

THE MINUTES OF A MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON JULY 8th, 2013 AT THE BIG RIVER COMMUNITY CENTRE IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve John Teer at 9:00 a.m.

PRESENT

Division 1 – Doug Panter
Division 2 – Sharon Hodgson
Reeve – John Teer
Administrator - Donna Tymiak

Division 3 – Vacant
Division 4 – Robert Zinovich

MINUTES

287/13

PANTER: That, the minutes of the Regular Meeting of Council held on June 10th, 2013 and Special Meeting held on July 2nd, 2013, be approved as presented.

Carried.

RESIGNATION

288/13

HODGSON: That, Council acknowledge Councillor Steve Raymond had a written notice deposited to the Administrator resigning from Division 3 Councillor with an effective date of July 7th, 2013.

Carried.

POLLING STATION

289/13

ZINOVICH: That, the polling station for the Division 3 By-election be the Big River Community Centre located at 606 First Street North in Big River Saskatchewan.

Carried.

CLOSING OF NOMINATION PERIOD

290/13

PANTER: That in accordance with Section 160.07 of *The Local Government Elections Act*, Council set August 7th, 2013 at 4:00 p.m. as the closing date and time of Nominations to be received for Division 3 Councillor for the Rural Municipality of Big River, No. 555, for a by-election.

Carried.

RETURNING OFFICER AND ELECTION OFFICIALS REMUNERATION

291/13

HODGSON: That, Donna Tymiak be appointed as Returning Officer for the by-election required to fill the Division 3 Councillor position, to be held September 11th, 2013, and that remuneration for the said by-election be set as follows:

Returning Officer	\$185.00/day
Deputy Returning Officer	\$140.00/day
Poll Clerk	\$100.00/day

Carried.

STATEMENT OF FINANCIAL ACTIVITIES

292/13

ZINOVICH: That, the Statements of Financial Activities for the month of June be accepted as presented.

Carried.

LIST OF ACCOUNTS

293/13

PANTER: That, the List of Accounts as listed on the attached schedule, totaling \$ 77,241.32 reflecting cheques 7203 to 7246, be passed for payment, reference clarification to Cheque number 7234.

Carried.

COUNCIL INDEMNITY AND OTHER INVOICES

294/13

HODGSON: That, the following accounts be approved for payment at this meeting and added to the next list of accounts presented to council

Sharon Hodgson	Council Indemnity	\$ 1,922.50
Doug Panter	Council Indemnity	\$ 1,686.00
Steve Raymond	Council Indemnity	\$ 560.00
John Teer	Council Indemnity	\$ 1,275.00
Robert Zinovich	Council Indemnity	\$ 345.00
Richard Miller	Watering super grid	\$ 588.00
Big River Co-op	Materials for sign installation	\$ 325.50

Carried.

INVOICE – COWAN LAKE CONTRACTING

295/13

PANTER: That, the following invoice from Cowan Lake Contracting be amended to reflect the hourly rate submitted by the Contractor with an equipment list presented to Council June 10th, 2013, being \$110.00 per hour and paid:

July 7 th , 2013	Clearing Culverts	\$ 1,386.00
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And further the Contractor be requested to submit to the RM in writing an updated equipment list with rate changes for Council's consideration.

Carried.

Councillor Robert Zinovich declared a pecuniary interest and left the Council Chambers when the next topic come up 10:01 a.m.

WOBBLY PACKER RATE

296/13

HODGSON: That, a rate for rental from Len's Trucking for the wobbly packers of \$120.00 per day, per packer be accepted as presented and that the Contractor be requested to update his equipment list deposited with the RM so it includes the wobbly packers.

Carried.

Councillor Robert Zinovich returned to the Council Chambers 10:03 a.m.

RESCIND MOTION 278/13

297/13

ZINOVICH: That, Motion 278/13 be rescinded.

Carried.

CULVERT ENTRANCE CLEARING

298/13

ZINOVICH: That, ditch and culvert areas that require clearing to enhance drainage be identified and documented by Jeff Harty and that Dennis Johnson/Mad Tracker Landworks, be hired to clear the identified locations as soon as possible.

Carried.

NEW GRAVEL LEASE SITE WOOD VOLUMES

299/13

HODGSON: That, Heather Patterson, B.Sc., GIS Consultant be requested to provide estimated wood volumes and maps as soon as possible as required by the Ministry of Environment, Forest Services for the purpose of getting permits.

