

THE MINUTES OF THE FIRST MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON NOVEMBER 10th, 2014 AT THE BIG RIVER COMMUNITY CENTRE IN BIG RIVER, SASKATCHEWAN.

Richard Crashley and Ron Miller subscribed to the declaration of elected official and deposited the same with the Administrator.

CALL TO ORDER

The meeting was called to order by Reeve John Teer at 9:05 a.m.

PRESENT

Division 1 – Doug Panter
Division 2 - Ron Miller
Reeve – John Teer
Administrator - Donna Tymiak

Division 3 – Vickie Hodgson
Division 4 – Richard Crashley

MINUTES

364/14

PANTER: That, the minutes of the Regular Meeting of Council held on October 14th, 2014, be approved as presented.

Carried.

STATEMENT OF FINANCIAL ACTIVITIES

365/14

HODGSON: That, the Statement of Financial Activities for the month of October, be accepted as presented.

Carried.

LIST OF ACCOUNTS

366/14

CRASHLEY: That, the List of Accounts as listed on the attached schedule, totaling \$112,562.07 reflecting cheques 7927 to 7971, be passed for payment.

Carried.

Reeve John Teer declared a pecuniary interest and left the Council Chambers when the next topic came up 9:35 a.m.

Deputy Reeve Doug Panter chaired the meeting in the Reeve’s absence.

INVOICES – LEN'S TRUCKING LTD

367/14

MILLER: That, the following invoices from Len's Trucking Ltd. be paid:
 Nov 4/14 Hauling Clay/Gravel/Propane Tanks/Drainage Ditch Materials \$3,501.75
 Carried.

Reeve John Teer returned to the Council Chambers 9:38 a.m. and resumed chairing the meeting.

COUNCIL INDEMNITY AND OTHER BILLS

368/14

PANTER: That, the following accounts be approved for payment at this meeting and added to the next list of accounts presented to council:

Richard Crashley	Council Indemnity	\$ 215.00
Sharon Hodgson	Council Indemnity	\$ 112.50
Vickie Hodgson	Council Indemnity	\$ 296.00
Ron Miller	Council Indemnity	\$ 200.00
Doug Panter	Council Indemnity	\$ 495.50
John Teer	Council Indemnity	\$ 765.00
SaskPower	Street Lights	\$ 1,236.88
		Carried.

2015 ADMINISTRATOR'S SALARY & BENEFITS

369/14

HODGSON: That, Administrator, Donna Tymiak, salary be increased by 2.7% whereby being paid an annual salary of \$ 97,565.00 for the year 2015 with the RM paying premiums on Family Extended Health and Dental Plans (Both Level 2), Short and Long Term Disability Plans, Life Insurance and professional fees for annual membership to the RMAA with 5 weeks annual vacation and 17 earned days off (E.D.O.), an equivalent of every third Friday off.

Carried.

ASSISTANT ADMINISTRATOR WAGES

370/14

MILLER: That, the wages for the Assistant Administrator be increased effective January 1, 2015 to \$22.60/hour.

Carried.

OPERATOR'S WAGES

371/14

PANTER: That, wages be increased January 1, 2015 for outside employees as follows:
 George Hildebrand be increased 2.7% so that his hourly wage is \$28.76/hour;
 John Johnson be increased 2.7% so that his hourly wage is \$26.70/hour.

Carried.

RM/TOWN TRANSFER STATION CONTRACT

372/14

HODGSON: That, under recommendation of the Landfill Committee and in co-operation with the Town of Big River, Council has no objection to renewing the contract with Don Colby for services at the transfer station at SE-36-56-08-W3, and that the said contract reflect an increase in fees for 2015 by 2.7%, for an annual total of \$15,892.32, which includes GST.

Carried.

RM WASTE BIN CONTRACT

373/14

CRASHLEY: That, the contract for Contractor Don Colby to manage daily, the household garbage, paper, cardboard and recycle bins located South of Section 17-56-07-W3 in the RM of Big River be renewed and reflect a 2.7% increase for a weekly rate of \$82.16/week (\$4,272.32 annual) for 2015, which includes GST.

Carried.

