

THE MINUTES OF A MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON OCTOBER 13th, 2015 AT THE BIG RIVER COMMUNITY CENTRE IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve John Teer at 9:00 a.m.

PRESENT

Division 1 – Doug Panter
Division 2 – Ron Miller
Reeve – John Teer
Administrator - Donna Tymiak

Division 3 – Vickie Hodgson - Absent
Division 4 – Richard Crashley

ABSENT

Division 3 – Vickie Hodgson - Absent

MINUTES

318/15

PANTER: That, the minutes of the Regular Meeting of Council held on September 14th, 2015 be approved as presented.

Carried.

STATEMENT OF FINANCIAL ACTIVITIES

319/15

CRASHLEY: That, the Statement of Financial Activities for the month of September 2015 be accepted as presented.

Carried.

LIST OF ACCOUNTS

320/15

MILLER: That, the List of Accounts as listed on the attached schedule, totaling \$ 293,061.86, reflecting cheques 8417 to 8460, be passed for payment.

Carried.

COUNCIL INDEMNITY AND OTHER BILLS

321/15

PANTER: That, the following accounts be approved for payment at this meeting and added to the next list of accounts presented to Council:

Richard Crashley	Council Indemnity	\$ 430.00
Ron Miller	Council Indemnity	\$ 430.00
Doug Panter	Council Indemnity/fuel reimbursement	\$ 839.00
John Teer	Council Indemnity	\$ 505.00
SARM	Office Supplies	\$ 76.98
Panter Agencies	Property Insurance	\$ 3,682.00
		Carried.

Reeve John Teer declared a pecuniary interest and left the Council Chambers when the next topic came up 9:17 a.m.

Deputy Reeve Doug Panter chaired the meeting in the Reeve's absence.

INVOICES – LEN'S TRUCKING LTD

322/15

CRASHLEY: That, the following invoices from Len's Trucking Ltd. be paid:

Oct 5/2015	Load and Haul Gravel and Clay for repairs	\$1,834.87
Sept 28/2015	Load and Haul Gravel for Clay Cap	\$1,343.37
		Carried.

Reeve John Teer returned to the Council Meeting and resumed chairing the meeting 9:18 a.m.

Councillor Doug Panter declared a pecuniary interest and left the Council Chambers when the next topic came up 9:18 a.m.

BEAVER DAM REMOVAL

323/15

MILLER: That, an invoice submitted by Clint Panter, in the amount of \$682.50, for beaver dam removal, be paid.

Carried.

Councillor Doug Panter returned to the Council Meeting 9:20 a.m.

OUDSHOORN

324/15

PANTER: That, the municipal right-of-way south of Hwy 942, in NW-21-55-07-W3 was inspected by Reeve John Teer, October 8th, 2015, at which time he considered the restoration of the right-of-way to be satisfactory; however, an additional inspection shall be required in the spring of 2016, once the ground has had time to settle.

Carried.

GIUDICELLI ACCESS ROAD

325/15

CRASHLEY: That, as a result of a site visit by a Committee of Council October 2nd, 2015, Council will not require an engineered drainage plan for the 125 meter access road and turn-around on Third Avenue, and that, the administrator prepare a service agreement for the access road subdivision application which shall include among other things, a requirement for a letter of credit, a two year warranty period and proof of 3 million dollars liability insurance coverage.

Carried.

PICKEREL POINT CUL-DE-SACS

326/15

MILLER: That, Dean Christiansen be hired to remove trees from the cul-de-sacs in the Pickerel Point Subdivision fall/winter of 2015-2016 at the following rates: \$150.00/hour skidder, \$185.00/hour feller-buncher and that the RM make arrangements to haul the feller-buncher to and from the site.

Carried.

