

THE MINUTES OF A MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON OCTOBER 10<sup>th</sup>, 2012 AT THE BIG RIVER COMMUNITY CENTRE IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve Doug Panter at 9:07 a.m.

PRESENT

Division 1 – Darren Kennedy  
Division 2 – Sharon Hodgson  
Reeve – Doug Panter  
Administrator - Donna Tymiak

Division 3 – Bill Gerow  
Division 4 – Robert Zinovich - Absent

ABSENT

Division 4 – Robert Zinovich

MINUTES

391/12

KENNEDY: That, the minutes of the Regular Meeting of Council held on September 10<sup>th</sup>, 2012 be approved as presented.

Carried.

STATEMENT OF FINANCIAL POSITION AND GL (CAPITAL ASSETS AND LONG TERM DEBT)

392/12

GEROW: That, the Statement of Financial Position and the General Ledger Capital Assets and Long Term Debt Activity Report for the month of September, be accepted as presented.

Carried.

LIST OF ACCOUNTS

393/12

HODGSON: That, the List of Accounts as listed on the attached schedule, totaling \$ 96,047.75 reflecting cheques 6795 to 6836, be passed for payment.

Carried.

TIME AND MILEAGE – Auction

394/12

KENNEDY: That, Reeve Doug Panter be authorized to submit, with his council indemnity, time and mileage incurred to attend the Ritchie Brother’s Auction in Saskatoon to consider bidding on used wobbly packers for the RM.

Carried.

COUNCIL INDEMNITY

395/12

GEROW: That, the following accounts be approved for payment at this meeting and added to the next list of accounts presented to council:

Bill Gerow	Council Indemnity	\$ 275.00
Sharon Hodgson	Council Indemnity	\$ 575.00
Darren Kennedy	Council Indemnity	\$ 216.00
Doug Panter	Council Indemnity	\$ 1,685.56
Big River Co-op	Page wire for shop yard	\$ 647.90
EPS Management Services	Sept/2012 Bylaw Enforcement	\$ 1,496.05
Len's Trucking	Gravel/loader/super grid/Crones	\$13,240.88
Madsen Fence Ltd.	Fence RM Household Garbage Area	\$ 6,669.76
Clint Panter	Removal of 2 dams	\$ 420.00
Mike Gutek	Bicycles for Organized Hamlet of Nesslin	\$ 249.70
		Carried.

SOUTH STONEY ROAD

396/12

HODGSON: That, AECOM be requested to provide their opinion regarding the best surfacing option for the South Stoney Road, taking into consideration the exiting surface resulting from recent salt stabilization and further request they provide a cost estimate for the said road so granting may be pursued.  
Carried.

GRAVEL STOCKPILE QUANTITIES – CARIBOU PIT NW-26-56-09-W3

397/12

KENNEDY: That, BR Concrete & Excavation Ltd. be paid for gravel stockpile quantities as measured by AECOM September 18<sup>th</sup>, 2012, in accordance with the volumes reported in September 20<sup>th</sup>, 2012 correspondence from AECOM and gravel tender bidder's schedule dated December 8<sup>th</sup>, 2011, plus GST, a total of \$61,124.70.

Gravel Stockpile #1 – 7720 cu. Yards X 6.50/ cubic yard

Gravel Stockpile #2 – 1236 cu. Yards X 6.50/cubic yard

Carried.

BALANCE OF CRUSHING AT CARIBOU PIT NW-26-56-09-W3

398/12

GEROW: That, a letter be sent to BR Concrete and Excavation Ltd. requesting confirmation that he intends to complete crushing gravel at the Caribou Pit located at NE-26-56-09-W3, on or before December 31<sup>st</sup>, 2012, under the current contract with the RM and request that he identify equipment and rate(s) for a backhoe, to maximize retrieval of material suitable for crushing from the existing site.

Carried.

LOCATE AND RETEST NEXT GRAVEL LEASE SITE

399/12

HODGSON: That, Reeve Doug Panter, Councillor Robert Zinovich and Jeff Harty locate, with the assistance of the Ministry of Environment, the next gravel quarry lease site and arrange to retest the area for gravel, so that permits may be acquired to clear and strip the site in preparation for future gravel crushing.

