

THE MINUTES OF A REGUALR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON JANUARY 11th, 2016 AT THE BIG RIVER COMMUNITY CENTRE IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve John Teer at 9:00 a.m.

PRESENT

Division 1 – Doug Panter
Division 2 – Ron Miller
Reeve – John Teer
Administrator - Donna Tymiak

Division 3 – Vickie Hodgson
Division 4 – Richard Crashley

ADD AGENDA ITEM – Proposed Subdivision NW-25-56-08-W3
1/16

CRASHLEY: That, Proposed Subdivision, NW-25-56-08-W3, be added to the agenda. Lost.

ADD AGENDA ITEM – Sask Rivers Public School – Recreation Director
2/16

PANTER: That, Saskatchewan Rivers Public School Division, recommendation for a recreation director in Big River, be added to the agenda. Lost.

APPROVAL OF AGENDA
3/16

PANTER: That, the January 11, 2016 agenda be approved as presented. Carried.

TRESSPASS LAWS – RES 441/15
4/16

CRASHLEY: That, resolution 441/15, be taken by Council to the Parkland Association of Rural Municipalities (PARM) annual meeting January 27th, 2016, for consideration by the delegates and further if passed by the delegates, be submitted by PARM to be included in the resolutions for the 2016 SARM Annual Convention. Carried.

MINUTES

5/16

MILLER: That, the minutes of the Regular Meeting of Council held on December 14th, 2015 be approved as presented.

Carried.

MINUTES – SPECIAL MEETING

6/16

PANTER: That, the minutes of the Special Meeting of Council held on December 30th, 2015 be approved as presented.

Carried.

STATEMENT OF FINANCIAL ACTIVITIES

7/16

HODGSON: That, the Statement of Financial Activities for the month of December be accepted as presented.

Carried.

LIST OF ACCOUNTS

8/16

CRASHLEY: That, the List of Accounts as listed on the attached schedule, totaling \$ 88,801.75 reflecting cheques 8568 to 8597, be passed for payment.

Carried.

COUNCIL INDEMNITY AND OTHER BILLS

9/16

MILLER: That, the following accounts be approved for payment at this meeting and added to the next list of accounts presented to Council:

Richard Crashley	Council Indemnity	\$ 215.00
Vickie Hodgson	Council Indemnity	\$ 207.00
Ron Miller	Council Indemnity	\$ 215.00
Doug Panter	Council Indemnity	\$ 225.50
John Teer	Council Indemnity	\$ 210.00
Atana Management Inc.	Sept-Dec work on Asset Management Plan	\$ 1,776.50

Carried.

Handwritten initials in blue ink, possibly "ST" or "STP", located in the bottom right corner of the page.

ZAK'S HOLD BACK

10/16

PANTER: That, Council authorize the issuance of the "hold back" cheque to Zak's Home Building Centre in the amount of \$39,461.11 and request the payment be released after January 25th, 2016, once deficiencies identified by the Electrical Inspector have been remedied and the final painting is complete and subcontractors have been paid for the final work.

Carried.

TITLES, BONDS AND SECURITIES

11/16

HODGSON: That, it be acknowledged the Administrator has placed the titles, Insurance Policies, Bonds, Securities, Term Deposit Certificates and other legal documents of the Municipality before council for their inspection.

Carried.

RESCIND MOTION

12/16

CRASHLEY: That, motion 421/15 be rescinded.

Carried.

2016 BOARD OF REVISION AND SECRETARY APPOINTMENT

13/16

MILLER: That, the RM of Big River, No. 555 appoint Gord Krismer & Associates Ltd. for the services of a Board of Revision with the following board appointments: Clinton Krismer (Chair), Gordon Krismer (Vice-Chair), Jeff Hutton, Loretta Sernowski, Reg Skinner, Don Van Beseleare, Brian Lynch; and further, as Secretarial Services will be required, Christina Krismer be appointed as the Secretary of the Board of Revision and the fee schedule for services in 2016, dated December 21st, 2015 as provided by Gord Krismer and Associates, be accepted as presented.

Carried.

