

THE MINUTES OF A MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON MARCH 22<sup>nd</sup>, 2013 AT THE BIG RIVER COMMUNITY CENTRE IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve John Teer at 9:03 a.m.

PRESENT

|  |                              |
|--|------------------------------|
| Division 1 – Vacant                                | Division 3 – Steve Raymond   |
| Division 2 – Sharon Hodgson (via conference phone) | Division 4 – Robert Zinovich |
| Reeve – John Teer                                  |                              |
| Administrator - Donna Tymiak                       |                              |

ABSENT

Division 1 – Vacant

MINUTES

84/13

ZINOVICH: That, the minutes of the Regular Meeting of Council held on February 11<sup>th</sup>, 2013 be approved as presented.

Carried.

STATEMENT OF FINANCIAL ACTIVITIES

85/13

HODGSON: That, the Statement of Financial Activities for the month of February be accepted as presented.

Carried.

LIST OF ACCOUNTS

86/13

RAYMOND: That, the List of Accounts as listed on the attached schedule, totaling \$ 61,052.27 reflecting cheques 7032 to 7077, be passed for payment and further that Council recognize cheque 7040 was issued to SGI Auto Fund in the amount of \$89.00 after the February council meeting due to necessity.

Carried.

COUNCIL INDEMNITY

87/13

ZINOVICH: That, the following accounts be approved for payment at this meeting and added to the next list of accounts presented to council:

|                            |   |            |
|----------------------------|---|------------|
| Steve Raymond              | Council Indemnity (Feb/March)               | \$1,625.00 |
| John Teer                  | Council Indemnity                           | \$1,350.00 |
| Robert Zinovich            | Council Indemnity                           | \$ 225.00  |
| BR Concrete and Excavation | Strip/level move wood at gravel pit in 2012 | \$2,121.00 |
| Doug Panter                | EMO – SEPA Conference Expense               | \$1,768.43 |
| SARM                       | Office Supplies                             | \$ 318.50  |
|                            |   | Carried.   |

APRIL REGULAR COUNCIL MEETING

88/13

HODGSON: That, the 2013 Regular Council meeting be rescheduled to Monday April 15<sup>th</sup>, 2013, commencing at 9:00 a.m. in the Small Hall of the Big River Community Center.

Carried.

RE-ADVERTISE REZONING AMENDMENTS

89/13

RAYMOND: That, due to the March Council Meeting date change, the Administrator re-advertise Council's intent to amend Bylaws 6/99 and 6A/99 with Bylaws 1/13, 3/13, 4/13 and notify the affected landowners in accordance with *Section 209(1) of the Planning and Development Act, 2007*.

Carried.

BIG RIVER LIBRARY DONATION

90/13

ZINOVICH: That, a donation be made for 2013 to the Big River Library in the amount of \$200.00.

Carried.

2012 AUDITED FINANCIAL STATEMENT

91/13

HODGSON: That, the 2012 audited financial statement be accepted as presented.

Carried.

FINANCIAL STATEMENT ABSTRACTS

92/13

RAYMOND: That, the Administrator order Financial Statement Abstracts from SARM to publicize a summary of the 2012 audited financial statements and the auditor's report of the financial statements in accordance with Section 185 of *The Municipalities Act*, and that the said summary be mailed with the 2013 tax notices.

Carried.

NCTPC MEMBERSHIP

93/13

ZINOVICH: That, the membership fee for April 1, 2013 to March 31, 2014 to North Central Transportation Planning Committee in the amount of \$600.00, be paid.

Carried.

NCTPC ANNUAL MEETING

94/13

HODGSON: That, a delegation of Reeve John Teer and Councillor Sharon Hodgson be authorized to attend the North Central Transportation Planning Committee 15<sup>th</sup> Annual Meeting, Thursday, April 11<sup>th</sup>, 2013, supper at 5:30 p.m., meeting commencing at 7:00 p.m., and that associated expenses be paid.

Carried.

EXCLUSION OF LANDS IN ARREARS

95/13

RAYMOND: That, in accordance with Section 3(3) of *The Tax Enforcement Act*, the Administrator exclude any lands, with respect to the list of lands in arrears, of which taxes in arrears do not exceed one half of the 2012 tax levy.

Carried.

LIST OF LANDS IN ARREARS

96/13

ZINOVICH: That, in accordance with Section 3 of the *Tax Enforcement Act*, it be acknowledged the Administrator has presented to council a list of lands in arrears called "Schedule A", and that "Schedule A" be annexed to and form part of these minutes, and unless sooner paid will be advertised in the Shellbrook Chronicle.

Carried.