Carried.

JOE PRICE – ORDER TO REMOVE

400/12

KENNEDY: That, in accordance with Subsection 365(3) of The Municipalities Act, that Council modify the order dated September 28<sup>th</sup>, 2012 regarding property located at Lot 1, Block 3, Plan AE598, Ladder Lake Subdivision by modifying the date by which the violations shall be remedied and completed from 11:59 p.m. October 31<sup>st</sup>, 2012 to November 30<sup>th</sup>, 2012.

Carried.

TRANQUILITY SHORES ON COWAN – SW-20-57-08-W3 – Final Inspection

401/12

GEROW: That, Council acknowledge a report prepared by AECOM, dated October 4<sup>th</sup>, 2012 after the September 12<sup>th</sup>, 2012 site meeting/final inspection at Tranquility Shores on Cowan.

Carried.

TRANQUILITY SHORES ON COWAN – SW-20-57-08-W3 – Certificate of Completion

402/12

HODGSON: That, Reeve Doug Panter, and Barry Schiltroth, AECOM, having inspected the roadwork completed by Tranquility Developments International Inc., September 12<sup>th</sup>, 2012 at SW-20-57-08-W3, and a further inspection by Reeve Doug Panter and Councillor Robert Zinovich performed October 4<sup>th</sup>, 2012, and being satisfied that the road work has been completed to the satisfaction of Council, therefore Council has no objection to issuing the Certificate of Completion to Tranquility Developments International Inc. so that surety agreed to in the Servicing Agreement can be reduced by 80% in compliance with section 10.4 of the said agreement, dated July 17<sup>th</sup>, 2007.

Carried.

PHILLIPS GROVE – 101140473 Saskatchewan Ltd. – Colin and Brigitte Luciuk

403/12

KENNEDY: That, Council acknowledges the Warranty Period will expire October 20<sup>th</sup>, 2012 for developer 101140473 Saskatchewan Ltd. at Phillips Grove in NE-26-56-07-W3 and a final inspection has been done by Reeve Doug Panter with no deficiencies being noted, that the RM, in accordance with Subsection 10.5 of the Service Agreement, as of October 20<sup>th</sup>, 2012, refund the balance of the surety held in the amount of \$5,000.00 and advise the developer the liability insurance is no longer a requirement of the municipality.

Carried.

NE-34-55-08-W3 – 101153369 Saskatchewan Ltd. – David Kehler  
404/12

GEROW: That, Council acknowledge the Warranty Period will expire October 21<sup>st</sup>, 2012 for developer 101153369 Saskatchewan Ltd. at NE-34-55-08-W3, service agreement dated March 26<sup>th</sup>, 2010 and final inspection has been done by Sharon Hodgson with no deficiencies being noted, that the RM, in accordance with Subsection 6.5 of the Service Agreement, as of October 21<sup>st</sup>, 2012, refund the balance of the surety held in the amount of \$400.00 and advise the developer the liability insurance is no longer a requirement of the municipality.

Carried.

STONE RIDGE - SW-15-57-07-W3 – Doucette Developments – Ian and Trischa Doucette  
405/12

HODGSON: That, a letter be sent to Doucette Developments Inc. advising that the quality of gravel that has been applied at the south end of the Stone Ridge Subdivision located at SW-15-57-07-W3, is inadequate and that additional ¾” traffic gravel will be required before the expiration of their warranty period.

Carried.

Councillor Bill Gerow left the Council chambers declaring pecuniary interest 11:50 a.m.

SOUTH STONEY DEVELOPMENTS  
406/12

KENNEDY: That, from discussion with Barry Schiltroth, AECOM, the following items be brought to the attention of the developer of South Stoney Developments so they may be addressed before the municipality releases surety held:

1. Drainage issues in two locations where water is held in the Municipal Buffer Strip (MB1) adjacent to Highway 922;
2. Gravel is needed on all roads and turn-arounds;
3. Outstanding invoices with the municipality remain unpaid.

Carried.

