

THE MINUTES OF A MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON JUNE 10<sup>th</sup>, 2013 AT THE BIG RIVER COMMUNITY CENTRE IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve John Teer at 9:02 a.m.

PRESENT

Division 1 – Doug Panter  
Division 2 – Sharon Hodgson  
Reeve – John Teer  
Administrator - Donna Tymiak

Division 3 – Steve Raymond  
Division 4 – Robert Zinovich

MINUTES

232/13

PANTER: That, the minutes of the Regular Meeting of Council held on May 8<sup>th</sup>, 2013 be approved as presented.

Carried.

STATEMENT OF FINANCIAL ACTIVITIES

233/13

RAYMOND: That, the Statements of Financial Activities for the month of May be accepted as presented.

Carried.

LIST OF ACCOUNTS

234/13

HODGSON: That, the List of Accounts as listed on the attached schedule, totaling \$ 70,182.12 reflecting cheques 7155 to 7202, be passed for payment.

Carried.



COUNCIL INDEMNITY AND OTHER INVOICES

235/13

ZINOVICH: That, the following accounts be approved for payment at this meeting and added to the next list of accounts presented to council

Sharon Hodgson	Council Indemnity/Fuel for van road tour	\$ 720.14
Doug Panter	Council Indemnity	\$ 532.00
Steve Raymond	Council Indemnity	\$ 400.00
John Teer	Council Indemnity	\$ 550.00
Robert Zinovich	Council Indemnity	\$ 212.50
RM of Big River Petty Cash	Postage/Freight	\$ 122.04
Simonar's Refrigeration	Decommission fridges/freezers	\$ 410.25
		Carried.

PECUNIARY INTEREST

236/13

PANTER: That, Council acknowledge the Administrator has provided them with the information surrounding pecuniary interest of Council members as reprinted from the Municipal Council Member's Handbook and Parts VII and VIII of *The Municipalities Act*.

Carried.

Councillor Steve Raymond declared a pecuniary interest and left the Council Chambers when the next topic came up 9:25 a.m.

INVOICE – COWAN LAKE CONTRACTING

237/13

HODGSON: That, the following invoice to Cowan Lake Contracting be paid:  
 June 10<sup>th</sup>, 2013      2" Gravel Haul/Backhoe clearing culverts      \$1,701.00  
 Carried.

Councillor Steve Raymond returned to the Council Chambers 9:34 a.m.

SASK TIPS DONATION

238/13

ZINOVICH: That, a donation be made to SaskTip – Turn in Poachers in the amount of \$100.00.  
 Carried.

FIREWORKS DONATION

239/13

PANTER: That, the RM of Big River donate \$500.00 to the Big River Regional Park for their July 1<sup>st</sup>, 2013 celebration.

Carried.



OLD GRAVEL SURFACE LEASE 550065

240/13

RAYMOND: That, upon the Ministry of Environment issuing permits for the clearing of old gravel surface lease area by Bridge #3, Property Lease Number 550065 and the boundaries being identified and marked, that BR Concrete be requested to test and prove suitable material exists at the old lease site located at SE-36-56-09-W3 and crush the remaining gravel from the said lease for traffic gravel, under the current contract.

Carried.

ROAD MAINTENANCE AGREEMENTS – Small versus Large Volume Log Hauls

241/13

HODGSON: That, no special provision be made to 'Section 2.1.3' of the Road Maintenance Agreement 'minimum payment clause', to accommodate small volume log hauls.

Carried.

REPAIRS TO EGG LAKE ROAD AND FIELD ACCESS ROAD WEST OF 22-55-06-W3

242/13

ZINOVICH: That, the Egg Lake Road north of Clay Gears and the Lloyd Davidson Access west of 22-55-06-W3 be repaired with pit run and the required culverts installed.

Carried.

Councillor Steve Raymond declared a pecuniary interest and left the Council Chambers 11:22 a.m.