DECEMBER REGULAR COUNCIL MEETING DATE

374/14

MILLER: That, the Council for the RM of Big River No. 555 hold Regular Council Meetings on Thursday December 4th, 2014 and Friday December 31st, 2014, beginning at 9:00 a.m., in the Big River Community Centre Municipal Office Board Room located at 606 First Street North, Big River, Saskatchewan.

Carried.

MUNICIPAL SIGNING OFFICERS

375/14

PANTER: That, the Administrator and Reeve be authorized to sign cheques and other negotiable instruments on behalf of the RM of Big River, No. 555 and that in the absence of the Reeve, the Deputy Reeve be designated to sign the same.

Carried.

OPEN AND CLOSE ACCOUNTS

376/14

HODGSON: That, the Administrator and Reeve be authorized to open or close RM of Big River financial accounts at the CIBC and in the absence of the Reeve, the Deputy Reeve as appointed by Council, fulfill the Reeve's responsibility.

Carried.

SIGN AGREEMENTS

377/14

CRASHLEY: That, Administrator and Reeve be authorized signing officers for the purpose of signing agreements for the RM of Big River No. 555 and that in the absence of the Reeve, that the Deputy Reeve as appointed by Council, be the authorized signing officer.

Carried.

COMMITTEE APPOINTMENTS – Council

378/14

MILLER: That, the List of Committee Members as attached hereto and forming part of these minutes be approved.

Carried.

GRAVEL QUANTITIES

379/14

PANTER: That, it be acknowledged that Deputy Reeve Doug Panter has inspected the RM Gravel Stockpiles September 18th, 2014 and has confirmed the approximate quantity of crushed gravel remaining for the 2014 yearend inventory, as follows:

Caribou Pit 2" – 8699 cubic yards

Gravel Lease #550312 - ¾" – 35,910 cubic yards

Shop Yard ¾" - 892 cubic yards

Shop Yard 2" – 135 cubic yards

and further, Council acknowledge the above quantities shall be adjusted by the Administrator as a result of gravel being removed for road repairs and/or stockpiling on or before December 31st, 2014.

Carried.

Reeve John Teer declared a pecuniary interest and left the Council Chambers when the next topic came up 10:33 a.m.

Deputy Reeve Doug Panter chaired the meeting in the Reeve's absence.

2" CRUSH TO STOCKPILE

380/14

HODGSON: That, Council has no objection to 200 yards of 2" crushed traffic gravel being hauled to the RM shop yard by Len's Trucking Ltd. from the RM stockpile at the Caribou Pit and that the inventory be adjusted to reflect the same.

Carried.

Reeve John Teer returned to the Council Chambers 10:35 a.m. and resumed chairing the meeting.

DRAFT OCP STEERING COMMITTEE REVIEW

381/14

CRASHLEY: That, the RM Draft Official Community Plan Steering Committee meet with Crosby Hanna & Associates Thursday December 4th, 2014 at 1:00 p.m. in the Board Room of the Big River, Community Centre.

Carried.

NORTHWEST BRIDGE SERVICES

382/14

MILLER: That, Lynn Combres be requested to provide a time frame in which he may make the required repairs in accordance with his estimates for the same, dated October 20th, 2014 on the following bridges:

1. Bridge ID 307-55-09 (Proulx Bridge),
2. Bridge ID 308-55-27E (Sandry's Bridge) and
3. Bridge ID 307-55-17N (Bodmin Bridge);

and further, communication will follow for Bridge ID 307-56-07, within the limits of the Town of Big River after consultation with the Town Council.

Carried.

HEALTH IMPROVEMENT BOARD REQUEST

383/14

CRASHLEY: That, in response to a request made by The Big River Health Improvement Committee at an October 22nd, 2014 meeting, that Council suggest the Committee meet with PA Parkland Health to explore opportunities to improve health coverage at the Big River Health Centre and that the RM is not prepared to make the requested contribution by adding a levy on the municipal tax base.

Carried.

PA PARKLAND HEALTH – Christmas Lunch

384/14

MILLER: That, Reeve John Teer and Councillor Richard Crashley be authorized to attend the Prince Albert Parkland Health Christmas Luncheon to be held November 28th, 2014 at the Victoria Hospital in Prince Albert and that associated expenses paid.

