

THE MINUTES OF A MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON NOVEMBER 19<sup>TH</sup>, 2013 AT THE BIG RIVER COMMUNITY CENTRE IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve John Teer at 9:04 a.m.

PRESENT

Division 1 – Doug Panter  
Division 2 – Sharon Hodgson  
Reeve – John Teer  
Administrator - Donna Tymiak

Division 3 – Vickie Hodgson  
Division 4 – Robert Zinovich

Delegation George Hildebrand joined the Council meeting to discuss road and equipment maintenance 9:06 a.m. – 9:11 a.m.

MINUTES

492/13

PANTER: That, the minutes of the Regular Meeting of Council held on October 8<sup>th</sup>, 2013, be approved as presented and amended.

Carried.

SPECIAL MEETING MINUTES

493/13

V. HODGSON: That, the minutes of the Special Meeting of Council held on November 1<sup>st</sup>, 2013, be approved as presented.

Carried.

STATEMENT OF FINANCIAL ACTIVITIES

494/13

S. HODGSON: That, the Statement of Financial Activities for the month of October be accepted as presented.

Carried.

CHEQUE 7141 VOIDED

495/13

ZINOVICH: That, Council acknowledge cheque 7141, in the amount of \$1,500.00, issued to District 33 Rat Eradication Board has been voided and reissued, to be included in the list of accounts approved for payment at this meeting.

Carried.

CIBC GIC  
496/13

PANTER: That, Council acknowledge the Escalating Rate GIC invested at CIBC for the period of 5 years, under direction of Resolution 463/08, matured November 17<sup>th</sup>, 2013 and has been transferred to the RM's General Account.

Carried.

LIST OF ACCOUNTS  
497/13

V. HODGSON: That, the List of Accounts as listed on the attached schedule, totaling \$ 205,375.21, reflecting cheques 7386 to 7450, be passed for payment.

Carried.

Councillor Robert Zinovich and Reeve John Teer declared a pecuniary interest and left the Council Chambers when the next topic came up 10:00 a.m.

Deputy Reeve Doug Panter chaired the meeting in the Reeve's absence.

INVOICES – LEN'S TRUCKING LTD  
498/13

S. HODGSON: That, the following invoices from Len's Trucking Ltd. be paid:

November 1/2013	Load & Haul Gravel from Shop Yard and pushing up stockpile	\$ 1,554.00
November 12/2013	Gravel Haul from Pit onto Roads	\$ 2,322.08
November 12/2013	Load and Haul Gravel from Pit to Stockpile at shop yard	\$ 12,426.75

Carried.

Councillor Robert Zinovich and Reeve John Teer returned to the Council Chambers 10:04 a.m.

Reeve John Teer resumed Chairing the Council meeting.

Councillor Doug Panter declared a pecuniary interest and left the Council Chambers when the next two topics came up 10:05 a.m.

INVOICE – CLINT PANTER  
499/13

ZINOVICH: That, an invoice from Clint Panter dated October 14<sup>th</sup>, 2013, in the amount of \$210.00 for road maintenance and water removal on municipal right-of-way, be paid.

Carried.

INVOICE – PANTER AGENCIES

500/13

V. HODGSON: That an invoice from Panter Agencies Ltd. dated November 8<sup>th</sup>, 2013, in the amount of \$231.00 for adding an endorsement to the RM's policy to include the 2013 Case 580N Loader-Backhoe, be paid.

Carried.

Councillor Doug Panter returned to the Council Chambers 10:08 a.m.

OH&S POWERED MOBILE EQUIPMENT EVALUATOR

501/13

S. HODGSON: That, Council having appointed George Hildebrand, in 2008, as the RM of Big River "Local Municipal Evaluator" for the purpose of evaluating future employees on Power Mobile Equipment of the Municipality, being the Grader and Tractor, and further that Council considers the RM is in compliance with Table 14.1 of the *Occupational Health and Safety Regulations* whereby municipal employee John Johnson has been evaluated by George Hildebrand, "Local Municipal Evaluator", October 16<sup>th</sup>, 2013 and deemed competent to operate the following piece of Powered Mobile Equipment: Backhoe.

Carried.

RADIO FREQUENCIES

502/13

ZINOVICH: That, a request whereby the RM radio frequency numbers be provided to privately owned radios, be denied.

Carried.

Administrator Donna Tymiak left the Council Chambers when the next topic come up 10:25 a.m. – 10:35 a.m.