CONTRACTOR FOR EGG LAKE ROAD AND FIELD ACCESS ROAD WEST OF 22-55-06-W3

243/13

PANTER: That, Cowan Lake Contracting be hired to do the backhoe work for the repairs to the egg lake road and the field access road west of 22-55-06-W3 at a rate of \$110.00/hour for the 215 JCB Rubber Tired Hoe and \$90.00 for a tandem truck and that the contractor make arrangements with Len's Trucking for the hauling of the required pit run.

Carried.

Councillor Steve Raymond returned to the Council Chambers 11:30 a.m.

REQUEST AECOM TO SHOOT ELEVATIONS WEST OF TOWN

244/13

RAYMOND; That, AECOM be requested to provide assistance in shooting elevations and recommending corrective action within the right-of-way, to achieve positive drainage east of section 02-56-08-W3.

Carried.

CONTRACTOR FOR CORRECTIVE ACTION WEST OF TOWN  
245/13

HODGSON: That, Ritchie Construction be hired to do the drainage and landscaping work required west of Big River in the area east of Section 02-56-08-W3 once determined by AECOM.

Carried.

DRAINAGE BY TRAVIS KILBREATH  
246/13

ZINOVICH: That, Reeve John Teer and Councillor Sharon Hodgson speak with landowner Travis Kilbreath regarding entering upon his land for the purpose of clearing the natural drainage path.

Carried.

DANNY AND DARLENE MICHEL SUBDIVISION  
247/13

PANTER: That, Council offer the following comments to Community Planning regarding an application to remove parcel ties from SW-30-56-06-W3, whereby a 128.62 acre parcel lying west of Highway 922, being ISC parcel # 134572844 be severed from the 17.81 acre parcel lying east of Highway 922, being ISC parcel # 134593027:

1. Council is unaware of any land uses in the vicinity that would be incompatible with the intended use of the proposed site, or any site conditions that make the land unsuitable for the intended use;
2. The RM has no facilities that could be affected by the proposed development;
3. The subdivision resulting from the parcel tie removal complies with Subsections 4.3 and 6.3.2 of Zoning Bylaw 6/99;
4. A service agreement will be required.

Carried.

PROPOSED SUBDIVISION SW-30-56-06-W3 SERVICE AGREEMENT – Michel  
248/13

RAYMOND: That, Council approve the service agreement for the Michel plan of proposed subdivision parcel untie located at SW-30-56-06-W3 as presented and authorize the Reeve and Administrator to endorse the same.

Carried.

PROPOSED SUBDIVISION SW-35-56-07-W3 DELARONDE LAKE – Wood/Klassen/Lamothe  
249/13

HODGSON: That, Council approve the service agreement for the Wood/Klassen/Lamothe plan of proposed subdivision located at SW-35-56-07-W3 and SE-35-56-07-W3 as presented and authorize the Reeve and Administrator to endorse the same.

Carried.

PROPOSED SUBDIVISION SECTION 9-55-8-W3 – BEEBE/JACKOW/ADAMSON/FEDICK  
250/13

ZINOVICH: That, the Council of the RM of Big River has no objection and offers the following comments to Community Planning File R1606-08S regarding the Russell and Patricia Beebe, David Jackow and Robert Adamson and Jerilee Fedick proposed subdivision on Section 9-55-8-W3, whereby Parcel "A" consisting of 166.52 acres is severed from the said section:

1. The subdivision application is compliant with Section 4.3 of the municipality's zoning bylaw 6/99;
2. The land is zoned agriculture and, as the municipality understands, the applicant intends to construct a house and operate a greenhouse at the said location; this use is permitted under section 6.1 of the municipality's zoning bylaw.
3. Council recognizes this is a resubmission of an application originally dated October 30<sup>th</sup>, 2008 which received a Certificate of Approval from the Ministry, January 28<sup>th</sup>, 2009, and does not require a service agreement.

Carried.

HARVEY JONES SUBDIVISION CONCEPT PLAN  
251/13

PANTER: That, Council offer the following comments regarding a proposed subdivision at Parcel G, Plan 101873493 – SW-35-56-07-W3:

1. The proposed area being severed appears to be less than 2.5 acres and will require rezoning to RR-Resort Residential;
2. Council has no objection to the landowner making application to Community Planning to sever Parcel G;
3. A Service agreement will be required to extend the roadway with a turn-around.

