accordance with Section 3(3) of *The Tax Enforcement Act*, the Administrator exclude any lands, with respect to the list of lands in arrears, of which taxes in arrears do not exceed one half of the 2015 tax levy.

Carried.

LIST OF LANDS IN ARREARS
85/16

CRASHLEY: That, in accordance with Section 3 of the *Tax Enforcement Act*, it be acknowledged the Administrator has presented to council a list of lands in arrears called "Schedule A", and that "Schedule A" be annexed to and form part of these minutes, and unless sooner paid will be advertised in the Shellbrook Chronicle.

Carried.

APPOINTMENTS – Rec and Culture Board
86/16

CRASHLEY: That, Wanda Bogner and Jeremy Morin be appointed to the Big River and District Recreation and Cultural Board for a period of 2 years commencing January 1, 2016 and ending December 31, 2017.

Carried.

RECESS FOR LIFESTYLE BREAK 3:20 P.M.
87/16

MILLER: That, Council recess for a lifestyle break.

Carried.

Deputy Reeve Doug Panter left the meeting 3:20 p.m.

John Teer returned to the Meeting 3:40 p.m. and resumed chairing the meeting.

SASK RIVERS PUBLIC SCHOOL – Recreation Director

88/16

HODGSON: That, in response to Sask Rivers Public School Division letter of January 8th, 2016, that Council invite spokespersons from the interagency group or others to keep open dialogue with our Recreation and Culture Staff, as the facilities provided by the municipalities are here to be rented out and utilized.

Carried.

RCMP ANNUAL PERFORMANCE PLAN

89/16

CRASHLEY: That, the acknowledgement of consultation as provided by Sergeant Lyle Korczak, Big River RCMP Detachment, January 13th, 2016 be signed and the following priority issues of Council be relayed to the RCMP so they may be addressed in the RCMP 2016-2017 performance plan:

1. There needs to be a presence of the RCMP in the RM with available members;
2. More timely responses to calls and complaints;
3. Crime Reduction;
2. Substance Abuse;
3. Traffic Safety (motor vehicle, road);
4. Presence at the Big River Community Centre during functions;
5. Speed on Highway 55 through Town of Big River.

Carried.

RETURNING OFFICER AND ELECTION OFFICIALS REMUNERATION

90/16

MILLER: That, Donna Tymiak be appointed as Returning Officer for the 2016 election and remuneration for the 2016 election officials be set as follows:

Returning Officer	\$185.00/day
Deputy Returning Officer	\$140.00/day
Poll Clerk	\$100.00/day

Carried.

POLLING STATION

91/16

HODGSON: That, the polling station for the 2016 elections be the Big River Community Centre located at 606 First Street North in Big River Saskatchewan.

Carried.

ADVANCE POLL

92/16

CRASHLEY: That, the Returning Officer establish an advance poll for the 2016 fall municipal elections:

- Date: Saturday October 22nd, 2016
- Time: Between the hours of 12:00 noon and 2:00 p.m.
- Location: Municipal Office located at 606 First Street North, Big River, SK
Carried.

SPRING WEIGHT RESTRICTIONS

93/16

MILLER: That, Council adopt the following Spring Weight Restriction Policies:

- 1) That each Councillor may issue a verbal overweight permit which will be only valid to 11:00 am on the day of issuance.
- 2) That permits will only be issued when the temperature is minus 5 degrees Celsius or lower.
- 3) That the RM Office is called each morning by the Councillor advising of permits issued.
Carried.

RMAA CONVENTION

94/16

HODGSON: That, the Administrator be authorized to attend the RMAA Annual Convention to be held May 16th to 19th in Regina and that associated expenses be paid.

Carried.

ADMINISTRATOR HOLIDAYS

95/16

CRASHLEY: That, Council has no objection to the Administrator taking holidays from June 20th and 24th, 2016.

Carried.

REPORTS

96/16

MILLER: That, the following reports be acknowledged and filed:

- Administrator's Verbal Report
- Maintenance
- Parkland Association of RM's Statistical Survey and Minutes
- Committee Reports and Financial Statements
- SMHI – 2015 Losses

Carried.

CORRESPONDENCE

97/16

HODGSON: That, the correspondence having been read now be filed and that a list of the correspondence having been read be added to and form part of these minutes.

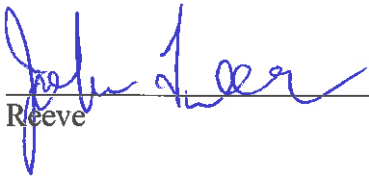
Carried.

ADJOURNMENT – 5:08 PM

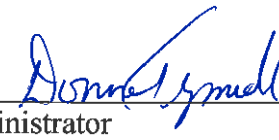
98/16

HODGSON: That, this meeting be adjourned.

Carried.



Reeve



Administrator