

THE MINUTES THE REGULAR COUNCIL MEETING OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON APRIL 8TH 2024 AT THE BIG RIVER COMMUNITY CENTRE, LOCATED AT 606 FIRST STREET NORTH, IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve Clint Panter at 9:00 a.m.

DELEGATIONS 10:00 a.m. Sgt. Heath Robinson
 10:30 a.m. Neil Scheller – Kirsch Construction
 10:45 a.m. Bruce Reed – Cemetery Donation
 11:00 a.m. Coby Wilson

PRESENT

ATTENDEES		Attendance				
Name	Position	I	T	E	Arrival	Absent
Clint Panter	Reeve	✓				
Doug Panter	Division 1	✓				
Justin Sullivan	Division 2	✓				
Vacant	Division 3					
*Maurice Denis	Division 4	✓				
Michael Yuzik	Chief Administrative Officer (CAO)	✓				

*Deputy Reeve

Attendance: I – In person, T – Telephone, E – Electronic

Arrival time only entered if Member was not present when the meeting called to order.

24-04-001 APPROVAL OF AGENDA

DENIS: That the April 8th, 2024, agenda be accepted for reference purposes.

CARRIED

24-04-002 AMEND MINUTES

D PANTER: That resolution 24-03-015 be amended by removing the following:

- 4. Offsite fees to be deposited with the municipality in the amount of \$2,000.00.

CARRIED

24-04-003 MINUTES

DENIS: That the minutes of the regular meeting of Council held March 8th, 2024, be approved as amended.

CARRIED

CP
my

24-04-004 STATEMENT OF FINANCIAL ACTIVITIES

SULLIVAN: That the Statement of Financial Activities for the month of March 2024 be accepted as presented.

CARRIED

24-04-005 LIST OF ACCOUNTS

C PANTER: That the list of accounts as per attached be approved as presented.

CARRIED

24-04-006 COUNCIL INDEMNITY & OTHER INVOICES

SULLIVAN: That the following accounts be approved for payment and added to the next list of accounts presented to Council:

Clint Panter	Council Indemnity/Mileage	1,607.45
Doug Panter	Council Indemnity/Mileage	2,835.15
Justin Sullivan	Council Indemnity/Mileage	1,593.50
Maurice Denis	Council Indemnity/Mileage	1,884.55

CARRIED

24-04-007 VISA LIMIT INCREASE

C PANTER: That the Reeve and CAO be authorized to increase the limit on the corporate credit card from \$5,000 to \$10,000.

CARRIED

24-04-008 GRADER EXTENDED WARRANTY

SULLIVAN: That we acknowledge the 2018 Komatsu Grader is not eligible for extended warranty and that the a 2-year extended warranty for the 2019 Komatsu Grader is \$21,000 with a limit of 7,500 hours as provided by SMS Service, discussed during budget deliberations.

CARRIED

24-04-009 2024 EDUCATION PROPERTY TAX MILL RATES

C PANTER: That we acknowledge the 2024 Education Property Tax Mill Rates as follows, which is the same as the 2023 mill rates:

Agricultural Property	1.42 mills
Residential Property	4.54 mills
Commercial/Industrial	6.86 mills
Resource (oil and gas, mines and pipelines)	9.88 mills

CARRIED



24-04-010 RESIGNATION

DENIS: That we accept Riley Kennedy's resignation effective March 22nd, 2024.

CARRIED

24-04-011 RILEY KENNEDY – APPRECIATION GIFT

C PANTER: That the CAO provide a token gift and gift card in accordance with the provisions of the Council Member Service Recognition policy.

CARRIED

24-04-012 NEW HIRE – MAINTENACE OPERATOR

SULLIVAN: That we offer a full-time position as Maintenance Operator to Derek Hodgson as a salaried employee with pay equivalent to \$32/hour on a 40-hour work week, with short and long-term disability benefits and Municipal Employee Pension Plan benefits to assist with grader blading, and any other tasks as determined by Council, the Foreman, and/or the CAO and that his salary be reviewed at the completion of his 13 week probationary period, and that the Reeve and CAO be authorized to sign the Letter of Offer agreement related to employment with the RM of Big River No. 555.

CARRIED

24-04-013 LIFESTYLE BREAK 9:44 A.M.

C PANTER: That we take a 5-minute Lifestyle break.

CARRIED

Reeve C Panter reconvened the meeting at 9:49 a.m.

23-04-014 DISCRETIONARY USE – SUBDIVISION – DOUG MCEWAN

D PANTER: That notice having been provided in accordance with Section 3.7 of Zoning Bylaw 23-01-02 and no concerns having been raised, that Council approve Doug McEwan's Discretionary Use application to subdivide approximately 24.49 acres as per Section 3.6.2.3 of the Official Community Plan 23-01-01, from SW 36-55-07 W3.

CARRIED

CP
MEW

24-04-015 DISCRETIONARY USE - SUBDIVISION – NE 36-55-07 W3 – DOUG MCEWAN

D PANTER: That Council offers the following comments to Community Planning regarding proposed Parcel “A” in the SW 36-55-07 W3 prepared by Matt J. Rustad, S.L.S., Meridian Surveys Ltd., dated January 18th, 2024, and for the purpose of subdividing a yard site from an agriculture site:

1. The RM is not aware of any site conditions that would make the land unsuitable for the intended use: and
2. The RM does not have any facilities that could be affected by the proposed yard site; and
3. The proposed site complies with the municipality’s Official Community Plan, Policy 3.6.2.3(a)(ii); and
4. A service agreement will be required which will include among other things an offsite fee of \$2,000.00.