Carried.

RECESS FOR LUNCH – 12:05 PM  
252/13

RAYMOND: That, council recess for lunch.

Carried.

RECONVENE DELIBERATIONS – 1:00 PM  
253/13

HODGSON: That, council reconvene its deliberations.

Carried.

APPROACH REQUEST – Calvin Thiessen – Lot 3, Block M, Plan 74B12304 Town of Big River  
254/13

ZINOVICH: That, Council offers the following comments to a request made by Smooth ROCK Construction, Calvin Thiessen, to install two approaches onto the RM road bordering the easterly limits of the Town of Big River from Lot 3, Block M, Plan 74B12304 for the purpose of servicing 2 residential duplex units:

1. Council has no objection to the approaches being installed to municipal standards at the applicant's cost and that Councillor Robert Zinovich inspect when complete;
2. Road widening may be required in the future;
3. Council suggests that the landowner consider setting the duplexes back far enough so that future road widening and increased traffic does not jeopardize the intended use and character of their proposed neighborhood.

Carried.

APPROACH REQUEST – Larry Panter – SW-01-56-07-W3  
255/13

PANTER: That, Council has no objection to Larry Panter constructing an approach along the westerly boundary of SW-01-56-07-W3, to municipal standards at his cost and that Councillor Steve Raymond determine if a culvert is required and inspect when complete.

Carried.

DISCRETIONARY USE DEVELOPMENT PERMIT – PT-SW-02-55-07-W3 Home Based Business – Art Studio  
256/13

RAYMOND: That, notice having been provided in accordance with Section 3.7 of Zoning Bylaw 6/99 and no concerns having been raised, Council approve the discretionary use development permit for an Art Studio on PT-SW-02-55-07-W3, subject to the general regulations outlined in Section 4.9 of Zoning Bylaw 6/99.

Carried.

WORKSHOP DESIGN  
257/13

HODGSON: That, upon receipt of the design drawings for the RM Workshop from Ross Butterwick, the Committee of Reeve John Teer and Councillors Doug Panter and Robert Zinovich review and modify, if necessary, and upon receipt of the final plan that has been stamped by an engineer, the Administrator, under direction of the committee, advertise on sasktenders.ca.

Carried.

FIRE HALL EXPANSION DESIGN  
258/13

ZINOVICH: That, the Administrator request Ross Butterwick, Prince Albert to provide design drawings for an expansion on the fire hall and that the plans be stamped by a qualified engineer.

Carried.

BARTELEN LIVESTOCK OPERATION

259/13

PANTER: That, Mike and Donna Bartelen be requested to meet with Council, Administrator/Development Officer, Donna Tymiak and a representative of the Ministry of Agriculture and Food, Livestock Branch, Bryce Sundbo, to discuss their Intensive Livestock Operation, Friday June 28<sup>th</sup>, 2013 at 10:30 a.m., in the Board Room of the Big River Community Centre.

Carried.

Councillor Doug Panter left the Council Chambers 2:25 p.m.

ADMINISTRATOR'S HOLIDAYS

260/13

RAYMOND: That, Council has no objection to the Administrator taking holidays from June 17<sup>th</sup> to June 21<sup>st</sup>, 2013.

Carried.

Councillor Doug Panter returned to the Council Chambers 2:28 p.m.

Delegation Albert Taylor on behalf of Russ Buckingham appeared before Council 2:28 p.m. – 2:38 p.m.

PROPOSED SUBDIVISION – SW-12-57-07-W3 – Pickerel Point Campground/Her Majesty the Queen

261/13

HODGSON: That, the Council of the RM of Big River offer the following comments to Community Planning, File R345-13S regarding the proposed subdivision W½ Section 12-57-07-W3 owned by Her Majesty the Queen:

1. Council recognizes the subdivision request is a result of an encroachment the Pickerel Point Campground has made from Parcel A, Plan 82B12420 onto SW-12-57-07-W3;
2. Council has been working with the campground owner/operator on Parcel A, Plan 82B12420 to remedy the non-conforming structures that have accumulated on the lands;
3. The RM is aware there are some remaining non-conforming structures on the lands to be subdivided;
4. Council would have to do an onsite inspection to determine how many of the encroaching sites have non-conforming structures on them before commenting on a refusal or approval;
5. Rezoning would be required.