Carried.

BIG RIVER REGIONAL PARK

385/14

PANTER; That, the Big River Regional Park 2013-2014 financial reports as of September 25th, 2014 be accepted as presented.

Carried.

SARM MIDTERM CONVENTION

386/14

HODGSON: That, the Administrator Donna Tymiak, Reeve John Teer and Councillors Doug Panter, Ron Miller, Vickie Hodgson and Richard Crashley be authorized to attend the SARM Midterm Convention being held November 13th and 14th, 2014 in Saskatoon and that associated expenses paid and further that Reeve John Teer and Councillor Doug Panter be voting delegates for the RM at the said convention.

Carried.

MLDP – Municipal Leaders Roles and Responsibilities

387/14

CRASHLEY: That, Councillors Ron Miller, Vickie Hodgson and Richard Crashley attend the MLDP Module “Municipal Leaders Roles and Responsibilities” being held prior to the SARM Convention November 12th, 2014, in Saskatoon and that associated expenses be paid.

Carried.

RECESS FOR LUNCH – 12:02 PM

388/14

MILLER: That, council recess for lunch.

Carried.

RECONVENE DELIBERATIONS – 1:04 PM

389/14

PANTER: That, council reconvene its deliberations.

Carried.

MLDP – 2014 FALL MODULES

390/14

HODGSON: That, upon confirmation of being able to attend, the Administrator register Councillors Vickie Hodgson and Richard Crashley for the Municipal Leadership Development Program Module being held as follows and that registration of \$125.00 per person plus GST and associated expenses be paid:

Strategic and Financial Planning for Municipalities, North Battleford, SK, November 18th, 2014.

Carried.

APPRECIATION CLOCKS

391/14

CRASHLEY: That, the Administrator order engraved clocks from North Star Trophies for outgoing Council members Robert Zinovich and Sharon Hodgson.

Carried.

CERTIFICATE OF COMPLETION – Grant and Janice Wood on Cowan - at SE-35-56-08-W3
392/14

MILLER: That, Developers Grant Allyn Wood and Janice Louise Wood, having completed the items identified in the September 18th, 2014 report from AECOM and Councillor Doug Panter having inspected the roadwork completed by the said developer, October 24th, 2014 at SE-35-56-08-W3, with gravelling of approaches being completed October 27th, 2014 and being satisfied that the road work has been completed to the satisfaction of Council, that the Council has no objection to issuing the Certificate of Completion to Grant and Janice Wood of the Wood Subdivision on Cowan so that the surety agreed to in the Servicing Agreement can be reduced by 80% in compliance with Section 10.4 of the said agreement.

Carried.

ALLOCATION POLICY FOR CROWN LAND LEASES
393/14

PANTER: That, in response to the Ministry of Agriculture correspondence regarding “allocation policy for Crown Land Leases” dated October 10th, 2014, the RM is satisfied with the municipality’s current allocation of points.

Carried.

CONCEPT PLAN OF PROPOSED SUBDIVISION
394/14

HODGSON: That, the following comments be offered to Perry Berube regarding an inquiry whereby he proposes to subdivide one parcel off of NW-27-56-06-W3:

1. To proceed, a plan of proposed subdivision prepared by a Saskatchewan Land Surveyor must be submitted to Community Planning for consideration;
2. A subdivision of no less than 2.5 acres may be considered by Council in the Agriculture Resource District of Zoning Bylaw 6/99;
3. A turn-around shall be included in the plan of proposed subdivision which provides at minimum a 30 meter frontage for the parcels and be registered as municipal roadway, which shall provide adequate area for the motoring public and municipal grader to safely turn around;
4. A service agreement will be required to include but not limited to upgrading the road allowance and proposed turnaround to municipal standard (Schedule B of the Service Agreement) and offsite fees as determined at the time of signing the service agreement;
5. The requirement of an engineered drainage plan and road profiles shall be waived due to the topography and distance of construction required, however drainage shall be taken into consideration during construction and shall meet with Council approval.

Carried.