2014 ADMINISTRATOR'S SALARY & BENEFITS

503/13

PANTER: That, Administrator, Donna Tymiak, be paid an annual salary of \$ 95,000.00 for the year 2014 with the RM paying premiums on Family Extended Health and Dental Plans (Both Level 2), Short and Long Term Disability Plans, Life Insurance and professional fees for annual membership to the RMAA with 5 weeks annual vacation and 17 earned days off (E.D.O.), an equivalent of every third Friday off.

Carried.

ASSISTANT ADMINISTRATOR WAGES

504/13

V. HODGSON: That, the wages for the Assistant Administrator be increased effective January 1, 2014 to \$ 22.00/hour.

Carried.

GRAVEL CRUSHING

505/13

S. HODGSON: That, Kirsch Construction (2008) Ltd., Middle Lake, SK, awarded with the 2013 gravel crush tender, be requested to crush up to 60,000 cubic yards of ¾" traffic gravel from the new pit located at NE-35-56-09-W3 before leaving the location.

Carried.

GRAVEL QUANTITIES

506/13

ZINOVICH: That, it be acknowledged that Deputy Reeve Doug Panter has inspected the RM Gravel Stockpiles and has confirmed the approximate quantity of crushed gravel remaining for the 2013 yearend inventory as follows: and further; the volumes of material currently being crushed, be determined by AECOM measuring them, upon completion of the crush:

Caribou Pit ¾"	2535 cubic yards
Caribou Pit 2"	673 cubic yards
Shop Yard ¾"	975 cubic yards
Shop Yard 2"	575 cubic yards

Carried.

PURCHASE CASE BACKHOE

507/13

ZINOVICH: That, the RM purchase a new 2013, Case 580N Loader Backhoe, Serial Number NCC560788 from Redhead Equipment for \$74,600.00 plus applicable taxes as provided in an equipment specification/quote sheet dated November 18<sup>th</sup>, 2013, with 5 year 4,000 hour premier full machine warranty, no warranty deductible.

Carried.

Councillor Doug Panter left the Council Chambers 11:40 a.m.

GRADER TENDER

508/13

V. HODGSON: That, a committee of Reeve John Teer, and Councillors Doug Panter, Robert Zinovich and Foreman George Hildebrand be formed to determine the product specifications and requirements to be included in the tendering package whereby the RM trade off the existing motor graders onto two new motor graders and that the said specifications be presented at the December meeting of Council.

Carried.

RECESS FOR LUNCH – 12:05 PM

509/13

S. HODGSON: That, council recess for lunch.

Carried.

RECONVENE DELIBERATIONS – 1:10 PM  
510/13

ZINOVICH: That, council reconvene its deliberations.

Carried.

JENNIFER SWEET PROPOSED SUBDIVISION SE-03-57-07-W3  
511/13

PANTER; That, Council offer the following comments to Community Planning regarding a plan of proposed subdivision for Parcel B in SE-03-57-07-W3 dated November 10<sup>th</sup>, 2010, as prepared by Jack Redding, S.L.S:

1. Rezoning to Country Residential District will be required;
2. Environmental Reserve has not been identified on the plan;
3. A service agreement will be required for the subdivision that will include, among other things offsite fees of \$2,000.00 per lot;
4. Section 14 of *The Public Health Act, 1994* outlines the responsibilities of municipalities as it pertains to a system for sewage disposal which the Town of Big River and the RM of Big River, No. 555 have addressed collectively by virtue of an agreement dated November 10<sup>th</sup>, 2008 which also provides that the agreement will be readdressed if capacity becomes an issue;
5. Council is unaware if the existing sewage disposal system in the remainder of Block A, Plan 98B10772 will meet the Public Health requirements if the existing parcel size is reduced;
6. Council has no information about the ground water supply in the area;
7. Potable water is available at a cost at the Town of Big River fill station;
8. The RM of Big River has transfer station locations to accommodate garbage disposal;
9. Elevations of the proposed parcel cannot be determined by information provided;
10. Cash in lieu in the amount of \$3,950.00 will be required (\$10,000/acre x .395 acres).

Carried.

BYLAW 14/13 – Zoning Amendment Jennifer Sweet SE-03-57-07-W3  
512/13

V. HODGSON: That, Bylaw No. 14/13, being a Bylaw to amend Zoning Bylaw 6/99, be read a first time.

Carried.

