

THE MINUTES THE REGULAR COUNCIL MEETING OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON OCTOBER 10TH 2023 AT THE BIG RIVER COMMUNITY CENTRE, LOCATED AT 606 FIRST STREET NORTH, IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve Clint Panter at 9:02 a.m.

DELEGATIONS 11:00 a.m. Coby Wilson

PRESENT

ATTENDEES		Attendance				
Name	Position	I	T	E	Arrival	Absent
Clint Panter	Reeve	✓				
Doug Panter	Division 1	✓				
Justin Sullivan	Division 2	✓				
Jeff Wiebe	Division 3	✓				
*Maurice Denis	Division 4	✓				
Michael Yuzik	Chief Administrative Officer (CAO)	✓				

*Deputy Reeve

Attendance: I – In person, T – Telephone, E – Electronic

Arrival time only entered if Member was not present when the meeting called to order.

23-10-001 APPROVAL OF AGENDA

SULLIVAN: That the October 10th, 2023, agenda be accepted for reference purposes.

CARRIED

23-10-002 MINUTES

C PANTER: That the minutes of the regular meeting of Council held September 11th, 2023, be approved as presented.

CARRIED

23-10-003 STATEMENT OF FINANCIAL ACTIVITIES

D PANTER: That the Statement of Financial Activities for the month of September 2023 be accepted as presented.

CARRIED



23-10-004 LIST OF ACCOUNTS

DENIS: That the list of accounts as per attached be approved as presented.

CARRIED

23-10-005 GO IN CAMERA – 9:22 A.M.

WIEBE: That the time being 9:22 a.m., Council closes a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss legal matters, the public gallery be vacated and those present for this closed session be CAO Michael Yuzik, Reeve Clint Panter, Councillors; Doug Panter, Justin Sullivan, and Maurice Denis.

CARRIED

Reeve C Panter reconvened the meeting at 10:15 a.m.

23-10-006 LIFESTYLE BREAK 10:15 A.M.

C PANTER: That we take a 5-minute Lifestyle break.

CARRIED

Reeve C Panter reconvened the meeting at 10:18 a.m.

Foreman C Wilson met with Council to discuss operations for the previous month from 11:00 a.m. to 11:20 a.m. at which time he had left.

23-10-007 COUNCIL INDEMNITY & OTHER INVOICES

WIEBE: That the following accounts be approved for payment and added to the next list of accounts presented to Council:

Clint Panter	Council Indemnity/Mileage	625.60
Doug Panter	Council Indemnity/Mileage	687.40
Justin Sullivan	Council Indemnity/Mileage	443.35
Jeff Wiebe	Council Indemnity/Mileage	324.00
Maurice Denis	Council Indemnity/Mileage	435.80

CARRIED

Reeve C Panter declared a conflict of interest as he is an employee of Len's Trucking Ltd. and left the Council Chambers at 11:20 a.m.

Deputy Reeve Denis assumed the chair.

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23-10-008 LEN'S TRUCKING

D PANTER: That the invoice from Len's Trucking Ltd. totaling \$11,660.56 be approved as presented.

CARRIED

Reeve C Panter returned to the Council Chambers at 11:21 a.m. and resumed the chair.

Councillor Denis left the Council chambers at 1:30 p.m.

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23-10-009 DEBIT SOLUTIONS

D PANTER: That the CAO be authorized to explore other options for debit machine service due to the increase in services charges by Square.

CARRIED

23-10-010 PREAUTHORIZED DEBIT AGREEMENTS

WIEBE: That Administration be allowed to implement preauthorized debit agreements as a method of payment for taxes and invoices.

CARRIED

23-10-011 VISA OPTION

WIEBE: That Administration be allowed to enter into an agreement with Option Pay to provide an online visa payment option, with no cost to the RM as the consumer is charged a service fee.

CARRIED

23-10-012 RM SHOPS INSURANCE VALUATION

DENIS: That insurance coverage for the primary and old RM shop be set at \$509,000 and the old shop be set at \$109,000.

CARRIED

23-10-013 DEREK HODGSON

WIEBE: That Derek Hodgson's employment be extended to December 31st at the Reeve and Coby's discretion, 2023.

CARRIED

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23-10-014 MEMBRANE COVERED STRUCTURE – LOT 2A, BLOCK 06 PLAN 102244834

SULLIVAN: That we advise Grant and Mary-Ann McIntosh, in light of findings by BuildTech related to the Membrane Covered Structure that was refitted structurally on Lot 2A Block 06 Plan 102244834, we require an engineer to provide sealed details and approval for all structural components, including the frame, connections, foundation and anchorage on or before December 31, 2023 or they will be required to have the building removed on or before May 20th, 2024.

CARRIED

23-10-015 RECESS FOR LUNCH – 12:00 P.M.

C PANTER: That we recess for lunch for one hour.

CARRIED

Reeve C Panter reconvened the meeting at 12:55 p.m.

23-10-016 RITCHIE BROS AGREEMENT

WIEBE: That we acknowledge the CAO, with permission from the Reeve, signed a Multi-Channel Sales Agreement with Ritchie Bros Auctioneers, for the sale of our 2014 Volvo 690B Grader at their October 17th auction event and commission rate based on gross sale price of 10% on anything in excess of \$3,000.00 or 25% on anything below \$3,000.00 with a minimum fee of \$195.00.