Carried.

STATE OF EMERGENCY – Re-declare

300/13

ZINOVICH: Whereas the RM of Big River, No. 555 is encountering a problem of flooding of the Delaronde Resort Road that requires prompt action to prevent or harm the safety, health or welfare of persons located within the boundaries of the RM of Big River, No. 555 and to prevent damage to property within those boundaries; therefore, be it resolved, that pursuant to Section 20 of *The Emergency Planning Act*, Chapter E-8.1 of the Statutes of Saskatchewan, the Council of the RM of Big River, No. 555 declares that a local state of emergency exists as a result of flooding thru Section 10, Township 57, Range 7, W3 from the 9th day of July 2013 to the 16th day of July, 2013.

Carried.

Councillor Robert Zinovich declared a pecuniary interest and left the Council Chambers when the next topic came up 10:45 a.m.

CLAY CAP PORTION OF ROAD – West of SE-33-56-07-W3 and West of NE-28-56-07-W3

301/13

PANTER: That, the RM clay cap $\frac{3}{4}$ mile of roadway located West of SE-33-56-07-W3 and West of NE-28-56-07-W3.

Carried.

Councillor Robert Zinovich returned to the Council Chambers 10:46 a.m.

SALE OF CULVERTS

302/13

HODGSON: That, the RM refrain from selling culverts to ratepayers except in extenuating circumstances at the discretion of the Reeve.

Carried.

APPROACH REQUEST – Carrier Lumber – SE-21-55-07-W3

303/13

ZINOVICH: That, Council has no objection to Carrier Forest Products Ltd. constructing an approach along the southerly boundary of SE-21-55-07-W3 east of Carrier's Office Building, to municipal standards at their cost, conditional to Sask Highways having no objection to its proximity to Highway 55.

Carried.

DISCRETIONARY USE DEVELOPMENT PERMIT – Lot 24 Block 102 Tranquility Home Based Business – Real Estate Sales

304/13

PANTER: That, notice having been provided in accordance with Section 3.7 of Zoning Bylaw 6/99 and no concerns having been raised, Council approve the discretionary use development permit for a home based business, being a Sales Office for Real Estate, at Lot 24, Block 102, Plan 102085264 on PT-SW-02-55-07-W3, subject to the Special Standards outlined for Home Based Businesses, in the General Regulations of Section 4.9 of Zoning Bylaw 6/99.

Carried.

DISCRETIONARY USE DEVELOPMENT PERMIT – SW-04-57-07-W3 – Darrin and Charla Hodgson

305/13

HODGSON: That, notice having been provided in accordance with Section 3.7 of Zoning Bylaw 6/99 and no concerns having been raised, Council approve the discretionary use development permit application for a workshop to be constructed on SW-04-57-07-W3 to be used for maintenance/storage of equipment used in the Construction Trade and utilize a portion of the said lands surrounding the said workshop for Construction Trade activities.

Carried.

DISCRETIONARY USE DEVELOPMENT PERMIT – NW-15-57-07-W3 – Darrin and Charla Hodgson
306/13

ZINOVICH: That, notice having been provided in accordance with Section 3.7 of Zoning Bylaw 6/99 and no concerns having been raised, Council approve the discretionary use development permit application for a summer kitchen/storage building to be constructed on NW-15-57-07-W3.

Carried

DISCRETIONARY USE DEVELOPMENT PERMIT – NW-15-57-07-W3 – Darrin and Charla Hodgson
307/13

PANTER: That, notice having been provided in accordance with Section 3.7 of Zoning Bylaw 6/99 and no concerns having been raised, Council approve the discretionary use development permit application for a house and a detached garage to be constructed on NW-15-57-07-W3.

Carried.

DISCRETIONARY USE DEVELOPMENT PERMIT – PT-NE-36-56-08-W3 – Sandy Chaykowski
308/13

HODGSON: That, notice having been provided in accordance with Section 3.7 of Zoning Bylaw 6/99 and no concerns having been raised, Council approve the discretionary use development permit application for a house with attached garage and a detached garage to be constructed on PT-NE-36-56-08-W3.

Carried.