SOLICITOR

14/16

PANTER: That, Zatlyn Law Office and SARM Legal Services, Mike Morris, Andrew Svenson and Ray Petrich, a contracted legal resource by SARM, be appointed as the solicitors for the RM of Big River No. 555 for the year 2016.

Carried.

ENGINEER

15/16

HODGSON: That, AECOM Engineering Ltd. be appointed as the engineering firm for the RM of Big River No. 555 for the year 2016.

Carried.

AUDITOR

16/16

CRASHLEY: That, PricewaterhouseCoopers LLP be appointed as the auditors for the RM of Big River No. 555 for the year 2016.

Carried.

POUND ADMINISTRATOR

17/16

MILLER: That, the Administrator be appointed as pound administrator in order to deal with stray animal issues.

Carried.

WEED INSPECTOR

18/16

PANTER: That, Gerald Fillmore be appointed as weed inspector for 2016 and that, if his services are required, he be compensated at a rate of \$20.00 per hour and mileage paid at the same rate as Council Mileage.

Carried.

PEST CONTROL OFFICER

19/16

CRASHLEY: That, Gerald Fillmore of Prince Albert be appointed as Pest Control Officer for the year 2016.

Carried.

WCB COUNCIL ASSESSABLE EARNINGS

20/16

MILLER: That, the 2016 assessable earnings for members of Council under the Worker's Compensation Board Act be set at \$50,994.00, per elected official, as set by the Worker's Compensation Board.

Carried.

SARM MEMBERSHIP

21/16

PANTER: That, SARM Membership be renewed, and the invoice in the amount of \$2,759.79 paid.

Carried.

FIDELITY BOND

22/16

HODGSON: That, the 2016 Fidelity Bond Self Insurance Plan be renewed and the premium of \$275.00 paid.

Carried.

SARM EXCESS LIABILITY INSURANCE

23/16

HODGSON: That, the RM of Big River carry the Excess Liability Insurance offered through SARM with coverage in the amount of two million dollars.

Carried.

HEALTH & DENTAL RENEWAL

24/16

MILLER: That, the Extended Health and Dental Benefits Coverage for RM Employees offered through SARM be renewed with level 2 health and level 5 dental coverage, with employees refunding the RM for the additional premium associated with the dental coverage going from level 2 to level 5; and further, any Councillor who wants to be enrolled in the health and dental benefits plan, may do so at the same level of coverage the employees have and the Councillor(s) shall be responsible for the premiums associated with the same.

Carried.

AUTHORIZATION TO BORROW

25/16

PANTER: That, the Reeve and Administrator be authorized to borrow an amount, to meet the expenditures for the municipality for municipal purposes, not to exceed \$500,000.00, by way of an operating line of credit, with the Big River Branch of CIBC, to be repaid at the terms negotiated with that institution.

Carried.

SASK LOTTERIES ALLOCATION

26/16

HODGSON: That, the R.M. of Big River, No 555 allocate the Saskatchewan Lotteries Trust Fund Community Grant program for 2015 as follows: R.M. of Big River \$250.00, Organized Hamlet of Phillips Grove \$250.00, Organized Hamlet of Nesslin Lake \$250.00, Town of Big River \$5,410.20.

Carried.

Delegation from PA Parkland Health, Cecile Hunt, CEO and Shirley Schwab, Board Member joined the Council Meeting to discuss health care and the Big River Health Centre 10:35 a.m. – 11:53 a.m.

Delegation as support staff for PA Parkland Health, Stephen Olde, Chief Management Property, Brett Enns, V.P. Primary Care, Yun Lai, Regional Director of Diagnostic Services joined the Council meeting to answer questions regarding equipment at the Big River Health Centre 11:00 a.m. – 11:53 a.m.

EXTEND DELGATIONS TIMELINE

27/16

PANTER: That, the PA Parkland Health, Cecile Hunt and supporting staff delegation be given as much time as necessary at this meeting.

Carried.

RECESS FOR LUNCH – 12:00 PM

28/16

HODGSON: That, council recess for lunch for one hour.