PICKEREL POINT WALKWAY

327/15

PANTER; That, being of the understanding a portion of R1, Plan 82B12420, the Municipal Reserve between Lots 22 and 23 Block 1, Plan 82B12420 has been surveyed by Conrad Swenson, S.L.S, and that, a request has been made by the Pickerel Point Community Association whereby they cut trees and underbrush from between the said lots, no wider than 3 feet, for the purpose of a walking path that will join with an existing path on R1 to Delaronde Lake with stakes being placed at the entrance to limit traffic to foot traffic only, Council has no objection to the Pickerel Point Community Association clearing trees from Municipal Reserve located between Lots 22 and 23 in accordance with the details provided by Janis Baptist, on behalf of the Pickerel Point Community Association October 6th, 2015.

Carried.

DISCRETIONARY USE DEVELOPMENT PERMIT – MR2 ISLAND VIEW SHORES – Boat Launch
328/15

CRASHLEY: That, notice being provided in accordance with Section 55 of *The Planning and Development Act, 2007, S.S., 2007, c. P-13.2*, regarding the discretionary use development permit application submitted by Island View Shores Development Ltd. for a proposed boat launch and washroom facilities with a holding tank, to be installed, by the applicant, at no cost to the municipality on Public Reserve described as MR2, Plan 102061886 and Council having taken into consideration written submissions deposited with the municipal office along with the purpose of public reserve outlined in Section 192 of *The Planning and Development Act, 2007, S.S., 2007, c. P-13.2* and *The Dedicated Lands Regulations*, that the said application be approved with limitations and conditions:

1. Municipal reserve can only be used for public purposes, at no charge; access cannot be restricted and/or reserved for only some members of the public;
2. The applicant shall be required to enter into an agreement with the municipality to lease MR2, Plan 102061886 in accordance with *The Dedicated Lands Regulations*, which includes but is not limited to, the applicant carrying public liability insurance and maintaining the premises as well as any facilities thereon in a neat and sanitary condition;
3. Permits required by regulating authorities shall be in place prior to any work commencing.

Carried.

LETTER OF CONCERN

329/15

MILLER: That, a letter be sent to Brenda Bradley to indicate the Council has approved the discretionary use development permit for the development of a public boat launch and washroom facilities with a holding tank, on MR2, Plan 102061886 and inform her the plan regarding the development of the said land can be viewed in the office and, if a problem of odor arises, the office be contacted so it can be addressed by the leaseholder.

Carried.

MR2 Plan 102061886 Island View Shores Lease

330/15

PANTER: That, the lease agreement, as presented, be entered into between the Municipality and Island View Shores Development Ltd., for MR2 Plan 102061886 Island View Shores, to develop the said land in accordance with the proposed concept plan dated April 2015, prepared by Roger Green, Landscape Architect, whereby the said MR2 be developed to accommodate a public boat launch on the shore of Delaronde Lake and day use parking for the users of MR2, Plan 102061886, to provide free public access to navigable water by vehicles transporting watercraft to and from a boat launch and, in time, install an outdoor toilet with a holding tank.

Carried.

DALEY SUBDIVISION PT-NW-02-57-08-W3

331/15

CRASHLEY: That, Council offer the following comments to Community Planning in regards to a plan of proposed subdivision showing a part of PT-NW-02-57-08-W3 whereby Daniel and Carmen Daley subdivide a parcel 16.53 acres from the said land, in accordance with a Plan of Proposed Subdivision, prepared by Regan Rayner, S.L.S, Meridian Surveys, dated May 21st, 2015 for the purpose of a residential site:

1. The subdivision would be the second subdivision off the quarter and would comply with sections 4.3 and 6.3.2 of Zoning Bylaw 6/99; and
2. A service agreement would be required which will include offsite fees which are currently at \$2,000.00/lot.
3. Cash in lieu of Municipal Reserve would be required and calculated in accordance with Sections 186 and 187 of *The Planning and Development Act, 2007* at \$1,020.00/acre (1.65 acres x \$1,020.00 = \$1,680.00.

Carried.

