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**Town of Big River
Meeting Minutes
April 9, 2024 – Regular Meeting**

The regular meeting of the Council of the Town of Big River was held in the Community Centre Board Room, 606 1st Street North, on April 9, 2024, at 8:00 a.m.

- Present:**
Mayor: David Krawetz
Councilors: Chad Dunn
 Sandra Gilbert
 Rick Croshaw
 Lana Meyers
Administrator: Noreen Olsen

CALL TO ORDER

A quorum being present, Mayor David Krawetz called the meeting to order at 8:07 a.m.

AGENDA

- RES#96/24
Dunn: THAT the April 9, 2024, Agenda be adopted with the power to add.
 Carried.

ADMINISTRATOR’S REPORT

- RES#97/24
Croshaw: THAT the Administrator’s Report be accepted as presented.
 Carried.

MAINTENANCE AND SEWER & WATER REPORTS

Maintenance Foreman, Terry Olsen, attended the meeting from 9:00 a.m. to 9:55 a.m.

- RES#98/24
Dunn: THAT the regular written Sewer and Water and Maintenance reports to March 31, 2024, be accepted.
 Carried.

QUOTE FOR FIRE HYDRANT REPAIRS

- RES#99/24
Gilbert: THAT the Town approve estimate no. AR-E-00134 from A&R Hydrant Repair Ltd. in the amount of \$14,624.25 to repair 3 McAvity hydrants located at:
 East End Hoehn Road (#1)
 South End 8th Ave South (#2)
 East End Forbes Street (#3)
 plus repairs to the John East hydrants located the West End of Gilbert Street (#5) and
 - Cecil Street (#6)
 plus replace the hydrant located near Sundby Crescent across from the Big River Health Centre.
 Carried.

Council recessed from 9:55 a.m. to 10: 05 a.m.



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DELEGATIONS

Ken Giesbrecht attended the meeting from 10:05 a.m. to 10:22 a.m.

APPROVAL OF MINUTES

RES#100/24

Meyers: THAT the minutes of the March 19, 2024, Regular Meeting be adopted as presented.
Carried.

BUSINESS ARISING FROM THE MINUTES

STATEMENT OF FINANCIAL ACTIVITIES AND BANK RECONCILIATION

RES#101/24

Dunn: THAT the Statement of Financial Activities for the month of March 2024 be acknowledged.
Carried.

RES#102/24

Gilbert: THAT the Bank Reconciliation for the month of March 2024 be acknowledged.
Carried.

RES#103/24

Meyers: THAT the Journal Entries for the month of March 2024 be acknowledged.
Carried.

ACCOUNTS FOR APPROVAL

TOWN REGULAR

RES#104/24

Gilbert: THAT accounts for approval to include cheque nos. 20949 through 20999 for a total of \$103,914.24 be approved for payment.
Carried.

CORRESPONDENCE

RES#105/24

Gilbert: THAT Correspondence be filed as presented.
Carried.

BOARDS/COMMITTEE REPORTS

OH&S – THE WORKPLACE VIOLENCE POLICY & PREVENTION PLAN

RES#106/24

Croshaw: As per *The Saskatchewan Employment (Part III) Amendment Act, 2022* (the “Amendment Act”), THAT the Town of Big River adopt The Workplace Violence Policy & Prevention Plan, such plan policy be attached to these minutes.
Carried.



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BEAUTIFICATION

RES#107/24

Krawetz: THAT the Town contribute \$100.00 towards the Big River Initiatives 5th Annual Big River and RM Extravaganza which is a program which encourages individuals to pick up garbage around the community.
Carried.

Noreen Olsen left the meeting from 11:52 a.m. to 11:57 a.m.

IN-CAMERA

RES#108/24

Dunn: THAT the Town of Big River recess the public meeting to move into an in-camera session as authorized by *Part III of The Local Authority Freedom of Information and Protection of Privacy Act*, at 11:52 a.m.
Carried.

RECONVENE

RES#109/24

Croshaw: THAT the Town of Big River reconvene the regular meeting at 11:57 a.m.
Carried.