Carried.

RECONVENE DELIBERATIONS – 1:03 PM

29/16

CRASHLEY: That, council reconvene its deliberations.

Carried.

ADDITIONAL OTHER BILLS

30/16

PANTER: That, the following accounts be approved for payment at this meeting and added to the next list of accounts presented to Council:

Sask Tel	Office Phone	\$ 210.17
Sask Tel	Shop Phone and new shop line	\$ 287.75
Cervus Equipment	2 headlights	\$ 262.06

Carried.

PICKEREL POINT GARBAGE BINS

31/16

MILLER: That, a letter be sent to the Pickerel Point Community Association with the response from the Ministry of Environment indicating the relocation of household garbage bins from the Pickerel Point Subdivision being moved to the old airstrip location south of the subdivision is not an option and that the bins and their contents have to be managed to reduce the risk of bear problems.

Carried.

SASK. AG & FOOD LEASES

32/16

PANTER: That, unless sooner paid, the Administrator complete the LA 302 Form (Cancellation Request) supplied by Sask Ag and Food on those provincial lands that have taxes owing for more than one year after December 31, 2015, and have the same signed by the administrator and Reeve as required by Sask Ag and Food, and submitted to the same before January 31, 2016.

Carried.

SALE OF CROWN LEASES – E½-23-55-08-W3, S½-26-55-8-W3, NE-27-55-08-W3, NW-25-55-08-W3
33/16

HODGSON: That, Council has no objection to E½-23-55-08-W3, S½-26-55-8-W3 and NE-27-55-08-W3, recorded as lease number 126213 and the NW-25-55-08-W3 recorded as lease number 337360, being sold to the current lease holders.

Carried.

SALE OF CROWN LEASE – SE-11-56-08-W3
34/16

CRASHLEY: That, Council has no objection to the SE-11-56-08-W3, recorded as lease number LKR49718, being sold to the current lease holder.

Carried.

Delegation George Hildebrand joined the Council to discuss road and equipment maintenance 2:00 p.m. – 2:22 p.m.

CONCEPT PLAN – SUBDIVISION – SW-20-56-06-W3
35/16

MILLER: That, Council may consider a plan of proposed subdivision subdividing approximately 60 acres from the most northerly portion of SW-20-56-06-W3 provided:

1. The existing landowner gets building and development permits for the existing buildings that require permits;
2. Access points of no less than 30 meters of a developed all weather road that is in a condition considered a suitable standard and approved by Council shall abut both parcels; and
3. A plan of proposed subdivision prepared by a Saskatchewan Land Surveyor is submitted to Community Planning that supports Council's access requirement.

Carried.

TEMPORARILY CLOSE ROAD
36/16

PANTER: That, Council temporarily close the road located south of ISC Parcel Number 164027707 located in the LSD1-SE-03-57-07-W3, at the request of Dimitar Nozhdelov, Mitkos Landscaping & Bobcat Service Ltd. to accommodate the demolition of the wharf at Delaronde Lake between January 21st, 2016 and January 30th, 2016 and that he be required to clearly mark the said road with signage indicating its closure.

Carried.

TAX ENFORCEMENT – Lot 7, Block 3, Plan 84B11865
37/16

HODGSON: That, Council grant a second request for extension, by MNP Ltd., whereby the municipality refrain from requesting consent from the Provincial Mediation Board for permission to make final application for title on Lot 7, Block 3, Plan 84B11865, until June 30th, 2016.

Carried.

BYLAW ENFORCMENT

38/16

CRASHLEY: That, a quote be requested of EPS Management Corporation Inc. to provide bylaw enforcement services in 2016, 2 days per week from May 1st to October 31st.

Carried.

BIG RIVER HEALTH IMPROVEMENT COMMITTEE – Request for Donation

39/16

MILLER: That, a request by the Big River Health Improvement Committee for a donation for a Digital X-Ray Unit, be tabled to the February 8th, 2016 Council Meeting.

Carried.

