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**Town of Big River
Meeting Minutes
June 12, 2023 – Regular Meeting**

The regular meeting of the Council of the Town of Big River was held in the Community Centre Small Hall, 606 1st Street North, on June 12, 2023 at 8:00 a.m.

Present:

Mayor: David Krawetz
Councillors: Rick Croshaw
Chad Dunn
Sandra Gilbert
Lana Meyers
Administrator: Noreen Olsen

CALL TO ORDER

A quorum being present, Mayor David Krawetz called the meeting to order at 8:00 a.m.

AGENDA

RES#139/23

Gilbert: THAT the June 12, 2023 Agenda be adopted with the power to add.
Carried.

IN CAMERA SESSION

Council in Camera from 8:01a.m. to 8:06 a.m.

MAINTENANCE & SEWER & WATER REPORTS

RES#140/23

Gilbert: THAT the regular written Sewer and Water and Maintenance reports to May 31, 2023, be accepted.
Carried.

INTEGRATED WATER SYSTEMS INC.

SDI TESTING - MEMBRANE FOULING REPORT AND RECOMMENDATION

RES#141/23

Dunn: THAT the final report and recommendation following the SDI testing of the raw water samples and analysis provided by Integrated Water Systems Inc. be acknowledged.
Carried.

DELCO WATER SITE VISIT FOR MEMBRANE TREATMENT UNIT (MTU) CLEANING, MAY 29 TO May 31, 2023

RES#142/23

Gilbert: THAT the site report/cleaning report from Delco Water's visit on May 29 to 31, 2023 be acknowledged.
Carried.



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ATAP INFRASTRUCTURE MANAGEMENT LTD.
CLASS 2 INTERIM OPERATOR ASSISTANCE (IOA)
RES#143/23

Meyers: THAT the Town enter into agreement with ATAP Infrastructure Management Ltd. To provide the Town of Big River with Class 2 Operator Interim Operational Assistance (IOA) while the Town’s certified Class 2 Operator is away on vacation.
Carried.

DELEGATIONS

Clay Sparks, Flower Power Pharms attended the meeting from 10:05 a.m. to 10:13 a.m.

Dorothy Kuxhaus and Cory Kuxhaus attended the meeting from 10:18 a.m. to 10:28 a.m.

Lana Kassian attended the meeting from 10:39 to 11:03 a.m.

APPROVAL OF MINUTES

RES#144/23

Dunn: THAT the minutes of the May 15, 2023, regular meeting be adopted as amended.
Carried.

BUSINESS ARISING FROM THE MINUTES

STATEMENT OF FINANCIAL ACTIVITIES AND BANK RECONCILIATION

RES#145/23

Meyers: THAT the Statement of Financial Activities for the month of May 2023 be acknowledged.
Carried.

RES#146/23

Meyers: THAT the Bank Reconciliation for the month of May 2023 be acknowledged.
Carried.

RES#147/23

Meyers: THAT the Journal Entries for the month of May 2023 be acknowledged.
Carried.

ACCOUNTS FOR APPROVAL

TOWN REGULAR

RES#148/23

Gilbert: THAT accounts for approval to include cheque nos. 20211 through 20282 for a total of \$171,050.03 be approved for payment.
Carried.

CORRESPONDENCE

RES#149/23

Croshaw: THAT Correspondence be filed as presented.
Carried.



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BOARDS/COMMITTEE REPORTS

**REQUEST FOR LETTER OF APPROVAL FOR SPECIAL OCCASION PERMIT FOR THE BIG RIVER AND DISTRICT RECREATION AND CULTURAL BOARD – CANADA DAY CELEBRATIONS
RES#150/23**

Croshaw: THAT the Council of the Town of Big River has no objection to the issuance of a Special Occasion Permit from Saskatchewan Liquor and Gaming Authority to be issued to the Big River and District Recreation and Cultural Board, for Canada Day Celebrations to take place at the Big River Regional Park at Cowan Lake, fenced area north of the washrooms, on Saturday, July 1, 2023, from 6:00 p.m. to 12:00 a.m.
Carried.

SUMMER EMPLOYEES

RES#151/23

Croshaw: THAT it be acknowledged that Riley Pearce and Peyton Swanson have been hired for the summer employment positions, Riley's employment term is May 29, 2023 through September 15, 2023 and Peyton Swanson's employment term is July 4, 2023 through August 31, 2023.
Carried.

RES#152/23

Meyers: That the Board/Committee Reports be filed as presented.
Carried.

OLD BUSINESS

ASSET MANAGEMENT

RES#153/23

Gilbert: THAT the Town proceed with the GSP Topographic Survey and the CAD Compiled Water and Sewer Map from Catterall & Wright's Asset Management Plan Proposal.
Carried.

COUNCIL BURSARY

RES#154/23

Croshaw: In conjunction with the R.M. of Big River No. 555's, THAT the 2023 Town and Rural Municipality of Big River Council Bursary be awarded to Erica Kennedy, Emry Price, and Tymofii Balaniuk.
Carried.

ORDER TO REMEDY – 206 MAIN STREET

RES#155/23

Dunn: THAT BuildTech Consulting & Inspections Inc. proceed with providing an Order to Remedy to the Big River Metis Local 59 to follow through with the ISL Engineering and Land Service Ltd.'s Structural Assessment recommendations dated April 19, 2022, to repair the collapsed foundation of the Metis Hall building, subsurface of Main Street, and sidewalk, and THAT cost to repair the asphalt and sidewalk following the excavation be included.
Carried.