SERVICE AGREEMENT – PT-NW-02-57-08-W3

332/15

MILLER: That, the Service Agreement for Daniel and Carmen Daley for PT-NW-02-57-08-W3, be approved as presented and that the Reeve and Administrator be authorized to sign the same.

Carried.

LRT

JONES SUBDIVISION – BLOCK C PLAN 93B13657

333/15

PANTER: That, Council offer the following comments to Community Planning and the developer in regards to a plan of proposed subdivision showing subdivision of Part of Parcel C, Plan 93B13657 in NE-26-56-07-W3, whereby Harvey and Sharon Jones subdivide four parcels from the said land, in accordance with a Plan of Proposed Subdivision, prepared by Regan Rayner, S.L.S., Meridian Surveys, dated August 18th, 2015, for the purpose of residential sites:

1. The proposal abuts the Organized Hamlet of Phillips Grove and the access to the proposed lots will utilize a portion of Phillips Crescent within the said Organized Hamlet;
2. There is no elevation information on the plan of proposed subdivision and Council is of the opinion the area proposed for subdivision is low;
3. Rezoning will be required to accommodate the subdivision;
4. A service agreement will be required for, among other things, the upgrade or construction of approximately 325 meters of the public road, in the center of the right-of-way, to municipal standards, within the Organized Hamlet of Phillips Grove, otherwise known as Phillips Crescent from the point of entry into the Organized Hamlet adjacent to Parcel C, Plan 93B13657 to R1, Plan 83B16165, a requirement for the developer to deposit a letter of credit with the municipality in the amount of \$33,800.00, proof of liability insurance in the amount of \$3,000,000 and offsite fees which are currently \$2,000.00 per lot, but subject to change;
5. The developer will have to address Sask Power to have poles and lines that currently appear to be in the roadway moved to accommodate the construction upgrade, at no cost to the municipality;
6. The developer will be required to provide a drainage plan and road design and profiles from a professional engineer prior to entering into a service agreement with the RM;
7. Section 14 of *The Public Health Act, 1994* outlines the responsibilities of municipalities as it pertains to a system for sewage disposal which the Town of Big River and the RM of Big River, No. 555 have addressed collectively by virtue of an agreement dated November 10th, 2008, which also provides that the agreement will be readdressed if capacity becomes an issue;
8. Council has no information about the ground water supply in the area;
9. Potable water is available at a cost at the Town of Big River fill station;
10. The RM of Big River has transfer station locations to accommodate garbage disposal; and
11. Cash in lieu of Municipal Reserve will be required and calculated in accordance with Sections 186 and 187 of *The Planning and Development Act, 2007* at \$10,000.00/acre (.3484 acres x \$10,000.00 = \$3,484.00.

Carried.

DRAFT ZONING BYLAW AMENDMENT – JONES PARCEL C PLAN 93B13657

334/15

CRASHLEY: That, the Administrator draft a zoning bylaw amendment to accommodate the subdivision proposal showing Part of Parcel C, Plan 93B13657 in NE-26-56-07-W3, in accordance with a Plan of Proposed Subdivision, prepared by Regan Rayner, S.L.S., Meridian Surveys, dated August 18th, 2015, for the purpose of residential sites.

Carried.

PROPOSED SUBDIVISION NW-35-56-07-W3 Island View Shores – Phase 3
335/15

MILLER: That, Council offer the following comments to Community Planning regarding proposed Lots 1-6, Block 3 in NW-35-56-07-W3, dated August 24th, 2015, and last modified September 14th, 2015 as prepared by Jack Redding, S.L.S.:

1. The area within the proposed subdivision was previously zoned Resort Residential District – RR and complies with Section 9.3.1 of Zoning Bylaw 6/99;
2. A service agreement will be required for the subdivision that will include, among other things, offsite fees of \$2,000.00 per lot;
3. Section 14 of *The Public Health Act, 1994* outlines the responsibilities of municipalities as it pertains to a system for sewage disposal which the Town of Big River and the RM of Big River, No. 555 have addressed collectively by virtue of an agreement dated November 10th, 2008, which also provides that the agreement will be readdressed if capacity becomes an issue;
4. Council has no information about the ground water supply in the area;
5. Potable water is available at a cost at the Town of Big River fill station; and
6. The RM of Big River has transfer station locations to accommodate garbage disposal.