ADVERTISE ROAD ALLOWANCE LEASES

309/13

PANTER: That, pending expression of interest from the existing lease holders the Administrator provide the required public notice and draft the required bylaw and agreements in order to renew expired leases for road allowances as follows:

1. George Ritchie North and East sides of road allowance on NE corner of NE-10-57-08-W3;
2. Neil Martin East of SE-06-57-07-W3.

Carried.

BYLAW NO. 8/13 FIRST READING

310/13

HODGSON: That, Bylaw No. 8/13, being a Civic Address Bylaw for Organized Hamlets of Nesslin and Phillips Grove, be read a first time.

Carried.

BYLAW NO. 8/13 SECOND READING

311/13

ZINOVICH: That, Bylaw No. 8/13, a being a Civic Address Bylaw for Organized Hamlets of Nesslin and Phillips Grove, be read a second time.

Carried.

APPROVAL FOR 3 READINGS AT THIS MEETING
312/13

PANTER: That, Bylaw No. 8/13 be given three readings at this meeting.

Carried Unanimously.

BYLAW NO. 8/13 THIRD READING
313/13

HODGSON: That, Bylaw No. 8/13, being a Civic Address Bylaw for Organized Hamlets of Nesslin and Phillips Grove, be read a third time.

Carried.

BYLAW NO. 5/13 THIRD READING
314/13

ZINOVICH: That, Bylaw No. 5/13, being a health care coverage improvement bylaw, be read a third time.

Carried.

RESCIND MOTION/129/13
315/13

PANTER: That, Motion 129/13 be rescinded.

Carried.

CAMPERS ON IVORY DRIVE AND MR1 – DELARONDE RESORT
316/13

HODGSON: That, a letter be sent to John Heshka/Delaronde Resort regarding:

1. The use of lots adjacent to Ivory Drive in Plan 102067635:
 - a. The lots were zoned RR – Resort Residential District to accommodate a residential subdivision in 2010;
 - b. Under Zoning Bylaw 6/99 Campgrounds and/or Campers being utilized in the RR – Resort Residential District are not “permitted” or “discretionary” uses;
 - c. Council requests that campers be removed so as to conform to Zoning Bylaw 6/99 by January 1, 2014.
2. The use of MR1
 - a. Municipal Reserve is not to be utilized as a campground.
 - b. Council requests that campers be removed from the MR1 on or before January 1, 2014.

Carried.

PICKEREL POINT GARBAGE BINS

317/13

ZINOVICH: That, Council acknowledge arrangements have been made with Highway 55 Waste Management to tip the garbage bins at Pickerel Point twice/week during the summer months.

Carried.

RECESS FOR LUNCH – 12:04 PM

318/13

PANTER: That, council recess for lunch.

Carried.

RECONVENE DELIBERATIONS – 1:04 PM

319/13

HODGSON: That, council reconvene its deliberations.

Carried.

REQUEST FOR SPECIAL OCCASIONS PERMIT

320/13

ZINOVICH: That, a request for a Special Occasions Permit, by Pat Asselin, on behalf of the Pickerel Point Community Association, for a concert to be held August 24th, 2013 at the Fire Hall located at Pickerel Point, R2, Plan 82B12420, between the hours of 6:00 p.m. and 11:00 p.m., be denied and invite the Pickerel Point Community Association Board to meet with Council on Monday, July 22nd, 2013 at 8:30 a.m., in the Board Room of the Big River Community Centre to discuss the usage of the said Municipal Reserve and the lease the Association has with the Municipality, which expires October 31st, 2013

Carried.

LEGAL OPINION REGARDING MR USAGE

321/13

PANTER: That, the Administrator request legal opinion regarding Municipal Reserve usage and Special Occasions Permits.

Carried.

Delegation Jeff Miller addressed Council to see what progress has been made regarding drainage west of Big River 1:30 p.m. – 1:43 p.m.

ROAD MAINTENANCE AGREEMENT RATES

322/13

HODGSON: That, the road maintenance agreements used by the RM be amended by:

1. Increasing maintenance and restoration of road rates and rates for the shortening of lifetime of municipal roads to the maximums outlined in Subsections 12.1 and 13.1 of *The Municipalities Regulations*; and
2. Removing the minimum payment of \$60 for each kilometer of municipal road used for the haul.

Carried.

Councillor Robert Zinovich declared a pecuniary interest when the next topic come up and left the Council Chambers 1:50 p.m.

