

THE MINUTES OF A MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON OCTOBER 8th, 2013 AT THE BIG RIVER COMMUNITY CENTRE IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve John Teer at 9:03 a.m.

PRESENT

Division 1 – Doug Panter
Division 2 – Sharon Hodgson
Reeve – John Teer
Administrator - Donna Tymiak

Division 3 – Vickie Hodgson
Division 4 – Robert Zinovich

MINUTES

442/13

PANTER: That, the minutes of the Regular Meeting of Council held on September 17th, 2013, be approved as presented.

Carried.

STATEMENT OF FINANCIAL ACTIVITIES

443/13

V. HODGSON: That, the Statements of Financial Activities for the month of September be accepted as presented.

Carried.

LIST OF ACCOUNTS

444/13

S. HODGSON: That, the List of Accounts as listed on the attached schedule, totaling \$ 86,704.43 reflecting cheques 7352 to 7385, be passed for payment.

Carried.

COUNCIL INDEMNITY AND OTHER INVOICES

445/13

ZINOVICH: That, the following accounts be approved for payment at this meeting and added to the next list of accounts presented to council:

Sharon Hodgson	Council Indemnity	\$ 1,105.00
Vickie Hodgson	Council Indemnity	\$ 648.00
Doug Panter	Council Indemnity	\$ 531.50
John Teer	Council Indemnity	\$ 1,638.50
Robert Zinovich	Council Indemnity	\$ 225.00
		Carried.

Councillor Robert Zinovich declared a pecuniary interest and left the Council Chambers when the next topic came up 9:20 a.m.

INVOICE – LEN’S TRUCKING LTD

446/13

PANTER: That, the following invoice from Len’s Trucking Ltd., be paid:

Sept.30/13	Load and haul gravel from shop yard	\$ 2,459.63
Sept 30/13	Gravel Haul	\$30,708.89
		Carried.

Councillor Robert Zinovich returned to the Council Chambers 9:22 a.m.

TIRES FOR GRADER

447/13

V. HODGSON: That, George Hildebrand be authorized to purchase 4 - 17.5R25 Maxam MS202 Snow Tires from Big River Truck and Trailer, as soon as possible..

Carried.

BACKHOE

448/13

S. HODGSON: That a backhoe purchasing committee be appointed consisting of Reeve John Teer and Councillors Doug Panter and Robert Zinovich, whereby the said committee, immediately seek out and purchase a good quality used backhoe for RM use.

Carried.

FUNDING CAPITAL PURCHASE

449/13

ZINOVICH: That, seeing the RM Shop and Fire Hall expansion having been budgeted as capital expenditures which will not be complete this year, that costs associated with the capital purchase of a backhoe be taken from the building capital expenditure budget line.

Carried.

TRANQUILITY SHORES ON COWAN – SW-20-57-08-W3/Release Surety Letter of Credit
450/13

PANTER: That, the warranty period will expire October 11th, 2013 for the service agreement with Tranquility Developments International Inc. at SW-20-57-08-W3, and further, that Reeve John Teer and Councillors Doug Panter, Sharon Hodgson and Vickie Hodgson re-inspected the roadwork, completed by the developer on October 5th, 2013 and still satisfied with the improvements, release the requirement of the final 20% of surety in compliance with section 10.5 of the service agreement with the said developer, dated July 17th, 2007.

Carried.

ISLAND VIEW – NW-35-56-07-W3 – Meada Wilson, Scott Wilson and Tamara Sundby/Release Surety
451/13

V. HODGSON: That, the warranty period will expire October 11th, 2013 for improvements completed in the service agreement with Meada Wilson, Scott Wilson and Tamara Sundby dated August 15th, 2010 at NW-35-56-07-W3 and further, that Reeve John Teer and Councillors Doug Panter, Sharon Hodgson and Vickie Hodgson re-inspected the roadwork, completed by the developer on October 5th, 2013 noted the roads within the subdivision require additional gravel and repairs to a culvert that has been installed.

Carried.

REFUND SURETY – Island View
452/13

S. HODGSON: That, Reeve John Teer and Councillor Vickie Hodgson re-inspect Island View Shores located at NW-35-56-07-W3 once deficiencies identified October 5th, 2013 have been corrected and once satisfied that work completed is satisfactory, authorize payment of a refund of \$12,400.00 be made to Island View Shores for the balance of surety held by the municipality for a service agreement with Meada Wilson, Scott Wilson and Tamara Sundby dated August 15th, 2010 for NW-35-56-07-W3.

Carried.



Councillor Sharon Hodgson requested a recorded vote be taken before Council voted on the following resolution.

