



**Town of Big River  
Meeting Minutes  
March 19, 2024 – Regular Meeting**

The regular meeting of the Council of the Town of Big River was held in the Community Centre Board Room, 606 1<sup>st</sup> Street North, on March 19, 2024, at 8:03 a.m.

**Present:**

Mayor: David Krawetz  
Councilors: Chad Dunn  
Sandra Gilbert  
Rick Croshaw  
Lana Meyers  
Administrator: Noreen Olsen

**CALL TO ORDER**

A quorum being present, Mayor David Krawetz called the meeting to order at 8:00 a.m.

**AGENDA**

RES#58/24

Croshaw: THAT the March 19, 2024, Agenda be adopted with the power to add.  
Carried.

**ADMINISTRATOR'S REPORT**

RES#59/24

Gilbert: THAT the Administrator's Report be accepted as presented.  
Carried.

**MAINTENANCE AND SEWER & WATER REPORTS**

Maintenance Foreman, Terry Olsen, attended the meeting from 9:00 a.m. – 9:45 a.m.

RES#60/24

Dunn: THAT the regular written Sewer and Water and Maintenance reports to February 29, 2024, be accepted.  
Carried.

**QUOTE FOR HOTSY**

RES#61/24

Croshaw: THAT we purchase the EZ-Kleen model #EZO3504G-H-PSR, 4.0 gpm @ 3500 psi, w/Honda engine, electric start; unit is complete with hose reel, 100' of hose, wand etc. and delivery to Big River for \$9800.00 plus applicable taxes.  
Carried.

**DELEGATIONS**

Sgt. Heath Robinson, RCMP Detachment attended the meeting from 10:00 a.m. to 10:40 a.m.

no  
RAK



**Town of Big River  
Meeting Minutes  
March 19, 2024 – Regular Meeting**

**ANNUAL PERFORMANCE PLANS FOR 2023-2024 – BIG RIVER R.C.M.P DETACHMENT**

RES#62/24

Croshaw: Regarding the R.C.M.P. Annual Performance Plans for 2023-2024, THAT the Council of the Town of Big River identifies the following as problem areas and needs of our community and request the R.C.M.P to focus their resources and related police service in their next fiscal year:

- drug trafficking/use.
- continue to visit the schools.
- the increase of rural and property crime.
- making their presence known by routing around town as opposed to using the most direct routes to get from A to B.
- continuing with the initiative to decrease impaired driving and distracted driving; and
- traffic enforcement along Highway 55 including speed limit and no parking zones, be monitored more often due to safety concerns.

Carried.

**APPROVAL OF MINUTES**

RES#63/24

Meyers: THAT the minutes of the February 21, 2024, Regular Meeting be adopted as presented.  
Carried.

**BUSINESS ARISING FROM THE MINUTES**

**STATEMENT OF FINANCIAL ACTIVITIES AND BANK RECONCILIATION**

RES#64/24

Croshaw: THAT the Statement of Financial Activities for the month of February 2024 be acknowledged.  
Carried.

RES#65/24

Meyers: THAT the Bank Reconciliation for the month of February 2024 be acknowledged.  
Carried.

RES#66/24

Gilbert: THAT the Journal Entries for the month of February 2024 be acknowledged.  
Carried.

**ACCOUNTS FOR APPROVAL**

TOWN REGULAR

RES#67/24

Meyers: THAT accounts for approval to include cheque nos. 20896 through 20948 for a total of \$134,071.91 be approved for payment.  
Carried.

**CORRESPONDENCE**

RES#68/24

Croshaw: THAT Correspondence be filed as presented.  
Carried.

*no BAK*



**Town of Big River  
Meeting Minutes  
March 19, 2024 – Regular Meeting**

Council recessed from 9:48 a.m. to 10:00 a.m.

**BOARDS/COMMITTEE REPORTS**

**BIG RIVER HEALTH IMPROVEMENT COMMITTEE MEMBERS FOR 2024**

Chairperson: Dave Krawetz  
Vice Chairperson: Doug Panter  
Town of Big River Councilor: Sandra Gilbert  
Member at Large: Carolyn Dancey  
Member at Large: Sue Harty  
Carried.

**LANDFILL/TRANSFER STATION COMMITTEE**

Doug Panter has been appointed as Chairperson and Chad Dunn has been appointed as Vice-Chairperson of the Landfill/Transfer Station Committee for 2024.