DRAFT BYLAW FOR GRAVEL EXTRACTION LICENCE

323/13

PANTER: That, the Administrator draft a gravel extraction licence bylaw and incorporate the maximum gravel extraction fees as provided by Section 8.1 of *The Municipalities Regulations*.

Carried.

Councillor Robert Zinovich returned to the Council Chambers 1:52 p.m.

2012 BIG RIVER AND DISTRICT RECREATION BOARD FINANCIAL STATEMENTS

324/13

HODGSON: That, the unaudited Big River and District Recreation Board Financial Statements to December 31, 2012 as prepared by MNP LLP Chartered Accountants be accepted as presented.

Carried.

PARCEL CONSOLIDATION – Sherri Scott

325/13

ZINOVICH: That, the Council of the RM of Big River has no objection to Sherri Scott making application to Information Services Corporation to consolidate Lots 29, Block 3, Plan 84B11865 and Lot 30, Block 3 Plan 84B11865 Michel's Beach Subdivision, and the new lot number created be Lot 29A.

Carried.

Doug left the Council meeting 1:58 p.m.

ADDITIONAL ROADWAY - Oudshoorn

326/13

HODGSON: That, Council offer the following comments to the Ministry of Environment regarding accepting administration of an area of approximately 0.686 acres east of Highway 55 and South of dedicated road allowance Surface Parcel Number 161541301, Plan 77B11160, currently providing access and being utilized by Crown Land Lessees (RCMP Tower, Parks Canada Tower, Environment's Repeater Tower, Environment's Weather Station and Fire Tower):

1. Council has no objection to accepting administration and control; however, do not intend to maintain the said area.
2. The remaining lands in parcel 161541299 in SW-28-55-07-W3 be tied to parcel 149072609 so parcels in the immediate area conform to the RM Zoning Bylaw 6/99.

Carried.

TAX TOOLS

327/13

ZINOVICH: That, Council respond to Jim Reiter, Minister of Government Relations, regarding their review of all local property tax tools by saying that existing tax tools, used fairly, are important to municipalities in managing large tax shifts resulting from revaluation and/or large shifts in property assessment.

Carried.

Delegation Jeff Harty joined the Council meeting to discuss road and equipment maintenance 2:08 p.m. – 2:50 p.m.

Councillor Doug Panter returned to the Council meeting 2:37 p.m.

LIBRARY BOARD APPOINTMENT

328/13

PANTER: That, Vera Connolly be appointed to the Big River Library Board for the balance of 2013.

Carried.

INTERIM COMMITTEE APPOINTMENTS

329/13

HODGSON: That, the following interim appointments be made to accommodate the vacancies created by the resignation of Councillor Steve Raymond:

Big River and District Fire Committee – John Teer
Ski Timber Ridge Board – Doug Panter

Carried.

REQUEST FOR CALCIUM

330/13

ZINOVICH: That, a request of Marlene McGrath whereby the RM apply calcium on the road allowance past her driveway, be denied.

Carried.

RODEO GROUNDS LEASE 350265

331/13

PANTER: That, the Council of the RM of Big River request assignment by The Ministry of Environment for the rodeo grounds lease, property number 350265, W½ of LSD 13-32-55-07-W3 from the RM of Big River, No. 555 to the HillBilly Off-Road Club.

Carried.

ADMINISTRATOR’S HOLIDAYS

332/13

HODGSON: That, Council has no objection to the Administrator taking holidays from July 15th to July 19th, 2013.

Carried.

PURCHASING POLICY FOR BIG RIVER AND DISTRICT FIRE COMMITTEE

333/13

PANTER: That, the RM request the Town of Big River give consideration to a purchase order system being implemented whereby authorization is required by the committee for purchases that fall outside of regular maintenance.

Carried.

REPORTS

334/13

HODGSON: That, the following reports be acknowledged and filed:

- Administrator’s verbal report
- Maintenance
- Committee Reports and Financial Statements

Carried.

CORRESPONDENCE

335/13

ZINOVICH: That, the correspondence having been read now be filed and that a list of the correspondence having been read be added to and form part of these minutes.

Carried.

ADJOURNMENT – 4:25 PM

336/13

ZINOVICH: That, this meeting be adjourned.

Carried.

Reeve

Administrator