AGREEMENT WITH SKI TIMBER RIDGE
395/14

CRASHLEY: That, Administrator Donna Tymiak and Reeve John Teer be authorized to sign an agreement presented to and approved by Council for the operation of Ski Timber Ridge.

Carried.

MINISTRY OF HIGHWAYS AND INFRASTRUCTURE – Winter Weights
396/14

MILLER: That, Council acknowledge the fall 2014 Ministry of Highways and Infrastructure Winter Weight Season Notification for Rural Municipalities.

Carried.

LEASE OF A PORTION OF MUNICIPAL RESERVE
397/14

MILLER: That, Council has no objection to the Town of Big River and the RM of Big River leasing a portion of MR8, Plan 1207, Ext 1, in the Town of Big River, to Big River Minor Sports for the purpose of constructing a 20'x24' building, for their storage and that all costs associated with construction, maintenance, operations and insurance etc., be bore by Minor Sports.

Carried.

Delegation George Hildebrand joined the Council meeting to discuss road and equipment maintenance 2:00 p.m. – 2:40 p.m.

SEIMA REGIONAL LANDFILL INFORMATION WORKSHOPS
398/14

PANTER: That, Council invite Don Colby to attend the SEIMA Regional Landfill Information Workshop in North Battleford, November 18th, 2014, and that he submit a report to Council upon return with the RM paying for registration of \$100.00 plus GST and that Don be compensated \$200.00 for the day and mileage to be paid at \$0.50 cents per kilometer.

Carried.

CROWN LAND BORDERING PLIR#191
399/14

HODGSON: That, in response to Mike McEwen, Implementation Officer, Additions to Reserves/Claims, Aboriginal Affairs and Northern Development Canada, regarding Crown Lands Bordering Pelican Lake Indian Reserve #191, GRAA File #819.40, and further correspondence from the RM dated September 1st, 2005, the RM Council is not aware of any general or environmental concerns with the proposed lands.

Carried.

SALE OF CROWN LEASE SE-31-56-06-W3
400/14

CRASHLEY: That, Council offer the following comments to the Ministry of Agriculture, Lands Branch, regarding the following land currently leased by Douglas and Kathy Panter, SE-31-56-06-W3, and recorded as lease number 350844; Council has no objection to the lands being sold to the current lease holder.

Carried.

SUSPEND MEETING FOR PUBLIC HEARING – 3:02 PM – Zoning Amendments
401/14

MILLER: That, Council suspend meeting for public hearing.

Carried.

RECONVENE DELIBERATIONS 3:03 PM

402/14

PANTER: That, Council reconvene its deliberations.

Carried.

BYLAW 10/14 SECOND READING – Rezone Parcel D, Plan 81B04919 Delaronde Resort

403/14

HODGSON: That, Bylaw 10/14, being an amending bylaw to Bylaw 6/99, be read a second time.

Carried.

FUEL STORAGE CONTAINER

404/14

CRASHLEY: That, John Heshka, Delaronde Resort (2002) Ltd., be requested to remove the fuel storage container used for the resort commercial operations of Delaronde Resort from Parcel D, Plan 81B04919, onto lands owned by Delaronde Resort (2002) Ltd. and zoned Resort Commercial that will meet municipal, provincial and/or federal requirements with respect to fuel storage.

Carried.

REGISTER INTEREST

405/14

MILLER: That, prior to final reading to rezone Parcel D, Plan 81B04919, Information Services Corporation Surface Parcel Number 145356004, an interest be registered to the said parcel indicating the safe building elevation as determined by Water Security Agency.

Carried.

REPORTS

406/14

PANTER: That, the following reports be acknowledged and filed:
Maintenance
Committee Reports and Financial Statements

Carried.

CORRESPONDENCE

407/14

HODGSON: That, the correspondence having been read now be filed and that a list of the correspondence having been read be added to and form part of these minutes.

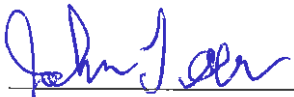
Carried.

ADJOURNMENT – 3:28 PM

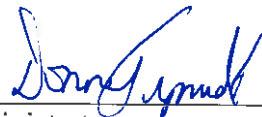
408/14

CRASHLEY: That, this meeting be adjourned.

Carried.



Reeve



Administrator