

THE MINUTES OF A MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON FEBRUARY 9<sup>th</sup>, 2015 AT THE BIG RIVER COMMUNITY CENTRE IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve John Teer at 9:00 a.m.

PRESENT

Division 1 – Doug Panter  
Division 2 – Ron Miller  
Reeve – John Teer  
Administrator - Donna Tymiak

Division 3 – Vickie Hodgson  
Division 4 – Richard Crashley

MINUTES

38/15

PANTER: That, the minutes of the Regular Meeting of Council held on January 12<sup>th</sup>, 2015 be approved as presented.

Carried.

STATEMENT OF FINANCIAL ACTIVITIES

39/15

HODGSON: That, the Statement of Financial Activities for the month of December/2014 be accepted as presented.

Carried.

STATEMENT OF FINANCIAL ACTIVITIES

40/15

CRASHLEY: That, the Statement of Financial Activities for the month of January/2015 be accepted as presented.

Carried.

LIST OF ACCOUNTS

41/15

MILLER: That, the List of Accounts as listed on the attached schedule, totaling \$ 156,541.42 reflecting cheques 8084 to 8118, be passed for payment.

Carried.

PUBLIC HOLIDAY PAYROLL ERROR CORRECTION

42/15

PANTER: That, Council acknowledge a calculation error on Wendy Hartnett's public holiday pay for December 25<sup>th</sup>, 2014 resulted in an overpayment of \$8.88 in public holiday pay and that the error has been corrected and reflected in January 31<sup>st</sup>, 2015 payroll.

Carried.

COUNCIL INDEMNITY AND OTHER BILLS

43/15

HODGSON: That, the following accounts be approved for payment at this meeting and added to the next list of accounts presented to Council:

Richard Crashley	Council Indemnity	\$ 870.00
Vickie Hodgson	Council Indemnity	\$ 408.50
Ron Miller	Council Indemnity	\$ 280.00
Doug Panter	Council Indemnity	\$ 396.00
John Teer	Council Indemnity	\$ 617.50
SAMA	Assessment Services	\$20,201.00
Sask Power	Street Lights	\$ 1,223.16

Carried.

MEETINGS THROUGH ELECTRONIC MEANS

44/15

CRASHLEY: That, whereby conducting a Council Meeting by electronic means (telephonic, electronic or other communication facility) is regulated under Section 125 of *The Municipalities Act*, that Council Members shall only be permitted to participate by electronic means when a "Special Meeting" has been called by the Reeve for an item(s) that is considered emergent in nature which requires a decision before the next regular scheduled Council Meeting and a member of Council cannot be physically present at the meeting or for "Regular Meetings" where Council has passed a resolution authorizing a member of Council to join by electronic means.

Carried.

BIG RIVER AND DISTRICT FIRE HALL EXPANSION

45/15

MILLER: That, following a joint committee meeting of Town and RM Councils held January 9<sup>th</sup>, 2015, both Councils being prepared to proceed with the expansion of the fire hall in 2015 at an estimated completion cost of \$150,000.00, sharing the costs 50/50 and utilizing the existing plans prepared by Ross Butterwick, dated July 2013 and stamped by C.A. Reed, Professional Engineer, the RM include \$75,000.00 in their 2015 budget for the project and that, if projected costs come under budget, Council has no objection to the unused allocation being used to replace the aged "SCBA Units" with up to four "SCBA Units" the volunteer fire fighters require, conditional to the Town of Big River cost sharing the same 50/50; and further, the fire committee shall bring their findings and recommendations back to Councils for final resolution of Councils once the details and planned course of action is established.

Carried.

BIG RIVER AND DISTRICT FIRE DEPARTMENT COMMITTEE BUDGET

46/15

PANTER: That, the 2015 Big River and District Fire Department Committee Budget be accepted as presented.

Carried.

Delegation Joe Clavelle, Prairie Steel Products, joined the Council Meeting to discuss the products and service they offer 10:00 a.m. – 10:17 a.m.

SKI TIMBER RIDGE AUDITOR'S REPORT AND FINANCIAL STATEMENTS

47/15

HODGSON: That, the Ski Timber Ridge Auditor's Report and Financial Statements to April 30<sup>th</sup>, 2014 as prepared by PricewaterhouseCoopers LLP, Chartered Accountants, be accepted as presented.

Carried.

SPRING WEIGHT RESTRICTIONS

48/15

CRASHLEY: That, Council adopt the following Spring Weight Restriction Policies:

- 1) That each Councillor may issue a verbal overweight permit which will be only valid to 11:00 am on the day of issuance.
- 2) That permits will only be issued when the temperature is minus 5 degrees Celsius or lower.
- 3) That the RM Office is called each morning by the Councillor advising of permits issued.

Carried.

