



Town of Big River Meeting Minutes January 16, 2024 – Regular Meeting

The regular meeting of the Council of the Town of Big River was held in the Community Centre Board Room, 606 1st Street North, on January 16, 2024, at 8:00 a.m.

- Present: Mayor: David Krawetz Councillors: Chad Dunn Sandra Gilbert Lana Meyers Administrator: Noreen Olsen Absent: Rick Croshaw

CALL TO ORDER

A quorum being present, Mayor David Krawetz called the meeting to order at 8:10 a.m.

AGENDA

RES#1/24

Gilbert: THAT the January 16, 2024, Agenda be adopted with the power to add. Carried.

ADMINISTRATOR'S REPORT

RES#2/24

Dunn: THAT the Administrator's Report be accepted as presented. Carried.

MAINTENANCE AND SEWER & WATER REPORTS

Maintenance Foreman, Terry Olsen, attended the meeting from 9:15 a.m. to 9:50 a.m.

RES#3/24

Dunn: THAT the regular written Sewer and Water and Maintenance reports to December 31, 2023, be accepted. Carried.

2023 WATER USE/WATER LEVEL REPORTING – WATER SECURITY AGENCY (WSA)

Res#4/24

Gilbert: THAT the annual Ground Water Supply Raw Water Use Data Report and the Treated Water Use Report for wells PW19-01 Main Well, and PW19-02 Backup Well have been completed and sent to the Water Security Agency, such report be attached hereto and forming a part of these minutes. Carried.

DELEGATIONS

APPROVAL OF MINUTES

RES#5/24

Dunn: THAT the minutes of the December 19, 2023, Regular Meeting be adopted as presented. Carried.

Handwritten initials 'EPR' and 'na' in blue ink.



**Town of Big River
Meeting Minutes
January 16, 2024 – Regular Meeting**

BUSINESS ARISING FROM THE MINUTES

STATEMENT OF FINANCIAL ACTIVITIES AND BANK RECONCILIATION

RES#6/24

Gilbert: THAT the Statement of Financial Activities for the month of December 2023 be acknowledged.
Carried.

RES#7/24

Meyers: THAT the Bank Reconciliation for the month of December 2023 be acknowledged.
Carried.

RES#8/24

Meyers: THAT the Journal Entries for the month of December 2023 be acknowledged.
Carried.

ACCOUNTS FOR APPROVAL

TOWN REGULAR

RES#9/24

Gilbert: THAT accounts for approval to include cheque nos. 20767 through 20821 for a total of \$177,534.40 be approved for payment.
Carried.

CORRESPONDENCE

RES#10/24

Dunn: THAT Correspondence be filed as presented.
Carried.

BOARDS/COMMITTEE REPORTS

BIG RIVER AND DISTRICT RECREATION AND CULTURAL BOARD

APPOINTMENT OF CHAIR AND VICE CHAIR FOR 2024

RES#11/24

Gilbert: THAT it be acknowledged, that Justin Sullivan has been appointed as Chair and Dave Krawetz has been appointed as Vice-Chair of the Big River & District Recreation and Cultural Board for 2024.
Carried.

MEMBER AT LARGE

RES#12/24

Gilbert: As recommended by the Big River & District Recreation and Cultural Board, THAT the Council of the Town of Big River has no objection to the appointment of Shawn Pitre, representing Minor Sports as a member at large for a two-year term from January 1, 2024, to December 31, 2025.
Carried.



**Town of Big River
Meeting Minutes
January 16, 2024 – Regular Meeting**

**BIG RIVER AND DISTRICT FIRE COMMITTEE
2024 MEMBERSHIP APPLICATION FORM
RES#13/24**

Meyers: THAT the Big River and District Fire Department, 2024 Saskatchewan Volunteer Fire Fighters Association membership application form which lists the volunteer firefighters be acknowledged, such list be attached hereto and forming a part of these minutes.
Carried.

**TRANSFER ANNUAL CAPITAL RESERVES AND UNUSED PORTION OF REGULAR EXPENSE
ACCOUNT OF THE FIRE DEPARTMENT BUDGET
RES#14/24**

Meyers: THAT it be acknowledged that the unused portion from the 2023 regular expense budget of \$4,218.28 be added to the GIC at the CIBC.
Carried.

**BIG RIVER CEMETRY COMMITTEE
RES#15/24**

Gilbert: THAT it be acknowledged that \$7,192.00 will be transferred to the Big River Cemetery Fund which reflects the difference between the revenues and expenditures for 2023.

RES#16/24

Croshaw: THAT the Board/Committee Reports be filed as presented.
Carried.

Council recessed from 12:00 p.m. to 1:00 p.m.

OLD BUSINESS

**PARCEL BB 84B07193 – 300 4TH AVENUE NORTH
RES#17/24**

Meyers: THAT the Town of Big River consult with the Water Security Agency regarding the natural drainage which flows through part of Parcel BB 84B07193 – 300 4th Avenue North.
Carried.

ENGAGEMENT LETTER – 2023 AUDIT

RES#18/24

Gilbert: THAT the Council of the Town of Big River acknowledges the engagement letter provided by Landon Grubb, CPA, BDO, such letter be attached hereto and forming a part of these minutes.
Carried.

NEW BUSINESS

LOCAL GOVERNMENT ELECTION WORKSHOP

RES#19/24

Meyers: THAT Noreen Olsen and Roxanne Carrillo attend the Local Government Election Workshop in Prince Albert on April 4, 2024, with associated expenses paid.
Carried.

Handwritten initials and signature



**Town of Big River
Meeting Minutes
January 16, 2024 – Regular Meeting**

SASKATCHEWAN LOTTERIES COMMUNITY GRANT PROGRAM 2023
GRANT NO. CG:25:C120/R17
RES#20/24

Meyers: THAT the Town of Big River apply for the Saskatchewan Lotteries Trust Fund Community Grant program for 2025, Grant No. CG:25:C120/R17 and allocate the funds to the Big River and District Recreation and Cultural Board to assist in the development of sport, culture, and recreation programs.
Carried.

Lana Meyers declared a conflict of interest and left the meeting at 1:39 p.m.

2024 SEWAGE HAULING AGREEMENT
LANA MEYERS
RES#21/24

Gilbert: THAT the Council of the Town of Big River enter into an agreement with Lana Meyers Septic, for sewage hauling to the Town of Big River lagoon.
Carried.

2024 SEWAGE HAULING AGREEMENT
ALFRED PROSOFKY
RES#22/24

Meyers: THAT the Council of the Town of Big River enter into agreement with Alfred Prosofsky, Classic View Resort, for sewage hauling to the Town of Big River lagoon.
Carried.

Lana Meyers re-entered the meeting @ 1:42 p.m.

LIST OF LANDS IN ARREARS 2023
RES#23/24

Dunn: THAT in accordance with Section 3(3) of the *Tax Enforcement Act*, the Administrator exclude any lands with respect to the list of lands in arrears of which taxes in arrears does not exceed one half of the 2023 tax levy and THAT in accordance with Section 3 of the *Tax Enforcement Act* it be acknowledged that the Administrator has presented to Council a list of lands in arrears.
Carried.

BYLAWS

NEXT MEETING DATE
Wednesday, February 21, 2024 @ 8:00 a.m.

ADJOURNMENT
Mayor David Krawetz adjourned the meeting at 2:21 p.m.



Mayor



Administrator