Carried.



JOE PRICE – ORDER TO REMOVE

262/13

ZINOVICH: That, in accordance with Subsection 365(3) of *The Municipalities Act*, that Council modify the order dated September 28<sup>th</sup>, 2012 regarding property located at Lot 1, Block 3, Plan AE598, Ladder Lake Subdivision by modifying the date by which the violations shall be remedied and completed from 11:59 p.m. October 31<sup>st</sup>, 2012 to July 15<sup>th</sup>, 2013 and that the landowner be advised that no further extensions will be granted and refuse from the demolition shall not be placed in RM household garbage or recycle bins but rather shall be hauled to the Big River Transfer Station or Highway 55 Waste Management in Canwood during their hours of operation.

Carried.

ERNEST MONTGRANT – TEMPORARY ACCOMMODATIONS – NE-34-55-08-W3

263/13

PANTER: That, Council respond to Ernest Montgrant's request to move a temporary mobile home onto NE-34-55-08-W3 until the completion of his principle residence, as per permit issued in 2012 as follows:

1. No temporary development permit will be issued;
2. That the development officer be directed to revoke the building and development permits issued August 31<sup>st</sup>, 2012 for a residence;
3. That Mr. Montgrant make the required applications (Building Permit, Development Permit, Moving Permit) to move the mobile home onto NE-34-55-08-W3;
4. In the future, if the landowner wishes to construct a house he shall be required to resubmit his permit applications and approvals of such permits will be conditional to the mobile home being removed from the site to a location approved by Council.

Carried.

SASK POWER ORDER #20138211

264/13

RAYMOND: That, Sask Power Order #20138211, a request to register a 3 meter electrical easement in surface Parcel 164963953, MR5 102029587, NW-15-57-07-W3, be signed.

Carried.

CURLING RINK ROOF CONTRACT

265/13

HODGSON: That, Council has no objection to Western Urethane (1995 Ltd.) being awarded the contract to apply foam and coating to the Curling Rink Roof and that a contract be entered into.

Carried.

TOURIST INFORMATION

266/13

ZINOVICH: That, the RM of Big River, No. 555 contribute \$1,800.00 to the Town of Big River for the 2013 operations of the Tourist Information Centre.

Carried.



PA PARKLAND HEALTH – ANNUAL GENERAL MEETING

267/13

PANTER: That, Reeve John Teer and Councillor Sharon Hodgson attend the Prince Albert Parkland Regional Health Authority annual general meeting, Wednesday, September 25<sup>th</sup>, 2013, at 7:00 p.m at the Half Century Club – Kinistino, SK, and that associated expenses be paid.

Carried.

SARM DIVISION MEETING

268/13

RAYMOND: That, Reeve John Teer and Councillors Doug Panter and Sharon Hodgson attend the SARM Regional Meeting to be held Wednesday, June 19<sup>th</sup>, 2013, at 9:30 a.m. at the Saskatoon Travelodge and that associated expenses be paid.

Carried.

ABATE/CANCEL TAXES

269/13

HODGSON: That, in accordance with Section 274 of *The Municipalities Act*, the Council of the RM of Big River, No. 555 abate/cancel taxes as follows:

<u>Roll #</u>	<u>Legal Description</u>	<u>Municipal</u>	<u>SK Rivers #202</u>	<u>Total</u>	<u>Reason</u>
741 602	PT-NW-06-57-06-W3	\$100.00	\$1.28	\$101.28	Vacant Crown Lease
741 604	PT-SW-06-57-06-W3	\$100.00	\$7.69	\$107.69	Vacant Crown Lease
					Carried.