CARRIED

24-04-016 APPROACH REQUEST - LOT 2, BLOCK 2, PLAN 85B04370

C PANTER: That the Council of the RM of Big River No. 555 has no objection to the current landowner placing an approach on of Lot 2, Block 2, Plan 85B04370, Phillips Grove, as indicated on the provided drawing, according to Policy 400-29A, Approach Development/Culvert Installation and that we acknowledge no culvert will be required as a result of existing grade.

CARRIED

24-04-017 SCHOOL BUS SIGN REQUEST - BODMIN

C PANTER: That Council approves the placement of 2 School Bus Ahead signs on the Bodmin Road to the east and west of Block B, Plan 101550035 on the NW 16-55-07 W3.

CARRIED

Sgt Heath Robinson of the Big River RCMP detachment appeared before Council to provide a report related to the RCMP activities for the year 2023. 10:00 a.m. to 10:30 a.m.

Neil Scheller of Kirsch Construction came to Council to see if Council was interested in retrieving gravel from the pit bottom at our existing gravel pit. 10:30 a.m. to 10:45 a.m.

Bruce Reed appeared before Council to discuss the Cemetery’s request for a donation. 10:45 a.m. to 11:00 a.m.

Foreman C Wilson met with Council to discuss operations for the previous month at 11:00 a.m. and left at 11:23 a.m.

24-04-018 CEMETERY DONATION

C PANTER: That we approve a \$3,250.00 donation to the Big River Cemetery Committee as per their request.

CARRIED

24-04-019 RECESS FOR LUNCH – 12:01 p.m.

C PANTER: That we recess for lunch for one hour.

CARRIED

Reeve C Panter reconvened the meeting at 1:00 p.m.

24-04-020 BODMIN BRIDGE & ROAD

C PANTER: That we hire Coopadees Contracting Ltd to assist the RM of Big River No. 555 in repairing the road west of the Bodmin Bridge from the bridge to Kevin Olson's driveway on the NE 17-55-07 W3 and the removal of the old bridge and placement of the new bridge.

CARRIED

Reeve C Panter declared a conflict of interest as he is an employee of Len's Trucking Ltd. and left the Council Chambers at 1:22 p.m.

Deputy Reeve Denis assumed the chair.

24-04-021 BODMIN BRIDGE & ROAD HAULING

D PANTER: That we hire Len's Trucking for the hauling of clay, gravel and removal of the Bodmin bridge, related to the road construction near the Bodmin bridge and the replacement of the Bodmin bridge.

CARRIED

Reeve C Panter returned to the Council Chambers at 1:22 a.m. and resumed the chair.

24-04-022 SPEED LIMIT SIGN REQUEST – LEACH'S LOOP

DENIS: That 40 km/h speed limit signs be installed on Leach's loop.

CARRIED

24-04-023 SLEEVED WEEPING TILE

C PANTER: That we purchase 300 meters of sleeved weeping tile from ArmTec of Saskatoon at a cost of \$1,883.16 which includes 2 tubing end caps and 6 tubing snap tees and that the RM take our 1-ton truck to pick it up.

CARRIED

Reeve C Panter declared a conflict of interest as he is an employee of Len's Trucking Ltd. and left the Council Chambers at 2:18 p.m.

Deputy Reeve Denis assumed the chair.



24-04-024 GRAVEL HAUL

SULLIVAN: That we hire Len's Trucking Ltd to load and haul our municipal gravel, from our municipal gravel pit for 2024 based on cost of \$0.90/yd for loading and \$0.41/yd for hauling plus GST and that gravelling to commence on June 1st and be completed by August 15th.

CARRIED

Reeve C Panter returned to the Council Chambers at 2:18 a.m. and resumed the chair.

24-04-025 TRANSFER STATION CONTRACT

D PANTER: That due to the passing of Don Colby, Operator of the RM of Big River No. 555 Transfer Station, the Reeve and CAO be authorized to enter into an agreement with Roland Colby to provide supervision, operation and maintenance services of the Transfer Station located at SE 36-56-08 W3, from April 1, 2024 to December 31, 2024 providing supervision at the transfer station 4 days each week (Friday, Saturday, Sunday and Monday during the months of May to September) and 3 days each week (Friday, Saturday, and Sunday during the months of October to April) as defined in the agreement for the sum of \$19,158.48 with payments made on the 15th and on the last day of each month as per the agreement.

CARRIED

24-04-026 SARM BUILDING PROPERTY APPRAISALS

DENIS: That the Reeve and CAO be authorized to enter into the SARM Property Self Insurance Program Appraisal Agreement that would have SARM perform appraisals on all our buildings with the understanding that if the coverage is below the appraisal that we would increase our coverage accordingly.

CARRIED

24-04-027 COUNCIL BURSARY

C PANTER: That we table the contribution of \$500 towards the Council Bursary that is shared with Town of Big River to our May regular Council meeting.

CARRIED

24-04-028 BIG RIVER INITIATIVE DONATION

C PANTER: That we donate \$100 to the Big River Initiative to be used for rewarding participants to pick up garbage in the Town of Big River and the RM of Big River No. 555.

CARRIED

24-04-029 REPORTS

SULLIVAN: That the maintenance and committee reports be acknowledged and filed.

CARRIED

EA
MY

24-04-030 CORRESPONDENCE


D PANTER: That the list of correspondence attached hereto and forming part of the minutes be received as information.

CARRIED

24-04-031 ADJOURNMENT – 2:45 p.m.

C PANTER: That this meeting be adjourned.

CARRIED



Reeve – Clint Panter



CAO – Michael Yuzik