Carried.

SERVICE AGREEMENT – NW-35-56-07-W3
336/15

PANTER: That, the Service Agreement for Island View Shores Developments Ltd. for Lots 1-6, Block 3 in NW-35-56-07-W3, be approved as presented and that the Reeve and Administrator be authorized to sign the same.

Carried.

BYLAW NO. 5/15 FIRST READING – Zoning Amendment PT-NW-35-56-07-W3 – Wilson
337/15

CRASHLEY: That, Bylaw No. 5/15, being a bylaw to amend Zoning Bylaw 6/99, be read a first time.

Carried.

PERMISSION TO ADVERTISE - Wilson
338/15


MILLER: That, the Administrator advertise Council's intent to rezone PT-NW-35-56-07-W3 from Agriculture Resource District to Country Residential District in the Shellbrook Chronicle.

Carried.

OH PHILLIPS GROVE – REMOVAL OF TREES FROM R1 Plan 83B16165
339/15

PANTER: That, Council having inspected the site at R1, Plan 83B16165, Phillips Grove, and Council has no objection with the Organized Hamlet removing the trees required to do their repair to the Marina, in accordance with the perimeters identified by Water Security Agency and the Ministry of Environment when doing work on shorelines.

Carried.



REMOVAL OF DEAD WOOD ON ENVIRONMENTAL AND OR MUNICIPAL RESERVE POLICY
340/15

CRASHLEY: That, where trees on Municipal Reserve or Environmental Reserve have died or have been badly damaged whereby creating a hazard or danger to adjacent landowners, the said landowner(s) adjacent to the Municipal Reserve or Environmental Reserve shall submit an application to Water Security Agency (WSA) along with a photo of the "hazard or danger tree" and provide a copy of the said application and photo to the municipality so comments can be provided to WSA and that, if granted permission to remove the "hazard or danger tree" by WSA and the Municipality and the said tree has been cut down, the landowner shall provide a photo of the "completed project" to WSA and the Municipality.

Carried.

CUTTING WOOD IN RIGHT-OF-WAY
341/15

MILLER: That, Council has no objection to Cliff Chubala and Barry Moule cutting firewood from the south side of NW-04-57-07-W3, conditional to the motoring traffic not being impeded and the right-of-way being promptly cleaned up.

Carried.

LANDFILL ASSESSMENT MONITORING
342/15

PANTER: That, AECOM be requested to complete their fall Groundwater and/or Leachate Collection for the RM and Town of Big River Transfer Station in accordance with the Ministry of Environmental Monitoring Schedule.

Carried.

TERMINATE LEASE OF RIGHT-OF-WAYS
343/15

CRASHLEY: That, the RM send notice to Michael and Donna Bartelen of the termination of their lease for right-of-ways included in a lease dated June 1, 2012 forming part of Bylaw 4/12, and request fences be removed from the affected right-of-ways contained in the lease agreement.

Carried.

RECESS FOR LUNCH – 12:00 PM
344/15

MILLER: That, council recess for lunch.

Carried.

RECONVENE DELIBERATIONS – 1:05 PM
345/15

PANTER: That, council reconvene its deliberations.

Carried.

O'REILLY – REQUEST TO EXCHANGE MUNICIPAL RESERVE

346/15

CRASHLEY: That, a request made by David O'Reilly whereby the RM exchange a portion of MR4, Plan 102085264, Tranquility Shores, for his frontage on Lot 23, Block 102 Plan 101926728, be denied.

Carried.