GOLF COURSE SIGNS

270/13

ZINOVICH: That, Council has no objection to the Big River Golf Club putting up a directional sign along the fence line of SW-17-56-07-W3, for the motoring public entering the RM road from the easterly limits of First Street North in the Town of Big River.

Carried.

DITCH WORK ALONG SW-17-56-07-W3

271/13

PANTER: That, Reeve John Teer make arrangements, when conditions allow, to repair the ditch torn up by quads along SW-17-56-07-W3.

Carried.

LEASE FEES FOR ROAD ALLOWANCE BEING LEASED BY AG PRODUCERS

272/13

RAYMOND: That, for the purpose of leasing road allowance for agriculture purposes the rate be set at \$35.00 per acre, per year.

Carried.

CIVIC ADDRESS BYLAW

273/13

HODGSON: That, to accommodate the Saskatchewan Ministry of Government Relations, Provincial Public Safety Addressing Registry Initiative, the Administrator draft a Civic Address Bylaw to provide civic addresses in the Organized Hamlets of Phillips Grove and Nesslin Lake and that the Organized Hamlets be made aware of the same.

Carried.

INSTALL SIGNS AT RM RESIDENT HOUSEHOLD GARBAGE AND RECYCLE BIN SITE

274/13

ZINOVICH; That, Reeve John Teer make arrangements to have signage installed at the RM Resident Household Garbage and Recycle Bin Site as soon as possible.

Carried.

DUST CONTROL WORKSHOP

275/13

PANTER; That, Reeve John Teer and Councillors Doug Panter and Sharon Hodgson, Grader Operator Jeff Harty be authorized to attend the Dust Control Evaluation Workshop put on by NCTPC, at the Meadow Lake Provincial Park on Wednesday July 3<sup>rd</sup>, 2013 and that associated expenses be paid; and further that, provided the workshop organizers have no objection and there is available space, Council has no objection to Richard Miller attending.

Carried.

NORTHERN LAKES HEALTH COMMITTEE

276/13

PANTER: That, Reeve John Teer and Councillor Sharon Hodgson be authorized to attend the Northern Lakes Health Committee Meeting, to be held Monday June 24<sup>th</sup>, 2013 at 8:00 p.m. at the Pioneer Centre in Spiritwood, SK, and that associated expenses be paid.

Carried.

LETTER TO HALL COMMITTEE

277/13

RAYMOND: That, a letter be sent to the Big River and District Recreation Improvement Association indicating that Council has no objection to their final payment to the RM, being made before December 31<sup>st</sup>, 2014 to coincide with the loan repayment plan the municipality had with CIBC rather than the December 31<sup>st</sup>, 2013 date provided in the October 31<sup>st</sup>, 2012 Council resolution.

Carried.

Delegation Jeff Harty joined the Council to discuss equipment, road and municipal maintenance 5:04 p.m.

CULVERT ENTRANCE CLEARING

278/13

ZINOVICH: That, ditch and culvert areas that require clearing to enhance drainage be identified and documented by Jeff Harty and that Ritchie Construction Ltd. be hired to clear the identified locations as soon as possible.

Carried.

Councillor Robert Zinovich left the Council meeting 6:04 p.m.

Delegation Jeff Harty left the Council meeting 6:19 p.m.

REPORTS

279/13

PANTER: That, the following reports be acknowledged and filed:

Administrator's verbal report

Maintenance

Committee Reports and Financial Statements

Carried.

CORRESPONDENCE

280/13

RAYMOND: That, the correspondence having been read now be filed and that a list of the correspondence having been read be added to and form part of these minutes.

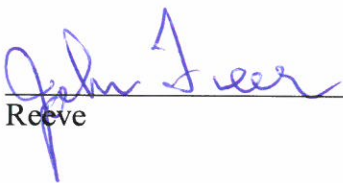
Carried.

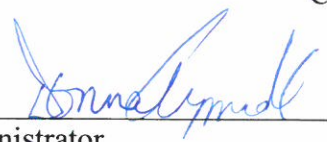
ADJOURNMENT – 7:03 PM

281/13

HODGSON: That, this meeting be adjourned.

Carried.

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Administrator