TAX ENFORCEMENT

97/13

HODGSON: That, in accordance with Section 22(1) of the *Tax Enforcement Act*, the Administrator be given authorization to proceed to request title, on parcels of which the arrears of taxes have not been paid in full and the tax lien has not been withdrawn.

Carried.

GRADER TIRES

98/13

RAYMOND: That, Jeff Harty be authorized to purchase 4 - 17.5R25 Maxam MS202 Snow Tires from Big River Truck and Trailer at a cost of \$1,550.00 plus tax per tire.

Carried.

Councillor Robert Zinovich declared a pecuniary interest and left the Council Chambers when the agenda item to discuss snow around the garbage bins come up 10:22 a.m.

Councillor Robert Zinovich returned to the Council Chambers 10:37 a.m.

GROUNDWATER MONITORING PROGRAM AND CLOSURE ANALYSIS

99/13

ZINOVICH: That, Council acknowledge and support proposal No. 04001315.0419.44721.001, regarding a Groundwater Monitoring Program and Closure Analysis from AECOM, dated March 6, 2013, and authorize the Reeve and Administrator to sign the work authorization for the same.

Carried.

LANDFILL BUDGET

100/13

HODGSON: That, the 2013 Landfill Budget be accepted as presented.

Carried.

EMO BUDGET

101/13

RAYMOND: That, the 2013 Big River & District Emergency Measures Organization (EMO) Budget be accepted as presented.

Carried.

ORGANIZED HAMLET OF PHILLIPS GROVE BUDGET

102/13

ZINOVICH: That, the Organized Hamlet of Phillips Grove 2013 Budget be accepted as presented.

Carried.

ORGANIZED HAMLET OF NESSLIN BUDGET

103/13

HODGSON: That, the Organized Hamlet of Nesslin 2013 Budget be accepted as presented.

Carried.

BR & DISTRICT FIRE COMMITTEE BUDGET

104/13

RAYMOND: That, the Big River and District Fire Committee 2013 Budget be accepted as presented.

Carried.

PROJECT PRIORITY LIST

105/13

ZINOVICH: That, for the next meeting of Council each member of Council provide their "top ten projects" listed in an order as they individually see as priority so Council may consider collectively a list that may be used for current and future budgeting processes and that the grader operators be requested to submit the same.

Carried.

Councillor Robert Zinovich declared a pecuniary interest and left the Council Chambers when the topic of snow removal around the garbage bins came up again 11:45 a.m.

SNOW REMOVAL

106/13

RAYMOND: That Hay Bay Ventures/Ron Miller be hired to load and haul the snow from around the RM Garbage Bins to a location to be determined through discussion with Jeff Harty, at a rate of \$95.00/hour for his tandam trucks and \$70.00/hour for a loader and operator.

Carried.

Councillor Robert Zinovich returned to the Council Chambers 11:47 a.m.

PHOTOCOPIER REPLACEMENT

107/13

ZINOVICH: That, the Administrator replace the current Konica Minolta Bizhub c203 photocopier with a Konica Minolta C224 Digital Document Delivery System under a 60 month lease term as outlined in the February 12, 2013 proposal.

Carried.

NESS CREEK ROAD – LETTER OF CREDIT

108/13

RAYMOND: That, in response to the request of the February 11<sup>th</sup>, 2013 Town of Big River resolution, whereby the requirement for renewing the irrevocable letter of credit referenced in the Service Agreement for the Ness Creek Road be waived and that, in the spirit of co-operation the RM Council has no objection to an internal agreement being signed between the RM and Town to ensure the Ness Creek Road Project currently being constructed under the Community Development Trust Funding Program (CDTF) comes to completion to the satisfaction of both Councils.

Carried.

RECESS FOR LUNCH – 12:10 PM

109/13

ZINOVICH: That, council recess for lunch.

Carried.

RECONVENE DELIBERATIONS – 1:16 PM

110/13

HODGSON: That, council reconvene its deliberations.

Carried.

AERODROME UPGRADES

111/13

RAYMOND: That, in response to the Town of Big River resolution surrounding aerodrome upgrades, the RM has no objection to participating in a review of considerations for upgrades that would accommodate future growth and that Robert Zinovich represent Council on this matter at this time.

Carried.

SAKÂW

112/13

ZINOVICH: That, Sakâw Askiy Management and Town Council be invited to discuss the operating plans for the Prince Albert FMA covering the period 2013 -2018 on Friday, April 19<sup>th</sup>, 2013 at 1:00 p.m.

Carried.

