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**Town of Big River
Meeting Minutes
July 10, 2023 – Regular Meeting**

The regular meeting of the Council of the Town of Big River was held in the Community Centre Small Hall, 606 1st Street North, on July 10, 2023 at 8:00 a.m.

Present:

Mayor: David Krawetz
Councillors: Rick Croshaw
Chad Dunn
Sandra Gilbert
Lana Meyers
Administrator: Noreen Olsen

CALL TO ORDER

A quorum being present, Mayor David Krawetz called the meeting to order at 8:00 a.m.

AGENDA

RES#171/23

Gilbert: THAT the July 10, 2023 Agenda be adopted with the power to add.
Carried.

IN CAMERA SESSION

Council in Camera from 8:02a.m. to 8:05 a.m.

ADMINISTRATOR’S REPORT

RES#172/23

Dunn: THAT the Administrator’s Report be accepted as presented.
Carried.

MAINTENANCE & SEWER & WATER REPORTS

Maintenance Employee, Chad Gunderson, attended the meeting from 11:12 a.m. to 11:25 a.m.

RES#173/23

Croshaw: THAT the regular written Sewer and Water and Maintenance reports to June 30, 2023, be accepted.
Carried.

DELCO WATER SITE VISIT FOR MEMBRANE TREATMENT UNIT (MTU 1) CLEANING, MAY 29 TO MAY 31, 2023

RES#174/23

Croshaw: THAT the site report/cleaning report from Delco Water’s site visit on May 29 to 31, 2023 be acknowledged.
Carried.

ATAP INFRASTRUCTURE MANAGEMENT LTD. CLASS 2 INTERIM OPERATOR ASSISTANCE SITE VISIT/REPORT

RES#175/23

Croshaw: THAT the Site Report from ATAP Infrastructure Management’s visit on July 4, 2023 be acknowledged.
Carried.



DPK no

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DELEGATIONS

John Teer attended the meeting from 9:45 a.m. to 10:04 a.m.

APPROVAL OF MINUTES

RES#176/23

Dunn: THAT the minutes of the June 12, 2023, Regular Meeting be adopted as presented.
Carried.

RES#177/23

Croshaw: THAT the minutes of the June 12, 2023, Public Hearing Meeting be adopted as presented.
Carried.

BUSINESS ARISING FROM THE MINUTES

METIS HALL STRUCTURAL FAILURE – 206 MAIN STREET

RES#178/23

Dunn: THAT the Town request that BuildTech Consulting Inc. send an Order to Remedy to the Big River Metis Local 59 to remediate the ongoing structural failure of the Metis Hall foundation, and the subsurface damage to Main Street and the sidewalk with a completion deadline of the remediation to be August 31, 2023.
Carried.

STATEMENT OF FINANCIAL ACTIVITIES AND BANK RECONCILIATION

RES#179/23

Croshaw: THAT the Statement of Financial Activities for the month of June 2023 be acknowledged.
Carried.

RES#180/23

Croshaw: THAT the Bank Reconciliation for the month of June 2023 be acknowledged.
Carried.

RES#181/23

Gilbert: THAT the Journal Entries for the month of June 2023 be acknowledged.
Carried.

ACCOUNTS FOR APPROVAL

TOWN REGULAR

RES#182/23

Gilbert: THAT accounts for approval to include cheque nos. 20283 through 20359 for a total of \$136,609.39 be approved for payment.
Carried.

CORRESPONDENCE

RES#183/23

Gilbert: THAT Correspondence be filed as presented.
Carried.



BRK no

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MAYOR’S SUMMIT

RES#184/23

Meyers: THAT Deputy Mayor, Rick Croshaw attend the Mayor’s Summit in Regina, August 17 and 18th, 2023 with associated expenses being paid.
Carried.

BOARDS/COMMITTEE REPORTS

BIG RIVER AND DISTRICT FIRE DEPARTMENT

R.M. OF BIG RIVER NO. 555 RECOMMENDATIONS

ANNUAL THIRD-PARTY SAFETY INSPECTION AND PUMP TESTS

RES#185/23

Dunn: THAT the recommendations from the R.M. of Big River No. 555 regarding an annual third-party safety inspection and pump tests be acknowledged, and if it is deemed necessary to have a pump test and safety inspection on the 1978 International Fire Truck, THAT the extra cost associated are outside of the Fire Department budget.
Carried.