SOUTH STONEY DEVELOPMENTS

453/13

TEER: That, as a result of an onsite inspection of the South Stoney Developments Subdivision, located at NE-24-56-07-W3, by Reeve John Teer and Councillors Doug Panter, Sharon Hodgson and Vickie Hodgson on October 5th, 2013, the following deficiencies still shall be addressed by the developer:

1. Supply and spread crushed gravel on all roadways and turn around/cul-de-sacs within the subdivision to the satisfaction of Council; and
2. Culverts are required in approaches. Approaches that have been installed without culverts must be removed and reinstalled with culverts in accordance with Schedule "B" to the Servicing Agreement; and further

that Reeve John Teer and Councillor Vickie Hodgson re-inspect the said subdivision once work has been completed by the developer and once satisfied that work completed is satisfactory, authorize payment of a refund of \$35,160.00 to South Stoney Developments Inc., the remaining cash held as surety in accordance with Section 11.4 of the service agreement with South Stoney Developments Inc., dated April 13th, 2010 for Block D AND E Plan 101726669 in NE-24-56-07-W3.

Councillor Division 1 Doug Panter:	Yes
Councillor Division 2 Sharon Hodgson:	No
Councillor Division 3 Vickie Hodgson:	No
Councillor Division 4 Robert Zinovich:	Yes
Reeve John Teer:	Yes

Carried.

GRAVEL CRUSHING TENDER

454/13

ZINOVICH: That, the gravel crushing tender to crush and stockpile approximately 30,000 + cubic yards of ¾" traffic gravel from the new pit located at NE-35-56-09-W3, be awarded to Kirsch Construction (2008) Ltd. Middle Lake, SK, as follows:

Expected Start date:	On or before October 22 nd , 2013
Expected Completion date:	On or before November 15 th , 2013
Crushing ¾" traffic gravel:	\$4.00 per Cubic Yard
Screening Aggregate (if required)	\$2.50 per Cubic Yard
Crushing with Jaw Crusher (if required)	\$1.00 per Cubic Yard

Fuel Clause: crushing price is with fuel at \$1.05 per liter. If diesel fuel exceeds \$1.10 per liter at time of crushing, a charge of \$0.05 per cubic yard will be added to the crushing price. This charge will be added for every \$0.05 per liter increase thereafter.

If crushing of 3,000 cubic yards of 1½" crushed road gravel is required it will be completed for the same rates as quoted above (\$4.00 per cubic yard plus Jaw crushing and/or Screening if required.)

Carried.

STRIPPING NEW PIT

455/13

PANTER: That, Kirsch Construction (2008) Ltd. be requested to strip the new pit located at NE-35-56-09-W3 with the D8R Caterpillar Dozer at a rate of \$250.00 per hour.

Carried.

MATERIAL AT OLD CARIBOU PIT

456/13

V. HODGSON: That, Reeve John Teer meet with Scott Kirsch/Kirsch Construction to discuss what opportunity there may be to crush rock left by the previous crusher.

Carried.

GRAVEL SPECIFICATIONS

457/13

S. HODGSON; That, sporadic samples of crushed gravel be taken during the crush and submitted to Clunie Consulting Engineers, Prince Albert to ensure the Highways Type 105 Specification for Traffic Gravel is being met.

Carried.

BRONCO DRIVE EXTENSION – Darrin Hodgson/John Heshka Road

458/13

ZINOVICH: That, as a result of an onsite inspection by Reeve John Teer and Councillors Doug Panter, Sharon Hodgson and Vickie Hodgson on October 5th, 2013 a letter be sent to Delaronde Resort (2002) Ltd. c/o John Heshka and Darrin and Charla Hodgson noting the following items must be addressed regarding the service agreement with Delaronde Resort (2002) Ltd. dated April 18th, 2013 for the extension of Bronco Drive thru SW-15-57-07-W3 before consideration may be given to reducing the letter of credit requirement of the service agreement:

1. The culvert at the entrance of the Bronco Drive Extension shall be removed and a NEW culvert shall be installed through the access road into Stone Ridge Place as recommended by AECOM, in correspondence dated September 26th, 2012;
2. A NEW culvert needs to be installed across the original road allowance at the north end of the Bronco Drive Extension as water is pooling;
3. Drainage needs to be completed to reflect the drainage plan as deposited with the municipality stamp dated May 15th, 2012 by T.H. Gehlen, Professional Engineer.

Carried.



IVORY DRIVE – Inspection Requirements
459/13

PANTER: That, as a result of an onsite inspection by Reeve John Teer and Councillors Doug Panter, Sharon Hodgson and Vickie Hodgson on October 5th, 2013 a letter be sent to Delaronde Resort (2002) Ltd. c/o John Heshka noting the following items must be addressed regarding the service agreement with Delaronde Resort (2002) Ltd. dated September 24th, 2010 for Ivory Drive located in Parcels A, B & C Plan 81B04919 before reducing the letter of credit requirement of the service agreement:

1. Supply and spread crushed gravel on all roadways and turn around/cul-de-sacs within the subdivision, to the satisfaction of Council.