GRAVEL HAUL TENDER

49/15

MILLER: That, the RM advertise on Sasktenders.ca a tender to haul up to 10,000 cubic yards of gravel from the RM gravel stockpile, commencing approximately June 1<sup>st</sup>, 2015 and being completed by August 15<sup>th</sup>, 2015 with additional gravel being hauled sporadically during the year, and that tenders be received by the RM Office until Friday March 13<sup>th</sup>, 2015 4:00 PM CST, and that Council review tenders March 18<sup>th</sup>, 2015, at the Regular Meeting of Council, and that contractors be informed that a letter of good standing from WCB, proof of \$ 3,000,000.00 liability insurance and a list of equipment for the loading and hauling of gravel must accompany the tender submission.

Carried.

NEW MOWER

50/15

PANTER: That, Council having received a price quotation to trade the 2009 Bush Hog Mower onto a new 2015 Bush Hog 3815 RR2 Mower from Triod Supply, dated February 2<sup>nd</sup>, 2015, that Reeve John Teer be authorized to negotiate a best price for the municipality for the same.

Carried.

ADVERTISE FOR CONTRACTORS LIST

51/15

HODGSON: That, the RM request contractors, wishing to do work for the municipality in 2015, to supply the municipal office with their equipment list and rates and that the said list be accompanied by a letter of good standing with WCB and proof of liability insurance of no less than 3 million dollars applicable to their operations.

Carried.

LANDFILL ASSESSMENT SUMMARY REPORT

52/15

CRASHLEY: That, Council acknowledge the RM of Big River, No. 555 Landfill Assessment Summary Report, prepared by AECOM, dated January, 2015 and the Groundwater and/or Leachate Collection Environmental Monitoring Schedule, as presented and that AECOM be requested to continue with the 2015 round of testing.

Carried.

LANDFILL BUDGET

53/15

MILLER: That, the 2015 Landfill Budget be accepted as presented.

Carried.

EMO BUDGET

54/15

PANTER: That, the 2015 Big River & District Emergency Measures Organization (EMO) Budget be accepted as presented.

Carried.

ORGANIZED HAMLET OF PHILLIPS GROVE BUDGET

55/15

HODGSON: That, the Organized Hamlet of Phillips Grove 2015 Budget be accepted as presented.

Carried.

RECESS FOR LUNCH – 11:57 AM

56/15

CRASHLEY: That, council recess for lunch.

Carried.

RECONVENE DELIBERATIONS – 1:03 PM

57/15

MILLER: That, council reconvene its deliberations.

Carried

ASSET MANAGEMENT PLAN- VEMAX

58/15

PANTER: That, the RM request VEMAX Management to assist the RM of Big River in developing an Asset Management Plan using the National Asset Management Strategy (NAMS), at an estimated cost of \$17,000 - \$20,000, plus applicable taxes, which would include the initial \$2,500 fee for access to the NAMS Templates and would include all cost to getting the RM a final Asset Management Plan for the core assets being roads, bridges and buildings and that Council acknowledge there would be an annual \$500 fee for continued access to NAMS Templates.

Carried.

SANDRY BRIDGE REPAIRS

59/15

PANTER: That, Daniel Segal, SARM Municipal Bridge Services be requested to provide a cost estimate and culvert specifications to replace Bridge ID 308-55-27E (Sandry's Bridge) with culverts.

Carried.

Delegation George Hildebrand joined the Council to discuss road and equipment maintenance 2:00 p.m. – 2:33 p.m.

EXCLUSION OF LANDS IN ARREARS

60/15

HODGSON: That, in accordance with Section 3(3) of *The Tax Enforcement Act*, the Administrator exclude any lands, with respect to the list of lands in arrears, of which taxes in arrears do not exceed one half of the 2014 tax levy.

Carried.

LIST OF LANDS IN ARREARS

61/15

CRASHLEY: That, in accordance with Section 3 of the *Tax Enforcement Act*, it be acknowledged the Administrator has presented to council a list of lands in arrears called "Schedule A", and that "Schedule A" be annexed to and form part of these minutes, and unless sooner paid will be advertised in the Shellbrook Chronicle.

Carried.

TAX ENFORCEMENT

62/15

MILLER: That, in accordance with Section 22(1) of the *Tax Enforcement Act*, the Administrator be given authorization to proceed to request title, on parcels of which the arrears of taxes have not been paid in full and the tax lien has not been withdrawn.

Carried.

BYLAW 2/15 FIRST READING

63/15

PANTER: That, Bylaw 2/15, being a bylaw to amend bylaw 3/09 establishing tax incentives and penalties, be read a first time.

Carried.

BYLAW 2/15 SECOND READING

64/15

HODGSON: That, Bylaw 2/15, being a bylaw to amend bylaw 3/09 establishing tax incentives and penalties, be read a second time.

Carried.

APPROVAL FOR 3 READINGS AT THIS MEETING

65/15

CRASHLEY: That, Bylaw No. 2/15, be given three readings at this meeting.

Carried Unanimously.

BYLAW 2/15 THIRD READING

66/15

MILLER: That, Bylaw 2/15, being a bylaw to amend bylaw 3/09 establishing tax incentives and penalties, be read a third time.