FIRE UNDERWRITERS SURVEY

Via Zoom – Thursday, July 13, 2023 @ 11:30 a.m.

LIBRARY

RES#186/23

Meyers: THAT a letter be sent to the Ministry of Education to lobby for a review of the Public Libraries Act and Regulations, 1996.
Carried.

Council recessed from 9:35 a.m. to 9:41 a.m.

RES#187/23

Meyers: THAT the Board/Committee Reports be filed as presented.
Carried.

OLD BUSINESS

REQUEST FOR QUOTES FOR RENOVATIONS IN THE ARENA

INVESTING IN CANADA INFRASTRUCTURE PROGRAM (ICIP)

RINK AND COMMUNITY CENTRE REVITALIZATION PROJECT NO. 40210037

RES#188/23

Meyers: THAT the Town of Big River accept the quote submission and enter into agreement with Watier Enterprises for Renovation Upgrades in Arena.
Carried.

CHANGE ORDER – UPGRADE GAS LINE

RES#189/23

Dunn: As recommended by H & J Plumbing & Heating Ltd., THAT the Council of the Town of Big River approve the Change Order to upgrade the gas line in the arena.
Carried.



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**REQUEST TO INSTALL FENCE BEHIND SUNDBY CRESCENT
RES#190/23**

Gilbert: THAT the Town install a fence, approximately 150 meters in length behind Sundby Crescent, extending along 205 1st Avenue North to 219 Sundby Crescent.
Defeated.

**ASSET MANAGEMENT SERVICES AGREEMENT – CATTERALL & WRIGHT CONSULTING SERVICES
RES#191/23**

Croshaw: THAT the Town enter into agreement with Catterall & Wright Consulting Engineers to provide Asset Management Services for GPS Topographic Survey and the CAD Compiled Water and Sewer Map.
Carried.

Kick-off meeting with Catterall & Wright Thursday, July 20, 2023 @ 10:00 a.m.

**BRIDGE ID 307-45-07
R.M. OF BIG RIVER NO. 555 COMMITMENT
RES#192/23**

Meyers: THAT it be acknowledged that the R.M. of Big River No. 555 has agreed to provide \$225,000.00 towards the cost of replacing Bridge ID 307-45-07 located between Mill Avenue South and Highway 942.
Carried.

Council recessed from 11:55 a.m. to 12:52 p.m.

**NEW BUSINESS
TOWN OF BIG RIVER BEREAVEMENT POLICY
RES#193/23**

Dunn: THAT it be acknowledged that the Town of Big River Bereavement Policy was reviewed and adopted status quo.
Carried.

**REQUEST FOR LETTER OF APPROVAL FOR SPECIAL OCCASION PERMIT
FAMILY REUNION
RES#194/23**

Gilbert: THAT the Council of the Town of Big River has no objection to the issuance of a Special Occasion Permit from Saskatchewan Liquor and Gaming Authority to be issued to Jennifer Watson, for a Family Reunion to take place at the Big River Community Centre (606 1st Street North) and fenced area behind the Community Centre on the following dates:

- Friday, July 21, 2023 from 2:00 p.m. to 2:00 a.m.
- Saturday, July 22, 2023 from 12:00 p.m. to 12:00 a.m., and
- Sunday, July 23, 2023 from 12:00 p.m. to 12:00 a.m.

Carried.



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16th ANNUAL SASKATCHEWAN FEDERATION OF POLICE OFFICERS ANNUAL CRIME PREVENTION GUIDE ADVERTISEMENT

RES#195/23

Meyers: THAT a 2.2” x 1.8” color logo be advertised in the 2023 Crime Prevention Guide at a cost of \$260.00; this year’s publication will be a Teenagers Drug Abuse Prevention Handbook to help show High School Age Children the consequences of consuming street drugs that may include life threatening Fentanyl and other potentially deadly substances.
Carried.

TRANE TURNKEY PROPOSAL

INVESTING IN CANADA INFRASTRUCTURE PROGRAM (ICIP)

RINK AND COMMUNITY CENTRE REVITALIZATION PROJECT NO. 40210037

RES#196/23

Croshaw: As recommended by the Arena Upgrade Committee, THAT the Town of Big River has no objection to pursuing the proposal from Trane to upgrade the ice plant at the Big River Arena.
Carried.