CARRIED

23-10-017 SASK ENERGY APPROVAL

D PANTER: That we acknowledge the CAO, with permission from Councillor Sullivan, approved for construction Sask Energy design to lower the gas line 2.5 meters for 15 meters at each side of the culvert located between SW 13 & NW 12-55-08 W3.

CARRIED

23-10-018 TREATY LAND ENTITLEMENT – PELICAN LAKE

WIEBE: That we advise the Ministry of Highways, Council of the RM of Big River No. 555 is not aware of any future road widening requirements, easements, undeveloped road allowance, trails, road diversions, unsurveyed and/or unregistered roadways north of NE 32-54-13 W3 and has no municipal roadway issues to be dealt with at this time.

CARRIED

23-10-019 DOGS RUNNING AT LARGE BYLAW

WIEBE: That RM of Big River No. 555 will not consider passing a bylaw to manage dogs running at large as we have no way of enforcing the bylaw.

CARRIED

Councillor Denis left the Council chambers at 1:18 p.m.

23-10-020 SKI TIMBER RIDGE MOWING

SULLIVAN: That Ski Timber Ridge be informed the RM of Big River No. 555 is unable to mow the ski hill at this time due to mechanical issues with our tractor.

CARRIED

Councillor Denis returned to the Council chambers at 1:30 p.m.

23-10-021 ISLAND VIEW SHORES GARBAGE BIN REQUEST

C PANTER: That a garbage bin from the transfer station be taken to Island View and placed next to the blue shed that is located on the municipal reserve where the boat launch is located.

CARRIED

Councillor Denis returned to the Council chambers at 1:34 p.m.

23-10-022 CHITEK LAKE BUSH BUDDIES SNOW TRAIL AGREEMENT

C PANTER: That the RM Council has no objection to entering into an agreement between the RM of Big River No. 555, Chitek Lake Bush Buddies and The Saskatchewan Snowmobile Association Inc. whereby approving the development of a signed and maintained snowmobile trail as identified on a map attached to the Land Use Permission Form, and that permission is given to legally enter and use the identified trail in a lawful manner for the purpose of snowmobiling only, and that, entry and use is permitted only on the recreational trail right-of-way at the risk of the user, and the agreement be valid from November 1, 2023 to April 30, 2024.

CARRIED

Councillor Denis declared a conflict of interest as he is President of the Timber Trails Sno Riders Club and left the Council Chambers at 1:40 p.m.

23-10-023 TIMBER TRAILS SNO RIDERS SNOW TRAIL AGREEMENT

WIEBE: That the RM Council has no objection to entering into an agreement between the RM of Big River No. 555, Timber Trails Sno Riders Co-operative Ltd. and The Saskatchewan Snowmobile Association Inc. whereby approving the development of a signed and maintained snowmobile trail as identified on a map attached to the Land Use Permission Form, and that permission is given to legally enter and use the identified trail in a lawful manner for the purpose of snowmobiling only, and that, entry and use is permitted only on the recreational trail right-of-way at the risk of the user, and the agreement be valid from November 1, 2023 to April 30, 2024.

CARRIED

Councillor Denis returned to the Council chambers at 1:41 p.m.

23-10-024 2023 SARM MIDTERM CONVENTION

SULLIVAN: That Council and the CAO will not attend the 2023 SARM Midterm Convention to be held in Regina on November 8th and 9th, 2023.

CARRIED

23-10-025 SEPA CONVENTION

WIEBE: That Doug Panter be authorized to attend the 2023 SEPA Conference to be held November 22nd – November 23rd, 2023, at the Saskatoon Inn & Conference Centre in Saskatoon, and that Doug's associated expenses, along with Chad Dunn's be paid and Chad's expenses be charged back to the Town of Big River.

CARRIED

23-10-026 OFFICE CLEANING

D PANTER: That we agree to cost share monthly office cleaning, to be completed by Roxy Carrillo, with the Town of Big River at a cost to the RM of Big River No. 555 at \$125.00/month.

CARRIED

23-10-027 RESCIND MOTION 22-06-030

SULLIVAN: That we advise Robert Buckingham his previous request that was approved (motion 22-06-030) to clear the road allowance West of 30-57-08 W3 to gain access to his property on the S 1/2 of 30-57-08 W3 has been rescinded due to inactivity and if he wishes to clear the road allowance in the future, he will be required to submit another request.

CARRIED

23-10-028 TEMPORARY OFFICE SUPPORT

WIEBE: That the CAO hire Wendy Proulx for temporary office support from November 1st, 2023, to December 31st, 2023.

CARRIED

23-10-029 ADMINISTRATIVE OFFICE ASSISTANT

WIEBE: That the CAO advertise in the October 19th & 26th, 2023 issue of Shellbrook Chronicle, our Facebook page and RM website for a fulltime Administrative Office Assistant with applications to be received no later than 3:00 p.m. on November 3, 2023, with start date to be determined by the CAO and successful applicant.

CARRIED

Councillor D Panter left the Council chambers at 3:05 p.m. and returned at 3:09 p.m.



23-10-030 REPORTS

D PANTER: That the maintenance and committee reports be acknowledged and filed.

CARRIED

23-10-031 CORRESPONDENCE

SULLIVAN: That the list of correspondence attached hereto and forming part of the minutes be received as information.

CARRIED

23-10-032 ADJOURNMENT – 3:20 p.m.

DENIS: That this meeting be adjourned.

CARRIED



Reeve – Clint Panter



CAO – Michael Yuzik