RECESS FOR LUNCH – 12:02 PM  
407/12

HODGSON: That, council recess for lunch.

Carried.

RECONVENE DELIBERATIONS – 1:05 PM  
408/12

KENNEDY: That, council reconvene its deliberations.

Carried.

Councillor Bill Gerow returned to the Council meeting 1:05 p.m.

ISLAND VIEW – NW-35-56-07-W3 – Meada Wilson, Scott Wilson and Tamara Sundby  
409/12

GEROW: That, Council acknowledge a report prepared by AECOM, dated September 26<sup>th</sup>, 2012 resulting from an onsite meeting/final inspection at Island View Shores NW-35-56-07-W3.

Carried.

ISLAND VIEW – NW-35-56-07-W3 – Meada Wilson, Scott Wilson and Tamara Sundby  
410/12

HODGSON: That, Reeve Doug Panter, and UMA Engineer Barry Schiltroth having inspected the roadwork completed by Meada Wilson, Scott Wilson and Tamara Sundby, September 12<sup>th</sup>, 2012 at NW-35-56-07-W3 and being satisfied that any deficiencies noted in the said inspection have been confirmed remedied by Reeve Doug Panter with the exception of suitably installed stop signs at the grid north and south entrance, that the RM in accordance with Subsection 11.4 of the service agreement issue a Certificate of Completion to Meada Wilson, Scott Wilson and Tamara Sundby for Phase I of Island View Subdivision and refund 80% of the surety held, an amount of \$49,600.00 and advise that the used stop signs that have been installed need to be replaced with new signs and installed in accordance with guidelines set out in the municipal road program manual.

Carried.

SASKENERGY – Main Extension to serve Island View Shores NW-35-56-07-W3  
411/12

KENNEDY: That, in response to SaskEnergy letter dated May 21, 2012, regarding a main extension to serve Island View Shores, NW-35-56-07-W3, their File WR#171552, that SaskEnergy be advised the certificate of completion regarding the service agreement with the developer will be issued at this meeting and that Council has no objection to services being provided to the said subdivision and lands disturbed thru the installation process be restored to their current state.

Carried.

HOWARD AND ASHLEY FORBES – Access to PT-SE-12-56-08-W3  
412/12

GEROW: That, Council acknowledge Howard and Ashley Forbes have received permission from the Ministry of Highways and Infrastructure, dated September 19<sup>th</sup>, 2012 to construct an approach onto Highway 942 commencing from the most easterly corner of SE-12-56-08-W3 and that given the said approach will satisfy the access requirement of the development permit issued August 11<sup>th</sup>, 2010, that the service agreement with the said landowner, dated September 7<sup>th</sup>, 2010 is no longer required and that the surety required under Subsection 2.2 of the said agreement be released along with the required liability insurance.

Carried.

DELARONDE RESORT ROAD

413/12

HODGSON: That, a meeting be arranged between Deirdre Todd, MoE, Barry Schiltroth, AECOM and a delegation of Council, Thursday October 25<sup>th</sup>, 2012 at 10:00 a.m., or other date if arrangements can be made, on the Delaronde Resort Access Road to provide the visual aid and interaction required to determine what specific steps will be required by the Ministry of Environment in order for the RM to pursue future granting in order to upgrade the said roadway on its current footprint, registering a 100' right-of-way.

Carried.

BRONCO DRIVE EXTENSION – Darrin Hodgson/John Heshka Road – Onsite Inspection

414/12

KENNEDY: That, Council acknowledge reports as prepared by Barry Schiltroth, AECOM, dated September 26<sup>th</sup>, 2012 and October 5<sup>th</sup>, 2012, following an onsite inspection September 12<sup>th</sup>, 2012 and review of a drainage plan as deposited by Charla Hodgson.

Carried.