PROPOSED RESIDENTIAL SUBDIVISION – SE-01-57-07-W3

113/13

HODGSON: That, Council offer the following response to The Ministry of Government Relations Community Planning Branch, File R180-13S, and Proposed Residential Subdivision in SE-01-57-07-W3 for Doug Olson and Michele Good:

1. First reading has been given on Bylaw amendments to accommodate the proposed subdivision;
2. A public hearing originally scheduled for Wednesday March 20<sup>th</sup>, 2013 at 3:00 p.m. has been re-advertised and rescheduled for April 15<sup>th</sup>, 2013;
3. Council is not aware of any land uses in the vicinity that would be incompatible with the intended use;
4. Council has no objection to deferring the Municipal Reserve Dedication shortfall to the later phases of the proposed development;
5. A service agreement will be required for the said subdivision;
6. The developer will be required to provide a drainage plan prepared by a professional engineer for submission to the Municipal Engineer before a service agreement is drafted for the said subdivision;
7. Section 14 of *The Public Health Act, 1994* outlines the responsibilities of municipalities as it pertains to a system for sewage disposal which the Town of Big River and the RM of Big River, No. 555 have addressed collectively by virtue of an agreement dated November 10<sup>th</sup>, 2008 which also provides that the agreement will be readdressed if capacity becomes an issue;
8. Potable water is available at a cost at the Town of Big River fill station;
9. The RM of Big River has transfer station locations to accommodate garbage disposal.

Carried.

Delegation Jeff Harty joined the Council meeting to discuss road and equipment maintenance 1:50 p.m. – 2:28 p.m.

Delegation Darrin and Charla Hodgson joined the Council meeting to discuss moving their construction equipment and operations to a new location, road allowances, approach construction and the extension of Bronco Drive 1:35 p.m. – 3:12 p.m.

ZONING BYLAW 6/99 AMENDMENT – Construction Trade

114/13

RAYMOND: That, the Administrator draft an amendment to include “construction trades” as a discretionary use in the AR – Agriculture Resource District of Zoning Bylaw 6/99.

Carried.

CLOSE AND LEASE ROAD ALLOWANCE – South of SW-04-57-07-W3

115/13

ZINOVICH: That, in response to a request of Darrin and Charla Hodgson, as presented at this meeting, that the Administrator look into the municipality’s authority and procedure required for Council to consider the closing and leasing of the road allowance along the southerly boundary of SW-04-57-07-W3 to Darrin and Charla Hodgson for the purpose of grazing.

Carried.

CONSTRUCT APPROACH – SW-04-57-07-W3

116/13

HODGSON: That, Council has no objection to Darrin and Charla Hodgson constructing an approach along easterly boundary of SW-04-57-07-W3 to municipal standards at their cost and that Councillor Steve Raymond inspect when complete.

Carried.

REQUEST TO HAVE LETTER OF CREDIT REDUCED

117/13

RAYMOND: That, the request of Darrin and Charla Hodgson dated March 22, 2013, to have the letter of credit requirement in a service agreement for the extension of Bronco Drive between Delaronde Resort(2002) Ltd. and the RM reduced from \$46,280.00 to \$9,256.00, be denied.

Carried.

BRONCO DRIVE DRAINAGE

118/13

ZINOVICH: That, Council refrain from commenting on altering drainage resulting from the extension of Bronco Drive until after spring runoff.

Carried.

ROAD ALLOWANCE – West of NW-15-57-07-W3

119/13

HODGSON: That, a request March 22, 2013 by Darrin and Charla Hodgson whereby an existing gate adjacent to the NW-15-57-07-W3 be left status quo be denied as Council is not prepared to close and lease the said allowance at this time.

Carried.

PROPOSED SUBDIVISION SW-35-56-07-W3 – Woods/Klassen/Lamothe

120/13

RAYMOND: That, an onsite meeting be set up, once the snow melts, with Reeve John Teer and Councillor Steve Raymond and applicants Wood/Klassen/Lamothe, regarding resolution 65/13 and their responsibilities to provide a drainage plan and construct a road to municipal standards for their plan of proposed subdivision located at SW-35-56-07-W3 and SE-35-56-07-W3.

Carried.

PROPOSED SUBDIVISION SE-35-56-08-W3 – Grant and Janice Wood

121/13

ZINOVICH: That, Council offer the following comments to Community Planning regarding a plan of proposed subdivision, File R0165-13S for SE-35-56-08-W3:

1. The proposed area will require rezoning to accommodate the proposal;
2. Council is not aware of any land uses in the vicinity that would be incompatible with the intended use;
3. Cash in lieu of municipal reserve will be required and has been determined that a market value of \$10,000.00 per acre will be required from applicant calculated as follows: 1.136 acres x \$10,000/acre = \$11,360.00;
4. A service agreement will be required for the said subdivision.
5. The developer will be required to provide a drainage plan prepared by a professional engineer for submission to the Municipal Engineer before a service agreement is drafted for the said subdivision.
6. Section 14 of *The Public Health Act, 1994* outlines the responsibilities of municipalities as it pertains to a system for sewage disposal which the Town of Big River and the RM of Big River, No. 555 have addressed collectively by virtue of an agreement dated November 10<sup>th</sup>, 2008 which also provides that the agreement will be readdressed if capacity becomes an issue.