WHARF ON DELARONDE

347/15

MILLER: That, Fisheries, Small Craft Harbours Branch be advised the municipality prefer Fisheries Small Craft Harbours Branch do their own tendering process to have the unsafe wharf removed from the west side of Delaronde Lake.

Carried.

SASKTEL CABLE INSTALLATION – Ahearn Crossing Project No. 980640.0075

348/15

PANTER: That, Council has no objection to Sask Tel installing copper cable for service to Wayne and Joyce Ahearn by boring the road allowance from NE-21-55-06-W3 to NW-22-55-06-W3 and again from NW-22-55-06-W3 to the SW-27-55-06-W3 and that Sask Tel be advised the right-of-ways identified are very wet and any disturbance in the municipal right-of-way from the project be immediately restored to the condition before the project was undertaken.

Carried.

Delegation George Hildebrand joined the Council Meeting to discuss road and equipment maintenance 2:00 p.m. – 2:42 p.m.

NOVEMBER COUNCIL MEETING

349/15

CRASHLEY: That, the November regular Council meeting be rescheduled to Thursday November 12th, 2015 commencing at 9:00 a.m. in the Board Room of the Big River Community Centre.

Carried.

SASK RIVERS SCHOOL DIVISION MEETING

350/15

MILLER: That, Reeve John Teer represent the RM at the meeting requested by the Sask Rivers Public School Division, Tuesday October 27, 2015, commencing at 6:30 p.m., to be held at the Education Centre located at 545-11th Street East, Prince Albert and that associated expenses paid.

Carried.

CHRISTMAS SUPPER

351/15

PANTER: That, the 2015 Council and Staff Christmas supper be held December 4th, 2015 at Third and Main.

Carried.

HOLIDAY OFFICE HOURS

352/15

CRASHLEY: That, the RM of Big River holiday office hours be as follows:

December 24th - closed
 December 25th – closed
 December 26th - closed
 January 1st, 2016 – closed

Carried.

STAFF CHRISTMAS APPRECIATION GIFT

353/15

MILLER: That, the RM Employees, Donna Tymiak, George Hildebrand, John Johnson and Wendy Hartnett be given \$125.00 each, on their December 15th, 2015, pay check, as a Christmas Gift from the RM.

Carried.

SNOWMOBILE CLUB PERMISSION

354/15

PANTER: That, the RM Council has no objection to entering into an agreement between the RM of Big River, No. 555, Timber Trails Sno Riders Co-operative Ltd. and The Saskatchewan Snowmobile Association Inc. whereby approving the development of a signed and maintained snowmobile trail as identified on a map attached to the Land Use Permission Form, and that permission is given to legally enter and use the identified trail in a lawful manner for the purpose of snowmobiling only, and that entry and use is permitted only on the recreational trail right-of-way at the risk of the user, and the agreement be valid from November 1, 2015 to April 30, 2016.

Carried.

EMERGENCY OPERATIONS CENTRE MANAGEMENT

355/15

CRASHLEY; That, Administrator Donna Tymiak and Councillor Doug Panter be authorized to attend the Emergency Operations Centre Management Training Tuesday October 27th and 28th in Canwood and that associated expenses be paid.

Carried.

SASK ALERT

356/15

MILLER: That, the Administrator explore the opportunity for the RM of Big River to host an information session regarding SaskAlert, Saskatchewan's new emergency public alerting program.

Carried.

REPORTS

357/15

PANTER: That, the following reports be acknowledged and filed:
Administrator's verbal report
Maintenance
Committee Reports and Financial Statements

Carried.

CORRESPONDENCE

358/15

CRASHLEY: That, the correspondence having been read now be filed and that a list of the correspondence having been read be added to and form part of these minutes.

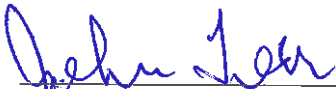
Carried.

ADJOURNMENT – 3:40 PM

359/15

TEER: That this meeting be adjourned.

Carried.



Reeve



Administrator