ADVERTISE ZONING BYLAW AMENDMENT – SE-03-57-07-W3  
513/13

S. HODGSON: That, the Administrator advertise Council’s intent to amend Zoning Bylaw 6/99 with Bylaw 14/13 in the Shellbrook Chronicle.

Carried.

COUNCIL INDEMNITY AND OTHER INVOICES

514/13

ZINOVICH: That, the following accounts be approved for payment at this meeting and added to the next list of accounts presented to council:

Sharon Hodgson	Council Indemnity/Meals	\$ 1,611.47
Vickie Hodgson	Council Indemnity/Meals	\$ 1,952.92
Doug Panter	Council Indemnity	\$ 1,441.00
John Teer	Council Indemnity	\$ 1,849.00
Robert Zinovich	Council Indemnity	\$ 225.00
		Carried.

Councillor Doug Panter left the Council Chambers 1:38 p.m.

SNOWMOBILE CLUB PERMISSION

515/13

V. HODGSON: That, the RM council has no objection to entering into an agreement between the RM of Big River, No. 555, Timber Trails Sno Riders Co-operative Ltd. and The Saskatchewan Snowmobile Association Inc. whereby approving the development of a signed and maintained snowmobile trail as identified on a map attached to the Land Use Permission Form, and that permission is given to legally enter and use the identified trail in a lawful manner for the purpose of snowmobiling only, and that entry and use is permitted only on the recreational trail right-of-way at the risk of the user, and the agreement be valid from November 1, 2013 to April 30, 2014.

Carried.

Councillor Doug Panter returned to the Council Chambers 1:40 p.m.

INTER-MUNICIPAL CONFERENCE

516/13

TEER: That, the RM of Big River, No. 555 not participate in the Inter-municipal Conference held by the Municipal Capacity Development Program, on December 2<sup>nd</sup> and 3<sup>rd</sup>, 2013, in Regina.

Carried.

RM 555 SAFETY MANUAL

517/13

S. HODGSON: That, Council acknowledge a first draft of a Safety Manual has been prepared for the RM and the RM Administrator or her designate work with the employees to further the draft.

Carried.

REGULAR COUNCIL MEETING DATE

518/13

ZINOVICH: That, the Council of the RM of Big River No. 555 hold Regular Council Meetings on the second Monday of every month, beginning at 9:00 a.m., in the Big River Community Centre Board Room, located at 606 First Street North, Big River, Saskatchewan, with the following date exceptions:

March – Thursday, March 6<sup>th</sup>, 2014;

May – Thursday, May 8<sup>th</sup>, 2014;

October - Thursday, October 9<sup>th</sup>, 2014;

and further, Councillor Sharon Hodgson will join the February and March 2014 meetings by telephone.  
Carried.

AGREEMENT WITH SKI TIMBER RIDGE

519/13

PANTER: That, Administrator Donna Tymiak and Reeve John Teer be authorized to sign an agreement as presented, for the operation of Ski Timber Ridge.

Carried.

MINISTRY OF HIGHWAYS AND INFRASTRUCTURE – Winter Weights

520/13

V. HODGSON: That, Council acknowledge the Fall 2013 Ministry of Highways and Infrastructure Winter Weight Season Notification for Rural Municipalities and the subsequent effective date bulletin.

Carried.

PA PARKLAND HEALTH – Christmas Lunch

521/13

S. HODGSON: That, Reeve John Teer and Councillor Sharon Hodgson be authorized to attend the Prince Albert Parkland Health Christmas Luncheon to be held November 26<sup>th</sup>, 2013 at the Victoria Hospital in Prince Albert and that associated expenses paid.

Carried.

SASK ENERGY SERVICE INSTALL - Lot 4, Block 4 Plan AE598 Ladder Subdivision

522/13

ZINOVICH: That, in response to SaskEnergy request for RM approval regarding a service installation to Lot 4, Block 4, Plan AE598, their File WR#209220; Council has no objection to services being provided to the said parcel and that lands in the municipal right of way disturbed thru the installation process be restored to their current state or better.

Carried.

SASKTEL DIRECTIONAL BORE EAST AND SOUTH OF SE-01-57-08-W3  
523/13

PANTER: That, Council has not objection to SaskTel directional boring under the RM road east and south of SE-01-57-08-W3.

Carried.

Councillor Robert Zinovich left the Council Chambers 2:53 p.m.