Carried.

PROPOSED SUBDIVISION SE-35-56-08-W3 – Grant and Janice Wood

122/13

HODGSON: That, the Administrator draft a bylaw to amend Zoning Bylaw 6/99 to rezone a portion of SE-35-56-08-W3 from AR – Agriculture Resource District to RR – Resort Residential District and CR - Country Residential District as shown in a plan of proposed subdivision as prepared by Regan Rayner S.L.S. dated January 21<sup>st</sup>, 2013.

Carried.



GRANT AND JANICE WOOD SUBDIVISION SE-35-56-08-W3 – Drainage Plan  
123/13

RAYMOND: That, Grant and Janice Wood be requested to provide, for approval by the Municipal Engineer prior to a service agreement being entered into or the commencement of construction, a detailed drainage plan, which shall include detailed drainage profiles for all roads, walkways and trails, including all necessary culverts, ditches and other drainage works as may be required; and erosion protection works and/or measures where steep slopes, erodible soils or other conditions conducive to soil erosion exist.

Carried.

CASH IN LIEU – Grant and Janice Wood – Plan of Proposed Subdivision NE-35-56-08-W3  
124/13

ZINOVICH: That, referencing a subdivision proposed by Grant and Janice Wood for Part of NE-35-56-08-W3 the municipality has determined that a market value of \$10,000.00 per acre will be required from applicant in lieu of municipal reserve lands; 1.136 acres municipal reserve requirement will require cash in lieu of \$11,360.00.

Carried

OPERATOR TRAINING  
125/13

HODGSON: That, Council has no objection to Jeff Harty attending grader operator training for experienced grader operators being held May 28<sup>th</sup>, 2013 in the RM of St. Louis and that associated expenses be paid.

Carried.

BYLAW NO. 5/13 FIRST READING  
126/13

RAYMOND: That, Bylaw No. 5/13, being a health care coverage improvement bylaw, be read a first time.

Carried.

BYLAW NO. 5/13 SECOND READING  
127/13

ZINOVICH: That, Bylaw No. 5/13, a being a health care coverage improvement bylaw, be read a second time.

Carried.

APPROVAL FOR 3 READINGS AT THIS MEETING  
128/13

HODGSON: That, Bylaw No. 5/13 be given three readings at this meeting.

Carried Unanimously.

BYLAW NO. 5/13 THIRD READING

129/13

*Rescind Res 3/15/13*

RAYMOND: That, Bylaw No. 13/05, being a health care coverage improvement bylaw, be read a third time.

Carried...

MUNICIPAL INFRASTRUCTURE CONFERENCE

130/13

ZINOVICH: That, a delegation of Administrator Donna Tymiak, Reeve John Teer and Councillor Sharon Hodgson attend the Municipal Infrastructure Conference to be held April 24<sup>th</sup> and 25<sup>th</sup>, 2013 at the Humboldt Uniplex and that associated expenses be paid.

Carried.

WEED INSPECTOR TRAINING CLINIC

131/13

HODGSON: That, Weed Inspector Bruce Reed be authorized to attend the weed inspector training clinic to be held in Melfort April 10, 2013 and that associated expenses be paid.

Carried.

RMAA CONVENTION

132/13

RAYMOND: That, the Administrator be authorized to attend the RMAA Annual Convention to be held May 13<sup>th</sup> to 16<sup>th</sup> in Saskatoon and that associated expenses be paid.

Carried.

LABOUR UPDATE 2013

133/13

*Rescind Res 12/1/13*

ZINOVICH: That, the Administrator be authorized to attend the Labour Update 2013 to be held June 4<sup>th</sup>, 2013 in Saskatoon and that associated expenses be paid.

Carried.

SCHOOL BUS SIGN

134/13

RAYMOND: That, a school bus stop sign be installed as soon as possible to accommodate the school bus stop at Mark Bergen's along the SE-14-55-06-W3.

Carried.

REPORTS

135/13

ZINOVICH: That the following reports be acknowledged and filed:  
Maintenance  
Committee Reports and Financial Statements

Carried.

CORRESPONDENCE

136/13

HODGSON: That the correspondence having been read now be filed and that a list of the correspondence having been read be added to and form part of these minutes.

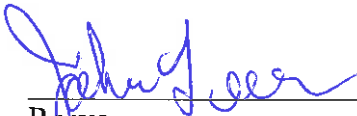
Carried.

ADJOURNMENT – 5:12 PM

137/13

ZINOVICH: That this meeting be adjourned.

Carried.

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Administrator