RES#110/24

Gilbert: THAT Terry Olsen’s Offer of Employment be approved as amended, such offer be attached to these minutes.
Carried.

RES#111/24

Croshaw: THAT the Board/Committee Reports be filed as presented.
Carried.

Council recessed from 12:00 p.m. to 1:00 p.m.

OLD BUSINESS

COMMUNITY SAFETY OFFICER (CSO)

RES#112/24

Croshaw: THAT the Town of Big River utilize the Town of Shellbrook’s Community Safety Officer (CSO) services 1 day per week, starting once a Memorandum of Understanding is established, and set up through the province and SGI.
Carried.



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NEW BUSINESS

LETTER OF APPROVAL FOR ISSUANCE OF A SPECIAL OCCASION PERMIT
MATTHEW NEUFELDT MEMORIAL FISH DERBY
RES#113/24

Croshaw: THAT the Council of the Town of Big River has no objection to the issuance of a Special Occasion Permit from Saskatchewan Liquor and Gaming Authority to be issued to Lyndon Johnson for the Matthew Neufeldt Memorial Fish Derby, to take place at the Big River Regional Park at Cowan Lake north of the washrooms, on Saturday, May 25, 2024, from 11 a.m. to 11 p.m.
Carried.

COUNCIL BURSARY

RES#114/24

Dunn: In conjunction with the R.M. of Big River No. 555, THAT the Town commit to two annual \$1000.00 bursaries to support eligible individuals who have attended the Big River Public High School: Bursary No. 1 for Post Secondary and Bursary No. 2 for Trades and Apprenticeship.
Carried.

LOT CONSOLIDATION REQUEST

206 MILL AVENUE NORTH – LOT 5, BLOCK 38, PLAN BQ6929 – PARCEL NO. 131117510
207 PEDERSON AVENUE – LOT 4, BLOCK 38, PLAN BQ6929 – PARCEL NO. 131117587
RES#115/24

Croshaw: THAT the Council of the Town of Big River has no objection to the request from property owner of Roll 653 and 372 to amalgamate lots at:
• 206 Mill Avenue North – Lot 5, Block 38, Plan BQ6929 – Parcel No. 131117510; and
• 207 Pederson Avenue – Lot 4, Block 38, Plan BQ6929 – Parcel No. 131117587.
Carried.

ABATE PORTION OF 2023 TAXES FROM LOT CONSOLIDATION

RES#116/24

Gilbert: THAT the Council of the Town of Big River agrees to write off the minimum residential land tax of \$400.00 and the residential improvement base tax of \$300.00 on Roll 653 due to the consent to consolidate the lot with Roll 372.
Carried.

Rick Croshaw left the meeting at 1:38 p.m.

OFFER TO PURCHASE TOWN LOT

LOT 19, BLOCK 28, PLAN 00B10895- 207 5th AVENUE NORTH
RES#117/24

Gilbert: THAT the Town of Big River enter into an agreement for the sale of Lot 19, Block 28, Plan 00B10895 @ 207 5th Avenue North with Stanley and Geraldine Millikin for \$15,000.00 (plus gst) such agreement be attached to these minutes.
Carried.



DPK

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BYLAWS

PUBLIC NOTICE TO AMEND ZONING BYLAW NO. 2015-02

RES#118/24


Gilbert: THAT public notice be advertised that the Council of the Town of Big River intends to adopt a bylaw pursuant to Section 207 of *The Planning and Development Act, 2007* to amend Zoning Bylaw No. 2015-02, Section 5. Special Provisions to add subsection 5.9 Short-Term Rental Accommodations. Advertisement to be posted in the Shellbrook Chronicle April 25 and by posting in the office of the Administrator. Council will hold a public hearing on May 14, 2024, at 1:00 p.m. to consider any written submissions for the proposed amendments.
Carried.

NEXT MEETING DATE


Tuesday May 14, 2024 @ 8:00 a.m.

ADJOURNMENT

Mayor David Krawetz adjourned the meeting at 2:00 p.m.



Mayor



Administrator