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**Town of Big River
Meeting Minutes
October 24, 2023 – Regular Meeting**

The regular meeting of the Council of the Town of Big River was held in the Community Centre Board Room, 606 1st Street North, on October 24, 2023 at 8:00 a.m.

Present:

- Mayor: David Krawetz
- Councillors: Rick Croshaw
- Chad Dunn
- Sandra Gilbert
- Lana Meyers
- Administrator: Noreen Olsen

CALL TO ORDER

A quorum being present, Mayor David Krawetz called the meeting to order at 8:04 a.m.

AGENDA

RES#266/23

Gilbert: THAT the October 24, 2023 Agenda be adopted with the power to add.
Carried.

ADMINISTRATOR’S REPORT

RES#267/23

Dunn: THAT the Administrator’s Report be accepted as presented.
Carried.

MAINTENANCE AND SEWER & WATER REPORTS

Maintenance Foreman, Terry Olsen, attended the meeting from 9:04 a.m. to 9:55 a.m.

RES#268/23

Meyers: THAT the regular written Sewer and Water and Maintenance reports to September 30, 2023, be accepted.
Carried.

CLASS 2 WATER TREATMENT & WATER DISTRIBUTION COURSE

RES#269/23

Croshaw: THAT Chad Gunderson attend the Class 2 Water Treatment & Water Distribution Course being offered by ATAP Infrastructure Management Ltd., in Saskatoon from November 6 - 10, 2023, with associated expenses being paid, the class has a CEU value of 3.0 CEU’s.
Carried

CUMMINS GENERATOR MAINTENANCE AGREEMENT

RES#270/23

Dunn: THAT the Town accept the quote from Cummins Sales and Service for an annual planned maintenance agreement.
Carried.

Rick Croshaw left the meeting from 9:45 a.m.
Council recessed from 9:55 a.m. to 10:04 a.m.



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DELEGATIONS

Meagan Palidwar, and Aaron Palidwar, Into the Weeds Cannabis attended the meeting from 10:05 a.m. to 10:20 a.m.

Paras Patel and Anant Brahmabhatt, Red's Cannabis Ltd. attended the meeting from 10:21 a.m. to 10:37 a.m.

APPROVAL OF MINUTES

RES#271/23

Croshaw: THAT the minutes of the September 19, 2023, Regular Meeting be adopted as presented.
Carried.

BUSINESS ARISING FROM THE MINUTES

STATEMENT OF FINANCIAL ACTIVITIES AND BANK RECONCILIATION

RES#272/23

Gilbert: THAT the Statement of Financial Activities for the month of September 2023 be acknowledged.
Carried.

RES#273/23

Gilbert: THAT the Bank Reconciliation for the month of September 2023 be acknowledged.
Carried.

RES#274/23

Meyers: THAT the Journal Entries for the month of September 2023 be acknowledged.
Carried.

ACCOUNTS FOR APPROVAL

TOWN REGULAR

RES#275/23

Dunn: THAT accounts for approval to include cheque nos. 20531 through 20610 for a total of \$259,360.59 be approved for payment.
Carried.

CORRESPONDENCE

RES#276/23

Gilbert: THAT Correspondence be filed as presented.
Carried.

Rick Croshaw returned to the meeting at 11:17 a.m.

BOARDS/COMMITTEE REPORTS

BIG RIVER AND DISTRICT RECREATION AND CULTURAL BOARD

CURLING CLUB LEASE AGREEMENT

RES#277/23

Meyers: THAT the Council of the Town of Big River has no objection to signing the lease agreement with Big River Curling Club for 2023/24 winter season from November 1st, 2023 to March 31st, 2024 for \$3,300 plus GST per month.
Carried.



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BIG RIVER AND DISTRICT FIRE COMMITTEE

FIRE PUMPER TRUCK

RES#278/23

Croshaw: In conjunction with the R.M. of Big River No. 555, THAT the Council of the Town of Big River has no objection to proceeding with the purchase of the new 2024 Acres Prestige series Top-Mount-Enclosed Pumper Fire Apparatus Freightliner M2-106 Chassis, quote no. 14482 in the amount of \$678,732.73 with a 30% down payment, split with the R.M. of Big River No. 555 with a delivery date of 18 months from order.
Carried.

FALSE ALARM POLICY

RES#279/23

REPEAL RES #227/23

Gilbert: THAT Resolution No. 227/23 regarding the False Alarm Policy be repealed.
Carried.

FALSE ALARM POLICY

RES#280/23

Gilbert: As recommended by the Big River and District Fire Department Committee, THAT the Council of the Town of Big River approves the revised False Alarm Policy.
Carried.

EMO – SEPA CONFERENCE

RES#281/23

Meyers: THAT Chad Dunn attend the SEPA Conference in Saskatoon on November 22-23, 2023 with associated expenses being paid.
Carried.

RES#282/23

Gilbert: THAT the Board/Committee Reports be filed as presented.
Carried.

Council recessed from 12:00 p.m. to 1:00 p.m.