BRONCO DRIVE EXTENSION – Darrin Hodgson/John Heshka Road – Drainage Plan

415/12

GEROW: That, a drainage plan as deposited with the office September 24<sup>th</sup>, 2012 by Charla Hodgson, for the Bronco Drive Extension and forwarded to Barry Schiltroth, AECOM, September 24<sup>th</sup>, 2012 be accepted as presented and upon recommendation of Barry Schiltroth, AECOM correspondence dated September 26<sup>th</sup>, 2012 and request that the grade culvert at the intersection of Stone Ridge Place crossing Bronco Drive be removed and installed through the access road into Stone Ridge Place to help reduce any build up that may occur in the Michel's Beach subdivision and cause direct flow into the east drainage ditch along Bronco Drive, work to be completed after a service agreement is signed regarding the Bronco Drive Extension.

Carried.

BRONCO DRIVE EXTENSION – Darrin Hodgson/John Heshka Road – Service Agreement

416/12

HODGSON: That, Council has no objection to entering into a Service Agreement with Delaronde Resort (2002) Ltd. for the extension of Bronco Drive upon receiving confirmation from Community Planning that the Plan of Proposed Subdivision File for the said roadway has been reopened.

Carried.

KRISTIN GOOS – Lot 5, Block 5, Plan 102054147

417/12

KENNEDY: That, Council has no objection to Kristin Goos having "Hydrologs" installed on her attached garage at Lot 5, Block 5, Plan 102054147, that was constructed below the safe building elevation to remedy the contravention with the development permit issued October 6<sup>th</sup>, 2011.

Carried.

Delegation Jeff Harty joined the Council to discuss road and equipment maintenance 2:08 p.m. – 2:48 p.m.

SARM CONVENTION – RM's Bordering the Provincial Forest  
418/12

GEROW: That, the Administrator and Council members attending the SARM Convention in Saskatoon participate in a meeting being held after the close of the convention to discuss wildfire protection, including firefighting costs and the proposed Wildfire Act.

Carried.

SARM CONVENTION – Meeting with RM of Canwood  
419/12

HODGSON: That, the Administrator and Council members attending the SARM Convention in Saskatoon meet with the RM of Canwood to discuss RM of Canwood ratepayers utilizing the RM household garbage bins.

Carried.

PERMIT TO OPERATE TRANSFER STATION SE-36-56-08-W3  
420/12

KENNEDY: That, the Administrator make application for approval to operate a transfer station at SE-36-56-08-W3 on behalf of the RM and Town of Big River.

Carried.

HIGHWAY 55 WASTE MANAGEMENT TIPPING FEE INCREASE  
421/12

GEROW: That, Council acknowledge the Highway 55 Waste Management Tipping increases effective December 1/2012, as follow:

Household/Commercial Waste \$43.00/tip  
Recyclables \$30.00/tip

Carried.

EPS MANAGEMENT WINTER HOURS  
422/12

HODGSON: That, EPS Management be advised that Bylaw Enforcement presence in the RM during the months of November thru April will not be required.

Carried.

SASKTEL ROAD PUNCH West of SW-14-55-06-W3  
423/12

KENNEDY: That, in response to SaskTel, File BGRV963333-0065, whereby telephone service will be provided to SW-14-55-06-W3 by punching the adjacent road to a depth of 2 meters, that Council is unaware of any buried facilities or other underground facilities in the immediate area that may be affected by the proposed installation.

Carried.

SUSPEND MEETING FOR PUBLIC HEARING – 3:00 PM – Zoning Amendments  
424/12

GEROW: That, Council suspend meeting for public hearing.

Carried.

RECONVENE DELIBERATIONS 3:01 PM  
425/12

HODGSON: That, Council reconvene its deliberations.

Carried.

BYLAW NO. 10/12 SECOND READING – CAMPGROUND REGULATION  
426/12

KENNEDY: That, Bylaw No. 10/12, being a bylaw to amend Zoning Bylaw 6/99, be read a second time.

Carried.

BYLAW NO. 10/12 THIRD READING – CAMPGROUND REGULATION  
427/12

GEROW: That, Bylaw No. 10/12, being a bylaw to amend Zoning Bylaw 6/99, be read a third time.

Carried.

NSF FEES  
428/12

HODGSON: That, effective immediately NSF Fees be set at \$30.00 per occurrence.

Carried.