TREES ON ENVIRONMENTAL RESERVE

40/16

PANTER: That, Council offer the following comments to Water Security Agency regarding an application to remove hazard trees in Environmental Reserve (ER) located adjacent to Lot 3, Block 1, Plan 102029587; it appears the seawall has been breached causing stress on the trees and Council suggest a conservation officer visit the site to determine if the seawall has been breached and determine if the trees are actually dead and causing a safety hazard.

Carried.

CLEAR TREES

41/16

HODGSON: That, Kenny Benson be hired to clear approximately 1.4 miles of right-of-way, East of NE-16 and 21-55-06-W3 with a D-85 Kamatsu at a rate of \$175.00/hour, when he is in the area.

Carried.

ROAD UPGRADE

42/16

CRASHLEY: That, conditional to the RM receiving a building and development permit for SW-14-56-08-W3, the Council agrees to bring the road South of SE-14-56-08-W3, ½ mile of road, to an equivalent standard of other municipal all weather graveled roads in the RM.

Carried.

DRAFT ZONING AND OCP REVIEW

43/16

MILLER: That, upon receipt of the final draft Zoning Bylaw and Official Community Plan, Council collectively review and have a link put on the Big River Website so the general public can view it before first reading is done.

Carried.

TAX ENFORCMENT – Final Notice

44/16

PANTER: That, having received consent from the Provincial Mediation Board, Zatlyn Law Office be requested to serve final notice on landowners of Lot 5, Block 2, Plan 82B12420.

Carried.

PARKLAND ASSOCIATION OF RM'S

45/16

HODGSON: That, Reeve John Teer and Councillors Doug Panter, Richard Crashley and Vickie Hodgson be authorized to attend the Parkland Association of RM'S on January 27th, 2016 at 1:00 p.m. to be held at the Spiritwood Legion Hall and that expenses be paid.

Carried.

EMO EXECUTIVE MEETING

46/16

CRASHLEY: That, the Big River EMO Executive Meeting be held Monday February 8th 2016 at 8:00 a.m. in the Board Room of the Big River Community Centre.

Carried.

SARM CONVENTION

47/16

MILLER: That, the Administrator, Reeve John Teer and Councillors Doug Panter, Vickie Hodgson and Richard Crashley be authorized to attend the SARM Annual Convention to be held in Regina March 7th to 10th, 2016 and that Reeve John Teer and Councillor Doug Panter attend as voting delegates, Councillor Doug Panter represent the RM at the SMHI meeting and that associated expenses be paid.

Carried.

MLDP

48/16

PANTER: That, the following registrations be made for modules of the Municipal Leadership Development Program being held in conjunction with the SARM Convention March 7th, 2016 in Regina and that associated expenses paid:

Human Resources in the Municipal Workplace – Vickie Hodgson
and further, the Administrator register other Council Members wishing to take in a module.

Carried.

NCTPC WORKSHOP

49/16

HODGSON: That, Doug Panter, Vickie Hodgson and George Hildebrand be authorized to attend the North Central Transportation Planning Committee Workshop, Thursday February 25th, 2016, commencing at 10:00 a.m., at the Birch Hills Civic Centre, and that associated expenses be paid.

Carried.

AECOM LANDFILL ASSESSMENT SUMMARY REPORT

50/16

CRASHLEY: That, the December 2015 Landfill Assessment Summary Report, prepared by AECOM in accordance with Section 5 of the Approval to Operate a Transfer Station, be accepted as presented.

Carried.

REPORTS

51/16

MILLER: That, the following reports be acknowledged and filed:

Maintenance

Committee Reports and Financial Statements

Carried.

CORRESPONDENCE

52/16

PANTER: That, the correspondence having been read now be filed and that a list of the correspondence having been read be added to and form part of these minutes.

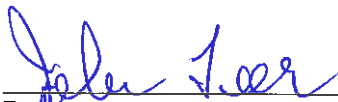
Carried.

ADJOURNMENT – 5:10 PM

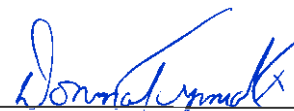
53/16

HODGSON: That this meeting be adjourned.

Carried.



Reeve



Administrator