OLD BUSINESS

NEW BUSINESS

REQUEST FROM T.D. MICHEL PUBLIC SCHOOL

CROSSWALK

RES#283/23

Gilbert: THAT the Council of the Town of Big River has no objection to the request from Cristy Reed, Secretary of T.D. Michel Public School to allow the School Community Council (SCC) to paint the crosswalk on Main Street similar to the picture submitted, and THAT a final draft be approved by the Town prior to painting, and further THAT associated cost to paint and future upkeep be the responsibility of the school.
Carried.



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COMMUNITY RINK AFFORDABILITY GRANT (CRAG)

2023-2024 SEASON

RES#284/23

Croshaw: THAT application be made for the Community Rink Affordability Grant (CRAG) for the skating and curling rinks with proceeds received be allocated to offset the operating costs.
Carried.

PUBLIC DISCLOSURE STATEMENTS

RES#285/23

Croshaw: In accordance with *The Municipalities Act Section 142*, THAT it be acknowledged that each of the members of Council has signed their Municipal Public Disclosure Statement in the prescribed form.
Carried.

APPOINTMENT OF AUDITOR FOR 2023

Res#286/23

Croshaw: THAT the Council of the Town of Big River appoint BDO Canada LLP to perform the 2023 audit for the Town of Big River for the quoted amount of \$11,000.00 plus taxes.
Carried.

FLOWPOINT WATER+ ANNUAL SOFTWARE MAINTENANCE AGREEMENT

RES#287/23

Gilbert: THAT the Town of Big River enter into agreement provided by Flowpoint, for the Water+ Annual Software Maintenance Agreement.
Carried.

APPLICATION TO SASKATCHEWAN MUNICIPAL BOARD – WATER AND SEWER RATES

RES#288/23

Meyers: In accordance with section 23 (3 &4) of *The Municipalities Act*, THAT the Town of Big River make application to the Saskatchewan Municipal Board for approval to increase the water and sewer rates as of January 1, 2024.
Carried.

REQUEST FOR SILENT AUCTION DONATION

BIG RIVER HEALTH CENTRE RECREATION DEPARTMENT

RES#289/23

Meyers: On behalf of the Town of Big River, THAT the Town of Big River Administration Staff be directed to purchase an item up to \$100.00 in value for the Big River Health Centre Recreation Department's Silent Auction.
Carried.

BYLAWS

BYLAW 2023-06

RES#290/23

Croshaw: THAT Bylaw 2023 – 06, A Bylaw to Fix the Rates to be Charged for Use & Consumption of Water, and Rates for Rent for the Use of Sewer be introduced and read a first time.
Carried.



Handwritten initials/signature in blue ink

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RES#291/23

Meyers: THAT Bylaw 2023 - 06 be now read a second time.
Carried.

RES#292/23

Gilbert: THAT Bylaw 2023- 06 be given three readings at this meeting.
Carried Unanimously.

RES#293/23

Dunn: THAT Bylaw 2023 – 06 be read a third time and adopted.
Carried.

BYLAW 2023-07 A BYLAW OF THE TOWN OF BIG RIVER TO AMEND BYLAW 2015-01 THE OFFICIAL COMMUNITY PLAN

RES#294/23

Dunn: THAT Bylaw 2023-07 A Bylaw of The Town of Big River to Amend Bylaw 2015-01 The Official Community Plan be read a first time.
Carried.

BYLAW 2023-08 A BYLAW OF THE TOWN OF BIG RIVER TO AMEND BYLAW 2015-02 ZONING BYLAW

RES#295/23

Croshaw: THAT Bylaw 2023-08 A Bylaw of The Town of Big River to Amend Bylaw 2015-02 Zoning Bylaw be read a first time.
Carried.

PUBLIC NOTICE TO AMEND OFFICIAL COMMUNITY PLAN BYLAW NO. 2015-01 AND ZONING BYLAW NO. 2015-02

105 4th AVENUE SOUTH – LOT 21 BLOCK 9 PLAN BS4857

RES#296/23

Meyers: In accordance with the *Planning and Development Act Sec 207*, the Council of the Town of Big River hereby directs THAT public notice be advertised, that Council will consider written submissions on November 21, 2023 at 1:00 p.m. for the proposed amendments to;

1. Bylaw No. 2015-01 Official Community Plan Figure 6 and Figure 7 Land Use Designation Maps in order to redesignate Lot 21, Block 9, Plan BS4857 from C1 – Core Mixed Commercial District to C2-Arterial Commercial District; and

2. Bylaw No. 2015-02 Zoning Bylaw Zoning District Map, to rezone Lot 21, Block 9, Plan BS4857 from C1 – Core Mixed Commercial to C2 – Arterial Commercial District by a posting in the Shellbrook Chronicle on November 2nd and November 9th, 2023, on the web site and by posting in the Town Office.

Carried.

NEXT MEETING DATE

Tuesday, November 21, 2023 @ 8:00 a.m.



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ADJOURNMENT

Mayor David Krawetz adjourned the meeting at 4:11 p.m.

Mayor

Administrator