

THE MINUTES THE REGULAR COUNCIL MEETING OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON JUNE 12TH 2023 AT THE BIG RIVER COMMUNITY CENTRE, LOCATED AT 606 FIRST STREET NORTH, IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve Clint Panter at 8:53 a.m.

DELEGATIONS 10:45 a.m. Randall Johnson – no show
 11:00 a.m. Coby Wilson – on vacation

PRESENT

ATTENDEES		Attendance				
Name	Position	I	T	E	Arrival	Absent
Clint Panter	Reeve	✓				
Doug Panter	Division 1	✓				
Justin Sullivan	Division 2	✓				
Jeff Wiebe	Division 3	✓				
*Maurice Denis	Division 4	✓				
Michael Yuzik	Chief Administrative Officer (CAO)	✓				

*Deputy Reeve

Attendance: I – In person, T – Telephone, E – Electronic

Arrival time only entered if Member was not present when the meeting called to order.

23-06-001 APPROVAL OF AGENDA

DENIS: That the June 12th, 2023, agenda be accepted for reference purposes.

CARRIED

23-06-002 MINUTES

DENIS: That the minutes of the regular meeting of Council held May 8th, 2023, be approved as presented.

CARRIED

23-06-003 STATEMENT OF FINANCIAL ACTIVITIES

WIEBE: That the Statement of Financial Activities for the month of May 2023 be accepted as presented.

CARRIED

23-06-004 LIST OF ACCOUNTS

D PANTER: That the list of accounts as per attached be approved as presented.

CARRIED



23-06-005 COUNCIL INDEMNITY & OTHER INVOICES

SULLIVAN: That the following accounts be approved for payment and added to the next list of accounts presented to Council:

Clint Panter	Council Indemnity/Mileage	695.55
Doug Panter	Council Indemnity/Mileage	863.90
Justin Sullivan	Council Indemnity/Mileage	314.40
Jeff Wiebe	Council Indemnity/Mileage	385.50
Maurice Denis	Council Indemnity/Mileage	566.45
Shellbrook Co-op	Combo Paneling	463.55
Konica Minolta	Copier Lease – Jul to Sep	363.02
TJ Disposal	40 yd Bin Tipping Fee	954.19
Catalis Technologies Canada	Municipal Software Implementation	21,090.00
Terri Ayotte	Food for Fire Smart Day	9.98
Brian Anderson	Electronic Event	300.00
		CARRIED

Reeve C Panter declared a conflict of interest as he is an employee of Len’s Trucking Ltd. and left the Council Chambers at 9:11 a.m.

Deputy Reeve Denis assumed the chair.

23-06-006 LEN’S TRUCKING

D PANTER: That the invoices from Len’s Trucking Ltd. totaling \$3,408.75 be approved as presented. CARRIED

Reeve C Panter returned to the Council Chambers at 9:13 a.m. and resumed the chair.

23-06-007 GO IN CAMERA – 9:25 A.M.

C PANTER: That the time being 9:25 a.m., Council closes a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss legal matters, the public gallery be vacated and those present for this closed session be CAO Michael Yuzik, Reeve Clint Panter, Council Members; Doug Panter, Justin Sullivan, Jeff Wiebe, and Maurice Denis.

CARRIED

Clint reconvened @ 9:37 a.m.

CA
panter

23-06-008 SARM LEGAL COUNSEL

D PANTER: That the CAO schedule an appointment for Council to meet with Courtney Riviere, Legal Counsel from the Saskatchewan Association of Rural Municipalities, to discuss legal matters.

CARRIED

23-06-009 YEAREND FINANCIAL STATEMENT

D PANTER: That BDO Canada Auditor's Report and the 2022 Audited Yearend Financial Statement be accepted as presented.

CARRIED

23-06-010 LIFESTYLE BREAK 9:51 A.M.

C PANTER: That we take a 5-minute Lifestyle break.

CARRIED

Reeve C Panter reconvened the meeting at 9:57 a.m.

23-06-011 BUDGET MEETING

C PANTER: That we schedule a meeting for 5:00 p.m., on June 22, 2023, to adopt the 2023 budget.