Carried.

DELARONDE RESORT (2002) LTD. – PERSONAL SERVICE
460/13

V. HODGSON: That, Councillor Vickie Hodgson hand deliver a registered letter which was returned undelivered, addressed to Delaronde Resort (2002) Ltd., and dated September 20th, 2013, regarding campers on residential lots and use of municipal reserve.

Carried.

¾” and 1½” CRUSH TO STOCKPILE
461/13

S. HODGSON: That, Council has no objection to 1000 yards of ¾” crushed traffic gravel and 500 yards of 1½” crushed traffic gravel being hauled to the RM shop yard by Len’s Trucking Ltd. from the RM stockpile at the Caribou Pit and that confirmation of current volumes remaining at the RM Stockpiles be provided to the office before the haul commences.

Carried.

MARKING OLD PIT
462/13

ZINOVICH: That, the Ministry of Environment be requested to mark the legal corners of the old gravel lease, gravel lease property No. 550065, situated in SE-36-56-09-W3 and further, request verification as to the distance the municipality is able to excavate in proximity to Otter Creek.

Carried.

RECESS FOR LUNCH – 12:03 PM
463/13

PANTER: That, council recess for lunch.

Carried.



RECONVENE DELIBERATIONS – 1:05 PM

464/13

V. HODGSON: That, council reconvene its deliberations.

Carried.

Reeve John Teer and Deputy Reeve Doug Panter, after doing an inspection, confirmed approximately 75 cubic yards each of ¾ inch and 1½ inch crush gravel are piled separately at the RM Shop Stockpile.

Councillor Doug Panter declared a pecuniary interest when the next topic came up 1:10 p.m.

PROPERTY INSURANCE

465/13

S. HODGSON: That, the property insurance from Panter Agencies as provided by SGI Canada be renewed and that the premium of \$3,036.00, be paid.

Carried.

Councillor Doug Panter returned to the Council meeting 1:12 p.m.

OLSON'S VENTURES SUBDIVISION – Service Agreement PT-SE-01-57-07-W3

466/13

ZINOVICH: That, the Reeve and Administrator be authorized to sign the service agreement as presented for Olson's Ventures Reforestation Inc. for a plan of proposed subdivision dated August 19th, 2013, by Calvin W. A. Bourassa, S.L.S., Altus Geomatics.

Carried.

MEADA WILSON, SCOTT WILSON, TAMARA SUNDBY SUBDIVISION – Service Agreement NW-35-56-07-W3

467/13

PANTER: That, the Reeve and Administrator be authorized to sign the service agreement as presented for Meada Wilson, Scott Wilson and Tamara Sundby, referred to as Island View – Phase II, for a plan of proposed subdivision dated June 19th, 2013 and last revised July 18th, 2013, by Jack Redding, S.L.S., Meridian Surveys.

Carried.

ABATE/CANCEL TAXES

468/13

V. HODGSON: That, in accordance with Section 274 of *The Municipalities Act*, the Council of the RM of Big River, No. 555 abate/cancel taxes as follows:

<u>Roll #</u>	<u>Legal Description</u>	<u>Municipal</u>	<u>SK Rivers #202</u>	<u>Total</u>	<u>Reason</u>
1450 000	Parcel B Plan 81B04919	\$ 955.60	\$160.03	\$1,115.63	Assessed/Taxed twice
1410 000	Parcel A Plan 81B04919	\$1,013.09	\$164.08	\$1,177.17	Assessed/Taxed twice

Carried.

PURCHASE GRASS SEEDER

469/13

S. HODGSON: That, the RM purchase a grass seeder attachment from Elloyd Block for \$100.00 plus GST.

Carried.

PROPOSED SUBDIVISION – Campground

470/13

PANTER: That, the Ministry of Environment be requested, in the matter of the proposed subdivision in W $\frac{1}{2}$ -12-57-07-W3, Community Planning File R345-13S, to have the lands cleaned up to conform to the RM Zoning Bylaw 6/99 as it pertains to campgrounds, after which time the Council will consider the application to subdivide.

Carried.

MENTORING

471/13

V. HODGSON: That, Council support Administrator Donna Tymiak being a mentor to Acting Town of Big River Administrator, Noreen Olson for the purpose of Noreen becoming a Certified Urban Administrator by the Urban Board of Examiners, Province of Saskatchewan.

Carried.

MIKE and DONNA BARTELEN LIVESTOCK OPERATION

472/13

S. HODGSON: That, discussion surrounding further action on the Mike and Donna Bartelen Livestock Operation be tabled until after November 20th, 2013.

Carried.

Delegation George Hildebrand joint the Council meeting to discuss road and equipment maintenance 2:00 p.m. – 2:45 p.m.