CARRIER FOREST PRODUCTS LTD. – Forest Product Processing Facility License  
429/12

KENNEDY: That, the RM of Big River, No. 555 approve a five year “Forest Product Processing Facility” license for the Big River Saw Mill, a license issued by the Saskatchewan Ministry of Environment, Forest Service Branch to be issued to Carrier Forest Products Ltd.

Carried.



BLADE FOR TRACTOR

430/12

GEROW: That, the RM of Big River, No. 555 purchase a Frontier AF12g-10 Ft. Boom mounted front blade with hydraulic angle from John Deere Farm and Garden Centre for a cost of \$7,920.69 plus taxes and that Council acknowledge that if adequate funds are not available in the Transportation Services portion of the 2012 budget that drawing from surplus may be required.

Carried.

LAY OFF DATE – George Hildebrand

431/12

HODGSON: That, the layoff date for George Hildebrand tentatively be set for December 1<sup>st</sup>, 2012 depending on weather conditions and further that Reeve Doug Panter discuss with George year round employment.

Carried.

2012 CULVERT INSTALLATION

432/12

KENNEDY: That, Cowan Lake Contracting be requested to do culvert installations this fall and that in the event he is unable that foreman Jeff Harty find an available contractor to get installations done.

Carried.

HOLIDAY OFFICE HOURS

433/12

GEROW: That, the RM of Big River holiday office hours be as follows:

- December 24<sup>th</sup> - closed
- December 25<sup>th</sup> – closed
- December 26<sup>th</sup> – closed
- January 1<sup>st</sup>, 2013 – closed

Carried.

ADMINISTRATOR’S HOLIDAYS

434/12

HODGSON: That, Council has no objection to the Administrator taking the balance of 2012 holidays as follows:

- October 12<sup>th</sup> to 18<sup>th</sup>, 2012
- December 19<sup>th</sup>, 20<sup>th</sup>, 21<sup>st</sup>, 27<sup>th</sup> and 28<sup>th</sup>, 2012.

Carried.

2011 BIG RIVER AND DISTRICT RECREATION BOARD FINANCIAL STATEMENTS

435/12

KENNEDY: That, the unaudited Big River and District Recreation Board Financial Statements to December 31, 2011 as prepared by MNP LLP Chartered Accountants be accepted as presented and that the Administrator seek clarification from the Town of Big River and their auditor regarding its contents.

Carried.

LAURIE SECORD RESPONSE – Lot 24, Block 4, Plan 84B11865

436/12

GEROW: That, in response to correspondence dated September 24<sup>th</sup>, 2012, Laurie Secord, owner of Lot 24, Block 4, Plan 84B11865 Michel's Beach be advised that a firm timeline is required by the municipality with respect to completing work authorized by the permit issued August 3, 2007 by the municipality for the said property, so that the RM does not have to take further action.

Carried.

NOTARY PUBLIC

437/12

HODGSON: That, the Council of the RM of Big River support the Administrator's application to renew her notary public appointment and that the \$200.00 fee be paid by the municipality.

Carried.

RECREATION AND CULTURAL BOARD – Repair and Service Cooling Units

438/12

KENNEDY: That, upon recommendation of the Town of Big River, the RM invoice the Big River and District Recreation and Cultural Board for \$1,165.51, costs incurred by the RM for repair to the service cooling system at the Big River Community Centre in 2012.

Carried.

COMMUNITY RINK AFFORDABILITY GRANT

439/12

GEROW: That, Council has no objection to the Town of Big River making application on behalf of the municipalities, to the Community Rink Affordability Grant, for the skating and curling rinks with proceeds received offsetting the Municipal Operation Costs.

Carried.

REPORTS

440/12

HODGSON: That, the following reports be acknowledged and filed:

- Administrator's Verbal Report
- EPS Management Report
- Maintenance
- Committee Reports and Financial Statements

Carried.

CORRESPONDENCE

441/12

KENNEDY: That, the correspondence having been read now be filed and that a list of the correspondence having been read be added to and form part of these minutes.


Carried.

ADJOURNMENT – 4:38 PM

442/12

GEROW: That, this meeting be adjourned.

Carried.

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Administrator