CARRIED

Reeve C Panter and Councillor D Panter declared a conflict of interest in the next matter as they are related to Pat Panter of Panter Agencies, and they left the Council chambers at 11:55 a.m.

Deputy Reeve Denis assumed chair.

23-06-012 SARM INSURANCE

WIEBE: That we advise Pat Panter we will not be renewing our property insurance policy with Panter Agencies upon its expiration on October 1, 2023, and that we thank him for the service he has provided over the years, and that the RM of Big River No. 555 enroll in the SARM Property Self-Insurance Program upon the expiry of our current policy.

CARRIED

Reeve C Panter and Councillor D Panter returned to the Council chambers at 11:57 a.m.

Reeve C Panter assumed the Chair.

23-06-013 RECESS FOR LUNCH – 11:57 A.M.

C PANTER: That we recess for lunch for one hour.

CARRIED

*my
CA*

C Panter reconvened the meeting at 1:00 p.m.

23-06-014 VOLVO GRADER REPAIR

DENIS: That Reeve C Panter be authorized to direct Redhead to proceed with rebuilding the engine and repair the leaking final drive with the cost not exceeding \$90,000.

CARRIED

23-06-015 BIG RIVER HIGH SCHOOL BURSARY SELECTION

SULLIVAN: That the RM of Big River No. 555 provide additional funding to cover 50% of the cost of awarding the Big River High School \$1,000 Bursary to Tymofii Balaniuk, Erica Kennedy, and Emry Price with the other 50% to be covered by the Town of Big River.

CARRIED

23-06-016 MUNICIPAL RESERVE PURCHASE REQUEST

D PANTER: That Peggie Gower's request to purchase the walkway that is part of the municipal reserve next to Lot 5 Block 1, Plan 82B12420 be denied as it would restrict access to the municipal reserve.

CARRIED

23-06-017 LOT CONSOLIDATION – SYMCHYK – LOT 8 & 9 MICHEL'S BEACH

C PANTER: That the Council of the RM of Big River has no objection to the current landowner making application to Information Services Corporation, within 90 days of this permission, to consolidate residential Lots 8 and 9, Block 3, Plan 84B11865, Michel's Beach, and the new lot number created be 9A.

CARRIED

23-06-018 PROPOSED SUBDIVISION – ISLAND VIEW SHORES – NW 13-56-07 W3

SULLIVAN: That Council offers the following comments to Community Planning regarding proposed lots 22 and 25 in Block 3, in NW 13-56-07 W3 as prepared by Meridian Surveys Ltd and dated May 23rd, 2023:

1. Council is not aware of any land uses in the vicinity that would be incompatible with the intended use of the proposed sites;
2. Council is not aware of any site conditions that make the land unsuitable for the intended use;
3. The RM has no facilities that could be affected by the proposed development;
4. Section 14 of The Public Health Act, 1994 outlines the responsibilities of municipalities as it pertains to a system for sewage disposal which the Town of Big River and the RM of Big River, No. 555 have addressed collectively by virtue of an agreement dated November 10th, 2008, which also provides that the agreement will be readdressed if capacity becomes an issue;
5. Council has no information about the ground water supply in the area;
6. Potable water is available, at a cost, at the Town of Big River fill station;
7. The RM of Big River has a transfer station to accommodate garbage disposal;
8. Cash in Lieu of Municipal Reserve will be required in the amount of \$5,120 (0.207 ha = 0.512 acres x \$10,000 per acre = \$5,120.00); and
9. A service agreement will be required for, among other things, offsite fees to be deposited with

*my
CA*

the municipality in the amount of \$2,000.00 per lot.

CARRIED

23-06-019 ISLAND VIEW SHORES SERVICING AGREEMENT

WIEBE: That the service agreement for proposed lots 22 - 25 in Block 3, in NW 13-56-07 W3 as prepared by Meridian Surveys Ltd and dated May 23rd, 2023 be approved and upon payment for municipal reserve and servicing fees as defined in the service agreement, the Reeve and CAO be authorized to sign the same.

CARRIED

23-06-020 PASLOSKI – LOT 29 BLOCK 102 PLAN 102085264

DENIS: That Council reduces the required rear setback for Lot 29, Block 102 Plan 102085264 from 6 meters to 5.24 meters pursuant to section 5.4.2 of Bylaw 23-01-02.