Council recessed from 12:05 p.m. to 12:58 p.m.



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PUBLIC HEARING 1:00 p.m. to receive comments and submissions relating to amendments to The Official Community Plan and Zoning Bylaws.

1. Bylaw No. 2015-01 Official Community Plan Figure 6 and Figure 7 Land Use Designation Maps in order to redesignate Lot 23, Block 9, Plan BS4857 from R1 - Low Density Residential District to C1 – Core Mixed Commercial District; and
2. Bylaw No. 2015-02 Zoning Bylaw Zoning District Map, to rezone Lot 23, Block 9, Plan BS4857 from R1 - Low Density Residential District to C1 – Core Mixed Commercial District by a posting in the Shellbrook Chronicle on May 25 and June 1, 2023, and by posting in the office of the Administrator.

NEW BUSINESS

2023 TOWN BUDGET

RES#156/23

Gilbert: THAT the Council of the Town of Big River approve the Town of Big River’s 2023 Budget, such document marked Exhibit “A” with Exhibit “A” attached hereto and forming a part of these minutes.
Carried.

2023 MILL RATE

RES#157/23

Meyers: THAT the 20223 Municipal Mill Rate reduced to 8.0 mills.
Carried.

**REQUEST FOR QUOTES FOR RENOVATIONS IN THE ARENA
INVESTING IN CANADA INFRASTRUCTURE PROGRAM (ICIP)
RINK AND COMMUNITY CENTRE REVITALIZATION PROJECT NO. 40210037**

RES#158/23

Dunn: THAT the Rink and Community Centre Revitalization Committee review quote submitted for the arena renovation and THAT the Town proceed with their recommendation.
Carried.

CANADA DAY CELEBRATIONS

RES#159/23

Meyers: THAT the Town of Big River sponsor a free pancake breakfast on Canada Day, from 8:00 a.m. to 10:30 a.m. at the Big River Community Centre.
Carried.

**REQUEST FOR LETTER OF APPROVAL FOR SPECIAL OCCASION PERMIT FOR THE BIG RIVER
RECREATION IMPROVEMENT ASSOCIATION**

RES#160/23

Gilbert: THAT the Council of the Town of Big River has no objection to the issuance of a Special Occasion Permit from Saskatchewan Liquor and Gaming Authority to be issued to the Big River and District Recreation Improvement Association, for the EK Classic Golf Tournament to take place at the Big River Community Centre (606 1st Street North) and adjacent fenced area to the Small Hall – on Friday, August 11, 2023 from 1:00 p.m. to 1:00 a.m. and Saturday, August 12, 2023 from 12:00 p.m. to 12:00 a.m.
Carried.



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BYLAWS

**BYLAW 2023-02 A BYLAW OF THE TOWN OF BIG RIVER RESPECTING BUILDINGS
RES#161/23**

Croshaw: THAT Bylaw 2023-02, a bylaw respecting buildings be introduced and read a first time.
Carried.

RES#162/23

Dunn: THAT Bylaw 2023-02, a bylaw respecting buildings be now read a second time.
Carried.

RES#163/23

Meyers: THAT Bylaw 2023-02, a bylaw respecting buildings be given three readings at this meeting.
Carried Unanimously.

RES#164/23

Dunn: THAT Bylaw 2023-02, a bylaw respecting buildings be read a third time and adopted.
Carried.

**BYLAW 2023-03 A BYLAW OF THE TOWN OF BIG RIVER TO AMEND BYLAW 2015-01 THE
OFFICIAL COMMUNITY PLAN**

RES#165/23

Meyers: THAT Bylaw 2023-03 A Bylaw of The Town of Big River to Amend Bylaw 2015-01 The Official Community Plan be read a first time.
Carried.

**BYLAW 2023-04 A BYLAW OF THE TOWN OF BIG RIVER TO AMEND BYLAW 2015-02 ZONING
BYLAW**

RES#166/23

Gilbert: THAT Bylaw 2023-03 A Bylaw of The Town of Big River to Amend Bylaw 2015-02 Zoning Bylaw be read a first time.
Carried.

**BYLAW 2023-05 A BYLAW OF THE TOWN OF BIG RIVER TO EXTEND THE TIME REQUIRED
FOR THE COMPLETION OF THE 2022 FINANCIAL STATEMENTS**

RES#167/23

Dunn: THAT Bylaw 2023-05 A Bylaw to Extend the Time Required for The Completion of the 2022 Financial Statements be introduced and read a first time.
Carried.

RES#168/23

Dunn: THAT Bylaw 2023-05 A Bylaw to Extend the Time Required for The Completion of the 2022 Financial Statements be read a second time.
Carried.



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RES#169/23

Meyers:

THAT Bylaw 2023-05 A Bylaw to Extend the Time Required for The Completion of the 2022 Financial Statements be given three readings at this meeting.
Carried Unanimously.

RES#170/23

Gilbert:

THAT Bylaw 2023-05 A Bylaw to Extend the Time Required for the Completion of The 2022 Financial Statements be read a third time and adopted.
Carried.

NEXT MEETING DATE


Monday, July 10, 2023 @ 8:00 a.m.

ADJOURNMENT

Mayor David Krawetz adjourned the meeting at 4:15 p.m.



Mayor



Administrator