ORDER TO REMEDY – 227 1ST AVENUE NORTH

RES#197/23

Gilbert: The property owner of 227 1st Avenue North did not appear for hearing opportunity – Order to Remedy – Nuisance, therefore, THAT the Town of Big River proceed to undertake action to remedy the contravention and THAT all costs associated be charged to the property owner.
Carried.

PROMOTIONAL ITEMS

RES#198/23

Gilbert: THAT we look into Big River Promotional Items and bring ideas and prices back to be reviewed at the next Council meeting.
Carried.

PROVINCIAL TRAFFIC SAFETY FUND GRANT NO. PSE-JAN-2023-74

SIDEWALK INSTALLATION FOR ELEMENTARY SCHOOL ZONE SAFETY

RES#199/23

Gilbert: THAT it be acknowledged that grant application to fund “*Sidewalk Installation for Elementary School Zone Safety*” has been partially approved by the Photo Speed Enforcement (PSE) Committee in the amount of \$40,000.00.
Carried.

TENDER TO RESHINGLE CN STATION

RES#200/23

Gilbert: THAT the Town accept the tender submission from Watier Enterprise to re-shingle the CN Station.
Carried.



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REQUEST TO ABATE PORTION OF TAXES FROM LOT CONSOLIDATION

RES#201/23

Croshaw: THAT the Council of the Town of Big River write off the 2023 land tax and base tax on Roll 525 due to the consent to consolidate the lot with Roll 524 in 2022.
Carried.

LOT CONSOLIDATION REQUEST

515 HOEHN ROAD – LOT 5, BLOCK 2, PLAN 78B14651 – PARCEL NO. 131117824

519 HOEHN ROAD – LOT 4, BLOCK 2, PLAN 78B14651 – PARCEL NO. 131117835

RES#202/23

Croshaw: THAT the Council of the Town of Big River has no objection to the request from property owner of Roll 480 and 481 to amalgamate lots at:
• 515 Hoehn Road – Lot 5, Block 2, Plan 78B14651 – Parcel No. 131117824; and
• 519 Hoehn Road – Lot 4, Block 2, Plan 78B14651 – Parcel No. 131117835.
Carried.

500 HOEHN ROAD – LOT 4 BLOCK 3 PLAN 78B14651

500 EDSON AVENUE – LOT 9 BLOCK 3 PLAN 81B10734

RES#203/23

Croshaw: THAT the Council of the Town of Big River has no objection to the request from property owner of Roll 488 and 489 to amalgamate lots at:
• 500 Hoehn Road – Lot 4, Block 3, Plan 78B14651 – Parcel No.131117666; and
• 500 Edson Avenue – Lot 9, Block 3, Plan 81B10734 – Parcel No. 131117677.
Carried.

BYLAWS

BYLAW 2023-03 A BYLAW OF THE TOWN OF BIG RIVER TO AMEND BYLAW 2015-01 THE OFFICIAL COMMUNITY PLAN

RES#204/23

Meyers: THAT Bylaw 2023-03 A Bylaw of The Town of Big River to Amend Bylaw 2015-01 The Official Community Plan be read a second time.
Carried.

BYLAW 2023-03 A BYLAW OF THE TOWN OF BIG RIVER TO AMEND BYLAW 2015-01 THE OFFICIAL COMMUNITY PLAN

RES#205/23

Gilbert: THAT Bylaw 2023-04 A Bylaw of The Town of Big River to Amend Bylaw 2015-01 The Official Community Plan be read a third time and adopted.
Carried.

BYLAW 2023-04 A BYLAW OF THE TOWN OF BIG RIVER TO AMEND BYLAW 2015-02 ZONING BYLAW

RES#206/23

Gilbert: THAT Bylaw 2023-04 A Bylaw of The Town of Big River to Amend Bylaw 2015-02 Zoning Bylaw be read a second time.
Carried.



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BYLAW 2023-04 A BYLAW OF THE TOWN OF BIG RIVER TO AMEND BYLAW 2015-02 ZONING BYLAW RES#207/23

Meyers: THAT Bylaw 2023-04 A Bylaw of The Town of Big River to Amend Bylaw 2015-02 Zoning Bylaw be read a third time and adopted.
Carried.

NEXT MEETING DATE

Tuesday, August 22, 2023 @ 8:00 a.m.

ADJOURNMENT

Mayor David Krawetz adjourned the meeting at 3:10 p.m.



Mayor



Administrator