CARRIED

23-06-021 BEAVER CONTROL PROGRAM POLICY

D PANTER: That the CAO prepares a beaver control policy to provide guidance for the trapping of beavers and removal of beaver dams.

CARRIED

23-06-022 SEAN ANDERSON – BEAVER REMOVAL

WIEBE: That the CAO advise Sean Anderson that this matter will be tabled to our July meeting to allow us more time to study this matter.

CARRIED

23-06-023 APPROACH POLICY UPDATE

WIEBE: That we update our approach policy acknowledging upon receipt of the RM's release, the RM will assume responsibility for the approach and where applicable, the culvert except for any widening requested by the ratepayer or willful damage caused by the ratepayer.

CARRIED

23-06-024 CULVERT REPLACEMENT – COLE PISTER – SW 06-57-07 W3

SULLIVAN: That the RM of Big River No. 555 replace Cole Pister's approach culvert with a 300 mm plastic culvert.

CARRIED

23-06-025 CULVERT INSTALLATION – PICKEREL POINT FIRE HALL

SULLIVAN: That the installation of a culvert on the north side of the Pickerel Point municipal reserve be tabled to the July regular Council meeting.

CARRIED

*my
CA*

23-06-026 MINISTRY OF HIGHWAYS – APPROACH REQUEST - NW 11-56-07 W3

WIEBE: That Council applies for an approach permit to the Ministry of Highways on behalf of David Lowdermilk to be located on the road allowance on the north side of the NE 10-56-07 W3, conditional in that David Lowdermilk agrees to cover all costs associated with removal of the old approach and the development of the new approach and that Frank Tirpak of Neletrab Holdings has no objection.

CARRIED

23-06-027 CANADA DAY DETOUR REQUEST

DENIS: That Council has no objection to highway traffic being detoured down 9th Ave during the parade at 10:00 a.m. on July 1st to accommodate the Canada Day parade.

CARRIED

23-06-028 BIG RIVER & DISTRICT RECREATION BOARD BUDGET

C PANTER: That we approve Big River and District Recreation and Cultural Board's 2022 budget as presented.

CARRIED

23-06-029 TD MICHEL STUDENT CONFERENCE SPONSORSHIP REQUEST

C PANTER: That we provide a donation in the sum of \$200 to the TD Michel Student Conference Committee.

CARRIED

23-06-030 CRIME PREVENTION FUNDING REQUEST

DENIS: That we advise the Saskatchewan Federation of Police Officers that we will not be able to provide support for their Crime Prevention Guide.

CARRIED

23-06-031 BOARD ROOM CHAIRS

D PANTER: That the CAO be authorized to purchase 8 new La-Z-Boy office chairs from Costco at a cost of approximately \$270 each plus taxes and that arrangements be made for their delivery.

CARRIED

23-06-032 OFFICE COMPUTER UPGRADES

SULLIVAN: That the CAO be authorized to upgrade the office computer and local network to support the implementation of the new municipal software.

CARRIED

23-06-033 RM PROMOTIONAL ITEMS

WIEBE: That the CAO obtain suggestions and quotes for promotional items and report back to Council at their July regular Council meeting.

CARRIED

23-06-034 ANNUAL SAFETY INSPECTIONS

WIEBE: That we recommend to the Fire Committee they adopt a policy to require an annual third-party safety inspection for all units and that the inspection reports be presented to both Councils.

CARRIED

23-06-035 ANNUAL SAFETY INSPECTIONS

SULLIVAN: That we recommend to the Town council that we complete a pump test performed by John Kent on both pumpers followed by a thirty-party CVIS inspection for each pumper with no requirement for a sticker and that the reports be submitted to both Councils.

CARRIED

23-06-036 REPORTS

WIEBE: That the maintenance and committee reports be acknowledged and filed.

CARRIED

23-06-037 CORRESPONDENCE

D PANTER: That the list of correspondence attached hereto and forming part of the minutes be received as information.

CARRIED

23-06-038 ADJOURNMENT – 3:20 p.m.

WIEBE: That this meeting be adjourned.

CARRIED



Reeve – Clint Panter


CAO – Michael Yuzik