Carried.

TRENCH THROUGH ROAD – Natural Gas

67/15

PANTER: That, Council has no objection to SaskEnergy trenching through the road along the easterly limits of NW-36-55-07-W3 to provide service to Jeff and Susan Harty in W<sup>1</sup>/<sub>2</sub>-NE-35-55-07-W3, in accordance with policy 400-22.

Carried.

BYLAW NO. 1/15 FIRST READING – Zoning Amendment NW-35-56-08-W3 – Just

68/15

HODGSON: That, Bylaw No. 1/15, being a bylaw to amend Zoning Bylaw 6/99, be read a first time.

Carried.

PERMISSION TO ADVERTISE

69/15

CRASHLEY: That, the Administrator advertise Councils intent to rezone PT-NW-35-56-08-W3 back to AR – Agriculture Resource District from RR-Resort Residential District in the Shellbrook Chronicle.

Carried.

3<sup>rd</sup> ANNUAL MUNICIPAL INFRASTRUCTURE CONFERENCE

70/15

MILLER: That, a delegation of Administrator Donna Tymiak, Reeve John Teer and Councillors Vickie Hodgson and Richard Crashley attend the Municipal Infrastructure Conference to be held April 22<sup>nd</sup> and 23<sup>rd</sup> 2015 in Nipawin and that associated expenses, including the registration fee, be paid.

Carried.

RMAA CONVENTION

71/15

PANTER: That, the Administrator be authorized to attend the RMAA Annual Convention to be held May 11<sup>th</sup> to 14<sup>th</sup> in Saskatoon and that associated expenses be paid.

Carried.

RCMP ANNUAL PERFORMANCE PLAN

72/15

HODGSON: That, the following priority issues of Council be relayed to the RCMP so they may be addressed in the RCMP 2015-2016 performance plan:

1. Crime Reduction
2. Substance Abuse – Drugs
3. Traffic Safety (motor vehicle, road)
4. A presence at the Big River Community Centre during functions.
5. Speed on Highway 55 through Town of Big River
6. Driving Lights

Carried.

NESSLIN LAKE RECREATION SITE

73/15

CRASHLEY: That, having reviewed correspondence dated January 26<sup>th</sup>, 2015 from Bob Wilson, Ministry of Parks, Culture and Sport, Council has no objection to proposed expansion of the Nesslin Recreation Site.

Carried.

CAROLA GIUDICELLI SUBDIVISION FOR ACCESS ROAD

74/15

MILLER: That, Council offer the following comments to Community Planning regarding a plan of proposed subdivision showing a proposed road through part of Parcel R, Plan 101844390 in NE-07-56-07-W3 as prepared by Regan Rayner, S.L.S dated March 25<sup>th</sup>, 2014 and final revision date of January 12<sup>th</sup>, 2015 to provide access to Parcel N, Plan 96B09932, for Carola Giudicelli:

1. The area within the proposed subdivision is being proposed for right-of-way;
2. A service agreement will be required for the construction of the public road to meet municipal standards that will include, among other things, a requirement for the developer to deposit a letter of credit with the municipality in the amount of \$15,000.00 and proof of liability insurance in the amount of \$3,000,000;
3. The developer will be required to provide a drainage plan and road design and profiles from a professional engineer which shall include a portion of 3<sup>rd</sup> Avenue and provides for a safe turn-around for the motoring traffic and maintenance equipment, prior to entering into a service agreement with the RM.

Carried.

SCORGIE ROAD

75/15

PANTER: That, in the interest of clearing on the Scorgie Right-of-Way located along the West ½-22-55-06-W3 in a timely manner Gerald Horner, if available, be hired as soon as possible, to push up the materials with the cat and that affected landowners be required to sign waivers before the work commences.

Carried.

WOODLAND CARIBOU RANGE MANAGEMENT PLANNING PROJECT

76/15

CRASHLEY: That, in response to an email from Dwayne Rinholm, Integrated Land Use Planner, Ministry of Environment, dated February 5<sup>th</sup>, 2015, the RM request information packages be forwarded to the municipality regarding the Woodland Caribou Range Management Planning Project with an option to participate at a later date.

Carried.

DELARONDE ACCESS ROAD PRELIMINARY DRAWING

77/15

MILLER: That, the Delaronde Road preliminary drawing be forwarded to the Ministry of Environment and request permission to proceed to have the area registered as right-of-way and further, that upon permission of the Ministry of Environment, Meridian Surveys be requested to put pins in the ground.

Carried.



REPORTS

78/15

PANTER: That, the following reports be acknowledged and filed:  
Maintenance  
Committee Reports and Financial Statements

Carried.

CORRESPONDENCE

79/15

HODGSON: That, the correspondence having been read now be filed and that a list of the  
correspondence having been read be added to and form part of these minutes.


Carried.


ADJOURNMENT – 4:50 PM

80/15

CRASHLEY: That this meeting be adjourned.

Carried.

  
\_\_\_\_\_  
Reeve

  
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Administrator