NCTPC 2013 TRANSPORTATION PLAN  
524/13

V. HODGSON: That, Reeve John Teer and Councillors Sharon Hodgson and Vickie Hodgson be authorized to attend the North Central Transportation Planning Committee presentation of their 2013 Transportation Plan, being held November 20<sup>th</sup>, 2013 at 1:00 p.m.in Blaine Lake, and associated expenses be paid.

Carried.

Councillor Robert Zinovich returned to the Council Chambers 2:56 p.m.

SUSPEND MEETING FOR PUBLIC HEARING – 3:00 PM – Zoning Amendments  
525/13

S. HODGSON: That, Council suspend meeting for public hearing.

Carried.

RECONVENE DELIBERATIONS – 3:05 PM  
526/13

ZINOVICH: That, Council reconvene its deliberations.

Carried.

BYLAW NO. 12/13 SECOND READING – Zoning Amendment E½-35-55-08-W3  
527/13

PANTER: That, Bylaw No. 12/13, being a bylaw to amend Zoning Bylaw 6/99, be read a second time.

Carried.

BYLAW NO. 12/13 THIRD READING – Zoning Amendment E½-35-55-08-W3  
528/13

V. HODGSON: That, Bylaw No. 12/13, being a bylaw to amend Zoning Bylaw 6/99, be read a third time.

Carried.

Delegation Jeff Miller joined the Council meeting to discuss damages to his property from 2013 spring flooding 3:35 p.m. – 4:26 p.m.



Delegation Chad Dunn, on behalf of the Town of Big River, joined the Council meeting to discuss a proposed Bylaw to enter into an agreement with The North Central Mutual Aid Association 4:26 p.m. – 4:48 p.m.

BYLAW 11/13 – Mutual Aid Bylaw  
529/13

S. HODGSON: That, no further readings be made to Bylaw 11/13 and that the Administrator draft a new mutual aid agreement and bylaw to be presented at the December 2013 meeting of Council.  
Carried.

CLEAN UP OF CLAY AND BRUSH – Jeff Miller SE-02-56-08-W3  
530/13

ZINOVICH: That, in the spring of 2014, when weather and soil conditions permit, the RM return to Jeff Miller’s land at SE-02-56-08-W3 where materials were deposited while doing works in the right-of-way to improve drainage and:

1. Pile the clay deposited as required;
2. Clean up the brush deposited as required;
3. Assess the culvert into the main approach going into his yard site and repair, gravel and blade as required;
4. Assess, grade and gravel the approach lying south of the main approach.

Carried.

Councillor Vickie Hodgson left the Council Chambers 5:10 p.m. - 5:15 p.m.

COMPUTER UPGRADE  
531/13

PANTER: That, the Administrator be authorized to upgrade the municipal office computers as soon as possible based on a November 1, 2013 quote from Munisoft.  
Carried.

FINANCIAL ASSISTANCE – FLOOD DAMAGE  
532/13

TEER: That, in response to Jeff Miller’s verbal request at this meeting for financial assistance from the RM for property damages incurred at SE-02-56-08-W3 during the spring of 2013 from flooding, be denied.

Carried.

LANDFILL ASSESSMENT SUMMARY REPORT  
533/13

V. HODGSON; That, Council acknowledge the Landfill Assessment Summary Report dated November 2013 as provided by AECOM and that the said report be deposited with the Ministry of Environment.

Carried.

WAPITI SEMI ANNUAL MEETING

534/13

ZINOVICH: That, Council acknowledge Councillor Sharon Hodgson attended the Wapiti semi-annual meeting, November 16<sup>th</sup>, 2013 in Prince Albert and that associated expenses be paid.

Carried.

Councillor Sharon Hodgson left the Council meeting 5:40 p.m.

REPORTS

535/13

PANTER: That, the following reports be acknowledged and filed:  
Administrator's verbal report  
Maintenance  
Committee Reports and Financial Statements

Carried.

CORRESPONDENCE

536/13

V. HODGSON: That, the correspondence having been read now be filed and that a list of the correspondence having been read be added to and form part of these minutes.

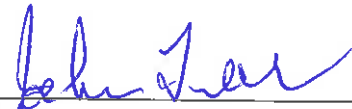
Carried.

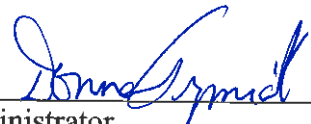
ADJOURNMENT – 5:55 PM

537/13

ZINOVICH: That, this meeting be adjourned.

Carried.

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Administrator