**LANDFILL/TRANSFER STATION COMMITTEE 2024 BUDGET**

**RES#69/24**

Dunn: THAT the 2024 Landfill/Transfer Station Committee Budget be accepted as presented, a copy of which is attached hereto and forming a part of these minutes.  
Carried.

**WAPITI REGIONAL LIBRARY ANNUAL GENERAL MEETING AND APPOINTMENTS**

**RES#70/24**

Croshaw: THAT Lana Meyers be appointed as the primary representative and Sandra Gilbert be appointed as alternate representative to the Regional Library Board.  
Carried.

**WAPITI REGIONAL LIBRARY ANNUAL GENERAL MEETING**

**RES#71/24**

Croshaw: THAT Lana Meyers or Sandra Gilbert attends the Wapiti Regional Library Annual General meeting on Friday, April 27, 2024, at 1:00 p.m., in Prince Albert with associated expenses being paid.  
Carried.

**CEMETERY COMMITTEE MEMBERS FOR 2024**

Chairperson: Bruce Reed  
Vice Chairperson: Lana Meyers  
Member at Large: Dode Dunn  
Member at Large: Dorothy Kuxhaus  
Member at Large: Coby Wilson

**BIG RIVER CEMETERY COMMITTEE 2024 BUDGET**

**RES#72/24**

Meyers: THAT the Big River Cemetery Committee 2024 budget be accepted as presented, a copy of which is attached hereto and forming a part of these minutes.  
Carried.

APK  
no



**Town of Big River  
Meeting Minutes  
March 19, 2024 – Regular Meeting**

Noreen Olsen left the meeting from 10:49 a.m. to 10:57 a.m.

RES#73/24

Gilbert: THAT Terry Olsen be paid for 58 hours of overtime with the option to save half of the hours to be used prior to December 31, 2024.  
Carried.

OH&S

FIRST AID, AED, AND CPR TRAINING

RES#74/24

Gilbert: THAT Town employees who required to take the First Aid, AED, CPR refresher course be advised that the training is being offered on April 11, 2024, and the Council of the Town of Big River encourage employees to remain certified, and further that Council members and Fire Fighters be included in the training, and costs associated be paid by the Town.  
Carried.

SUPPLY AND INSTALLATION OF FLOORING AT CENTENNIAL BUILDING AND CN STATION

RES#75/24

Gilbert: THAT the Town enter into an agreement with Watier Enterprise to supply and install new flooring in the basement of the Centennial Building and the CN Station, such agreements to be attached to these minutes.  
Carried.

BIG RIVER AND DISTRICT EMERGENCY MEASURES ORGANIZATION 2024

Clint Panter has been appointed as Chair and Dave Krawetz has been appointed as Vice-Chair of the Big River and District Emergency Measures Organization for 2024.

BIG RIVER AND DISTRICT EMERGENCY MEASURES ORGANIZATION 2024 BUDGET

RES#76/24

Gilbert: THAT the 2024 Big River and District Emergency Measures Organization (EMO) Budget be accepted as presented, a copy of which is attached hereto and forming a part of these minutes.  
Carried.

REGIONAL EMO FUNDING

RES#77/24

Krawetz: THAT the Town of Big River commit \$2,000.00 towards the Regional EMO funding.  
Carried.

MEETING WITH SASKATCHEWAN PUBLIC SAFETY AGENCY (SPSA)

PRESENTATION REGARDING THIS YEAR'S HAZARD SEASON

RES#78/24

Dunn: THAT Dave Krawetz and Sandra Gilbert attend the meeting in Canwood on April 3, 2024, presented by Emergency Services Officer Jack Lee regarding this year's hazard season.  
Carried.



**Town of Big River  
Meeting Minutes  
March 19, 2024 – Regular Meeting**

**PERSONNEL COMMITTEE  
MAINTENANCE PERSONNEL POSITION  
RES#79/24**

Croshaw: As recommended by the Personnel Committee, THAT the Town of Big River extend an offer of employment to Kim McLellan for the position of Maintenance Personnel, such offer of employment attached hereto and forming a part of these minutes.  
Carried.

**MAINTENANCE PERSONNEL POSITION  
RES#80/24**

Croshaw: As recommended by the Personnel Committee, THAT the Town of Big River extend a trial offer of employment to Joshua Pond for the position of Maintenance Personnel, such offer of employment attached hereto and forming a part of these minutes.  
Carried.

**SUMMER EMPLOYMENT OPPORTUNITY  
RES#81/24**

Gilbert: THAT the Town of Big River advertise to hire one summer employee for 35 hours per week Monday to Friday, starting May 15, 2024 until September 15, 2024, at an hourly wage of \$16.00 per hour.  
Carried.