DRIVEWAY MARKING SYSTEM

473/13

ZINOVICH: That, in response to the Pickerel Point Community Association request surrounding driveway markers for winter road clearing, the RM is prepared to try to accommodate a marking system whereby landowners using their properties during the winter months identify their need to access by placing an orange ribbon “off of the right-of way” so operators may accommodate when doing winter clearing and further, that the RM would request the Association have landowners remove any boats/campers/trailers/vehicles from the right-of-way so winter maintenance can be done effectively.

Carried.

ROCKS IN RIGHT-OF-WAY

474/13

PANTER: That, letters be drafted and hand delivered by the Councillor of the Division to the following landowners who have placed rock in or along the municipal right-of-way that will cause maintenance and safety hazards to the municipal equipment and operators:

Peter Brown	Lot 17, Block 102, Plan 101926728	Tranquility Shores on Cowan;
Elaine & Cory MacPherson	Lot 1, Block 3, Plan 84B11865	Michel's Beach;
Kimberly & Sharon McLellan	Lot 3, Block 2, Plan 102040186	Lakeside Acreages;
Tyson Johnson & Courtney Dziurzynski	PT-NE-14-56-08-W3.	

Carried.

Delegation Al Hrynkiw joined the Council meeting to discuss EMPA, Wild Boars 2:45 p.m. – 3:02 p.m.

Delegation Russ Buckingham, owner/operator of Pickerel Point Campground, Albert Taylor and Laurie Lester, patrons of the campground were in to discuss the application to subdivide submitted by the Ministry 3:02 p.m. – 3:26 p.m.

HEGLAND – CONCEPT PLAN

475/13

V. HODGSON: That, in response to Glen Hegland's request, whereby he sever 5 acres off the most north westerly corner of SW-20-56-06-W3 for the purpose of a residential site, the following comments be made:

1. Council has no objection to the landowner and his Saskatchewan Land Surveyor making application to Community Planning to subdivide;
2. The subdivision would be the first subdivision off the quarter and would comply with sections 4.3 and 6.3.2 of Zoning Bylaw 6/99; and
3. A service agreement would be required which will include a \$2,000.00 offsite fee.

Carried.

HIGHWAY 55 WASTE MANAGEMENT TIPPING FEE INCREASE

476/13

S. HODGSON: That, Council acknowledge the Highway 55 Waste Management Tipping Fee increases effective January 1, 2014, as follow:

Household/Commercial Waste \$48.00/tip
Recyclables \$35.00/tip.

Carried.

SASK AG LEASE W½-06-57-06-W3

477/13

ZINOVICH: That, in response to the Ministry of Agriculture and Food and the disposal of lease described as the W½-06-57-06-W3, Council as no objection to the disposal and advise that there is no developed road that abuts NW-06-57-06-W3.

Carried.

TIMBER TRAILS SNO RIDERS

478/13

PANTER: That, a request of the Timber Trails Sno Riders Co-operative Ltd., whereby the RM contribute \$100.00 to the said co-operative for the purpose of covering expenses they will incur attending the annual Snowmobile Show in Saskatoon, be denied.

Carried.

NOVEMBER 2013 REGULAR COUNCIL MEETING

479/13

V. HODGSON: That, the November regular Council meeting be rescheduled to Tuesday, November 19th, 2013, commencing at 9:00 a.m. in the Board Room of the Big River Community Centre.

Carried.

APPRECIATION CLOCK

480/13

S. HODGSON: That, the Administrator order an engraved clock from North Star Trophies for outgoing Council member Steve Raymond.

Carried.

CHRISTMAS SUPPER

481/13

ZINOVICH: That, the 2013 Council and Staff Christmas supper be held November 22nd, 2013 at Third and Main.

Carried.

HOLIDAY OFFICE HOURS

482/13

PANTER: That, the RM of Big River holiday office hours be as follows:
 December 24th - closed
 December 25th - closed
 December 26th - closed
 January 1st, 2014 - closed

Carried.

ADMINISTRATOR HOLIDAYS

483/13

V. HODGSON: That, the Administrator be authorized to take the following days as holidays:
 December 17th-23rd, 2013

Carried.

SASKTEL DIRECTIONAL BORE SOUTH OF SW-04-55-06-W3

484/13

S. HODGSON: That, Council has not objection to SaskTel directional boring under the RM road south of SW-04-55-06-W3.

Carried.

REPORTS

485/13

ZINOVICH: That, the following reports be acknowledged and filed:
Administrator's verbal report
Maintenance
Committee Reports and Financial Statements

Carried.

CORRESPONDENCE

486/13

PANTER: That, the correspondence having been read now be filed and that a list of the correspondence having been read be added to and form part of these minutes.

Carried.

ADJOURNMENT – 4:25 PM

487/13

V. HODGSON: That, this meeting be adjourned.

Carried.

Reeve

Administrator