**SUMMER EMPLOYMENT OPPORTUNITY  
RES#82/24**

Gilbert: THAT the Town of Big River advertise to hire one summer employee for 40 hours per week, Tuesday to Saturday, starting May 1, 2024, until September 15, 2024, at an hourly wage of \$25.00 per hour  
Carried.

**RES#83/24**

Dunn: THAT the Board/Committee Reports be filed as presented.  
Carried.

Council recessed from 12:00 p.m. to 1:00 p.m.

**OLD BUSINESS  
SGI/PROVINCIAL TRAFFIC SAFETY FUND GRANT PROGRAM  
RES#84/24**

Gilbert: THAT the Town of Big River apply for the SGI-Provincial Traffic Safety Fund for the following items to improve pedestrian and school zone safety within the Town limits:

- to purchase an industrial line paint sprayer for application of crosswalk lines in the school zones.

Carried.

**BRIDGE REPAIRS**

Check into funding opportunity for Infrastructure Bridge Repair or Replacement Program.

Rick Croshaw left the meeting at 2:30 p.m.

DPK  
-NO



**Town of Big River  
Meeting Minutes  
March 19, 2024 – Regular Meeting**

**NEW BUSINESS**

**2024 ASSESSMENT ROLL**

RES#85/24

Gilbert: Once the Saskatchewan Assessment Management Agency (SAMA) provides the 2024 assessment values, THAT pursuant to subsection 214 of The Municipalities Act, that the assessment roll for the Town of Big River for the year 2024 be prepared and will be open to inspection in the office of the Assessor from 8:30 a.m. to 12:00 p.m. and 1:00 p.m. to 4:30 p.m., Monday to Friday inclusive for 30 days.  
Carried.

**REQUEST TO CLEAR AND MAINTAIN A PATH THROUGH UTILITY EASEMENT TO WILSON PLACE**

RES#86/24

Gilbert: THAT at this time, the Town of Big River is not planning to designate or maintain utility easements as pathways, although the public may utilize the pathway at their own discretion.  
Carried.

**DONATION TO STARS**

RES#87/24

Krawetz: THAT the Town make a \$1,000.00 donation to STARS to help with growth and sustainably of STARS continuing to fly in Saskatchewan.  
Carried.

**REQUEST FOR SPONSORSHIP FOR COUNTRY AT THE CREEK MUSIC FESTIVAL**

RES#88/24

Gilbert: THAT the Council of the Town of Big River support the Country at the Creek Music Festival 2024 by sponsoring a Bronze Package for \$350.00.  
Carried.

**DEDICATION OF LAND AS MUNICIPAL RESERVE**

RES#89/24

Dunn: THAT the Town of Big River dedicate Block Y Plan 1410 as Municipal Reserve, pursuant to *Section 188 of The Planning and Development Act, 2007*, and THAT an interest be registered on the title.  
Carried.

**CN STATION LEASE AGREEMENT**

RES#90/24

Gilbert: THAT the Town of Big River has no objection to renewing the five-year lease agreement with the Big River Seniors Association Inc. No. 64 for the use of the CN Station, such agreement be attached to these minutes.  
Carried.

**2024 UMAAS CONVENTION**

RES#91/24

Gilbert: THAT Noreen Olsen attend the 2024 UMAAS Convention in Saskatoon from May 28-31, 2024 with associated expenses paid.  
Carried.

*EPK*  
*no*



**Town of Big River  
Meeting Minutes  
March 19, 2024 – Regular Meeting**

**BYLAWS**

**BYLAW 2024-02 A BYLAW OF THE TOWN OF BIG RIVER TO REGULATE MOBILE FOOD VENDING UNITS**

RES#92/24

Meyers: THAT Bylaw 2024 – 02 a bylaw to Regulate Mobile Food Vending Units be introduced and read a first time.  
Carried.

RES#93/24

Gilbert: THAT Bylaw 2024 – 02 now be read a second time.  
Carried.

RES#94/24

Dunn: THAT Bylaw 2024 – 02 be given three readings at this meeting.  
Carried Unanimously.

RES#95/24

Meyers: THAT Bylaw 2024 – 02 be read a third time and adopted.  
Carried.

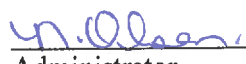
**NEXT MEETING DATE**

Tuesday April 9, 2024 @ 8:00 a.m.

**ADJOURNMENT**

Mayor David Krawetz adjourned the meeting at 4:05 p.m.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator