

THE MINUTES THE REGULAR COUNCIL MEETING OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON JULY 10TH 2023 AT THE BIG RIVER COMMUNITY CENTRE, LOCATED AT 606 FIRST STREET NORTH, IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve Clint Panter at 9:00 a.m.

DELEGATIONS

11:00 a.m. Coby Wilson

PRESENT

ATTENDEES		Attendance				
Name	Position	I	T	E	Arrival	Absent
Clint Panter	Reeve	✓				
Doug Panter	Division 1	✓				
Justin Sullivan	Division 2	✓				
Jeff Wiebe	Division 3	✓				
*Maurice Denis	Division 4	✓				
Michael Yuzik	Chief Administrative Officer (CAO)	✓				

*Deputy Reeve

Attendance: I – In person, T – Telephone, E – Electronic

Arrival time only entered if Member was not present when the meeting called to order.

23-07-001 APPROVAL OF AGENDA

D PANTER: That the July 10th, 2023, agenda be accepted for reference purposes.

CARRIED

23-07-002 MINUTES

WIEBE: That the minutes of the regular meeting of Council held June 12th, 2023, be approved as presented.

CARRIED

23-07-003 SPECIAL MEETING MINUTES AMENDMENT

WIEBE: That motion 23-06-002s1 from the June 22nd, 2023, special meeting be amended by adding, after 4.75 mills, and the minimum tax for the agriculture property class be \$150 and the minimum tax for residential and seasonal residential property class be \$500 and the minimum tax for commercial and industrial property class be \$500 and the mill rate factor for commercial and industrial property class be set at 2.6.

CARRIED

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23-07-004 MINUTES SPECIAL MEETING

D PANTER: That the minutes of the minutes of the special meeting held on June 22nd, 2023, be approved as amended.

CARRIED

23-07-005 STATEMENT OF FINANCIAL ACTIVITIES

DENIS: That the Statement of Financial Activities for the month of June 2023 be accepted as presented.

CARRIED

23-07-006 LIST OF ACCOUNTS

D PANTER: That the list of accounts as per attached be approved as presented.

CARRIED

23-07-007 COUNCIL INDEMNITY & OTHER INVOICES

WIEBE: That the following accounts be approved for payment and added to the next list of accounts presented to Council:

Clint Panter	Council Indemnity/Mileage	
Doug Panter	Council Indemnity/Mileage	2,626.94
Justin Sullivan	Council Indemnity/Mileage	488.85
Jeff Wiebe	Council Indemnity/Mileage	441.75
Maurice Denis	Council Indemnity/Mileage	454.55
Hwy 55 Waste Mgmt	Tipping Fees	10,450.00
Wendy Proulx	Office Support	320.00

CARRIED

Reeve C Panter declared a conflict of interest as he is an employee of Len's Trucking Ltd. and left the Council Chambers at 9:24 a.m.

Deputy Reeve Denis assumed the chair.

23-07-008 LEN'S TRUCKING

SULLIVAN: That the invoice from Len's Trucking Ltd. totaling \$2,056.87 be approved as presented.

CARRIED

Reeve C Panter returned to the Council Chambers at 9:27 a.m. and resumed the chair.

Handwritten initials: MJ CA

23-07-009 GO IN CAMERA – 9:37 A.M.

DENIS: That the time being 9:37 a.m., Council closes a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss legal matters, the public gallery be vacated and those present for this closed session be CAO Michael Yuzik, Reeve Clint Panter, Council Members; Doug Panter, Justin Sullivan, Jeff Wiebe, and Maurice Denis.

CARRIED

Reeve C Panter reconvened the meeting at 9:57 a.m.

23-07-010 VOLVO GRADER REPAIR UPDATE

SULLIVAN: That Reeve C Panter advised there was no update from Redhead as they have not been able to look at our 2014 Volvo G690 grader to quote on rebuilding the engine and fixing the final drive.

CARRIED

23-07-011 ABATEMENT OF TAXES

WIEBE: That in accordance with Section 274 of *The Municipalities Act*, the Council of the RM of Big River No. 555 abate taxes as follows:

<u>Roll #</u>	<u>Legal Description</u>	<u>Municipal</u>	<u>SK Rivers 119</u>	<u>Total</u>	<u>Reason</u>
3902	A 82B12420 – Site E	\$95.38	\$91.16	\$186.54	Pickerel Camp Site
3905	A 82B12420 – Site S	\$81.31	\$77.70	\$159.01	Pickerel Camp Site
537 100	PT NE 03-56-07 W3	\$150.00	\$9.33	\$159.33	Lease Cancelled
562 100	PT NW 03-56-07 W3	\$150.00	\$7.35	\$157.35	Lease Cancelled
564 100	PT SE 03-56-07 W3	\$150.00	\$1.15	\$151.15	Lease Cancelled
564 300	PT NE 03-56-07 W3	\$150.00	\$1.79	\$151.79	Lease Cancelled

CARRIED

Reeve C Panter declared a conflict of interest as the taxes being abated are related to his son's property and left the Council chambers at 10:03 a.m.

Deputy Reeve Denis assumed the chair.

23-07-012 ABATEMENT OF TAXES

WIEBE: That in accordance with Section 274 of *The Municipalities Act*, the Council of the RM of Big River No. 555 abate taxes as follows:

327 000	SW 35-55-07 W2	\$992.50	\$458.84	\$1451.34	Subdivision
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CARRIED

Handwritten initials: ncy CA

Reeve C Panter returned to the Council Chambers at 10:05 a.m. and resumed the chair.

23-07-013 DEREK HODGSON EMPLOYMENT

DENIS: That we hire Derek Hodgson as an Operator/Laborer from July 1st, 2023, to Oct 31st, 2023, at \$32/hour, with short and long-term disability benefits and Municipal Employee Pension Plan benefits to assist with mowing, grader blading, road allowance clearing, and any other tasks as determined by Council, Foreman, and CAO.

CARRIED

23-07-014 DEREK HODGSON SEASONAL EMPLOYMENT

DENIS: That we offer Derek Hodgson a position as a Seasonal employee from May 1st to Oct 31st of each year commencing in 2024.

CARRIED

23-07-015 BYLAW NO. 23-07-08 ZONING AMENDMENT – FIRST READING

WIEBE: That Bylaw No. 23-07-08 being a bylaw to amend Zoning Bylaw 23-01-02 be read a first time.

CARRIED

23-07-016 ADVERTISE PUBLIC HEARING – ZONING AMENDMENT

DENIS: That the CAO advertise Council's intention to amend Zoning Bylaw 23-01-02, to correct the Development Appeal Fee and other typographical errors in the July 20th and July 27th, 2023, issues of the Shellbrook Chronicle.

CARRIED

23-07-017 BYLAW 23-07-09 AMEND ZONING – REMOVE H – 1ST READING

SULLIVAN: That Bylaw No. 23-07-09, being a bylaw to amend Bylaw 23-01-02 be read a first time.

CARRIED

23-07-018 BYLAW 23-07-09 AMEND ZONING – REMOVE H – 2ND READING

WIEBE: That Bylaw No. 23-07-09, being a bylaw to amend Bylaw 23-01-02 be read a second time.

CARRIED

23-07-019 BYLAW 23-07-09 AMEND ZONING – REMOVE H – 3 READING

DENIS: That Bylaw No. 23-07-09, being a bylaw to amend Bylaw 23-01-02 be given three readings at this meeting.

CARRIED UNANIMOUSLY

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CA

23-07-020 BYLAW 23-07-09 AMEND ZONING – 3RD READING

D PANTER: That Bylaw No. 23-07-09, being a bylaw to amend Bylaw 23-01-02 as attached hereto and forming part of these minutes now be read a third time, adopted, sealed and signed by the Reeve and CAO.

CARRIED

23-07-021 BYLAW PROHIBITING OVERNIGHT CAMPING/ PARKING

WIEBE: That the CAO investigate a bylaw that would prohibit overnight camping and/or parking on all municipal property without the written consent of the CAO or designate and would appropriate penalties.

CARRIED

23-07-022 PROPOSED SUBDIVISION – ISLAND VIEW SHORES – NW 13-56-07 W3

C PANTER: That Council acknowledges the plan of survey regarding proposed lots 22 to 25 in Block 3, in NW 13-56-07 W3 as prepared by Meridian Surveys Ltd and dated May 23rd, 2023, was amended to add lot 26 and the updated plan of survey as prepared by Meridian Surveys Ltd was dated June 19, 2023, and that an additional \$2,000 be collected for offsite fees.

CARRIED

23-07-023 PROPOSED SUBDIVISION – NORTHWOOD SHORES – NE 36-56-07 W2

WIEBE: That Council offers the following comments to Community Planning regarding proposed lots 17 and 30 in Block 9, in NW 36-56-07 W3 as prepared by Justin A Reiter S.L.S. of GeoVerra Inc. and dated June 2nd, 2023:

1. Council is not aware of any land uses in the vicinity that would be incompatible with the intended use of the proposed sites;
2. Council is not aware of any site conditions that make the land unsuitable for the intended use;
3. The RM has no facilities that could be affected by the proposed development;
4. Section 14 of The Public Health Act, 1994 outlines the responsibilities of municipalities as it pertains to a system for sewage disposal which the Town of Big River and the RM of Big River, No. 555 have addressed collectively by virtue of an agreement dated November 10th, 2008, which also provides that the agreement will be readdressed if capacity becomes an issue;
5. Council has no information about the ground water supply in the area;
6. Potable water is available, at a cost, at the Town of Big River fill station;
7. The RM of Big River has a transfer station to accommodate garbage disposal;
8. A service agreement will be required for, among other things, offsite fees to be deposited with the municipality in the amount of \$2,000.00 per lot.

CARRIED

Handwritten initials: MJ, CA

23-07-024 NORTHWOOD SHORES SERVICING AGREEMENT

WIEBE: That the service agreement for proposed lots 17 - 30 in Block 9, in NE 36-56-07 W3 as prepared by Justin A Reiter S.L.S. of GeoVerra Inc. and dated June 2nd, 2023, be approved and upon payment for servicing fees as defined in the service agreement, the Reeve and CAO be authorized to sign the same.

CARRIED

23-07-025 DISCRETIONARY USE DEVELOPMENT PERMIT APPLICATION – PT NE-16-55-07 W3

D PANTER: That notice having been provided in accordance with Section 3.7 of Zoning Bylaw 1/19 and no concerns having been raised, Council approves the discretionary use development permit to allow the applicant to store stocks of lumber, from Carrier Lumber, for air-drying on PT NE-16-55-07 W3 conditional to:

1. The permit is valid for 4 years; and
2. The stocks of lumber be set back at least 20 meters from the centerline of the municipal road in accordance with Bylaw 3/10; and
3. The approach and access into the NE 16-55-07 W3 be graveled so materials from the field are not dragged onto the municipal road with tires; and
4. Signage be placed to warn the motoring traffic of trucks and equipment turning; and
5. No stocks of lumber be hauled down the municipal road by forklifts; and
6. A road maintenance agreement be entered into with the municipality; and
7. The RM reserves the right to rescind this approval by providing 60 days' written notice.

CARRIED

23-07-026 CARRIER ROAD MAINTENANCE AGREEMENT – PT NE 16-55-07 W3

WIEBE: That the Reeve and CAO be authorized to enter into a road maintenance agreement with Carrier Forest Products Ltd. to accommodate their discretionary use development permit application, whereby they haul stocks of lumber from South of SW 21-55-07 W3 (Carrier Forest Products) directly across the municipal road onto PT NE 16-55-07 W3.

CARRIED

23-047-027 TOLKO ROAD MAINTENANCE AGREEMENT

D PANTER: That the Reeve and CAO be authorized to enter into a Road Maintenance Agreement with TOLKO Industries Ltd to haul logs on the road east of section 04-55-12 W3 and SE 09-55-12 W3 and the road that runs east from the SE 09-55-12 W3 to Highway 24 and the road that is south of the SW 03-55-12 W3.

CARRIED

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23-047-028 MARK OLDFIELD BUFFALO CROSSING

WIEBE: That Mark Oldfield be send a letter advising him he is not permitted to build an approach on our road allowance without approval from Council and the approach must be built to municipal standards and if he would like an approach off of the NW 28-56-06 W3 to move his buffalo to the NE 28-56-06 W3 then he must apply to Council in writing and if no request is received within 10 days from date of the letter, the RM will remove the existing approach and invoice him for the costs associated with its removal and furthermore that he also be advised he is not allowed to leave his panels erected on municipal road allowance.

CARRIED

Foreman Wilson appeared before Council to provide an update on public works operations at 10:52 a.m. and left at 12:02 a.m.

Councillor Denis left the Council Chambers at 11:31 a.m. and returned at 11:33 p.m.

23-07-029 RECESS FOR LUNCH – 12:04 A.M.

C PANTER: That we recess for lunch for one hour.

CARRIED

Reeve C Panter reconvened the meeting at 1:00 p.m.

23-07-30 TOWN OF BIG RIVER BRIDGE – FINANCIAL SUPPORT

WIEBE: That the RM of Big River No. 555 donate \$215,000 towards the replacement of the Town of Big River bridge located south of Town towards Highway 942 and that the funds be disbursed as expenses are incurred.

CARRIED

23-07-031 BODMIN ROAD UPDATE

SULLIVAN: That we acknowledge receipt of the summary drainage and geotechnical report from Clifton Engineering regarding the Bodmin road west of the Bodmin bridge with the full report to follow the week of July 10th, 2023.

CARRIED

23-07-032 NESSLIN RECREATION SITE FUEL MGMT PLAN

WIEBE: That the CAO be authorized to sign on behalf of the RM of Big River No. 555 the Fuel Management Plan prepared by Saskatchewan Public Safety Agency indicating approval of the Nesslin Lake Recreation Site Fuel Management Project that is proposed to take place this fall and winter.

CARRIED

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23-07-033 SUNSET COVE HIGHWAY SIGN

DENIS: That Council approves the Sunset Cove signage design and the cost of \$375.43 as quoted by the Saskatchewan Highways.

CARRIED

23-07-34 SASK ENERGY APPROVAL – SW 02-55-07 W3 – BEN & CARLI FLATH

C PANTER: That Council acknowledges the CAO with the approval of Councillor D Panter granted approval to Sask Energy to service to the new house on the SW 02-55-07 W3 from the main located in the ditch bottom north of said yard and following the driveway to the bracket on NE corner of garage.

CARRIED

23-07-035 COMMUNITY CENTRE ICE PLANT REPLACEMENT

SULLIVAN: That Council supports the awarding of the ice plant replacement to Trane Technologies for the sum of \$412,470.00 with an option of \$18,600 for a 5-year parts, labor, and refrigeration warranty.

CARRIED

23-07-036 WAPITI LIBRARY BOARD

DENIS: That the CAO and Town Administrator research whether the RM of Big River No. 555 and Town of Big River have the authority to rent out the library on days when it is not in use, considering Wapiti Regional Library does not have a lease or contributes to the cost of maintaining the space.

CARRIED

23-07-037 TOWN OF BIG RIVER LAGOON

SULLIVAN: That this Big River Lagoon matter be tabled until our August regular Council meeting.

CARRIED

23-07-038 FIRE DEPARTMENT

DENIS: That the Reeve request an update from the Fire Chief regarding the safety to be performed on all units along with the pump tests on the two pumpers and that he suggests the Fire Department consider monthly meetings in the interim to address the equipment needs of the Fire Department.

CARRIED

23-07-039 SEAN ANDERSON – BEAVER REMOVAL

C PANTER: That the CAO consult with other RMs and our Legal Counsel regarding beaver dam removal policies when the waters drain into a natural waterway.

CARRIED



23-07-040 PICKEREL POINT CULVERT

WIEBE: That the RM install a culvert on the north side approach at the Pickerel Point Fire Hall to allow water to drain into the ditch on the west side of the Fire Hall property.

CARRIED

23-07-041 NORTHWOOD SHORES DEVELOPMENT BOAT LAUNCH - TERMINATION

C PANTER: That Council acknowledges Northwood Shores Development Ltd. has relinquished responsibility for the boat launch and docks at Northwood Shores Development.

CARRIED

23-07-042 NORTHWOOD SHORES COMMUNITY ASSOC. INC. – BOAT LAUNCH AGREEMENT

D PANTER: That the Reeve and CAO be authorized to enter into a 5-year lease agreement with the Northwood Shores Community Association Incorporated (NSCA) for the municipal reserve, MR1 Plan 101962874, conditional in that NSCA carry a minimum of \$3,000,0000 liability insurance and name the RM of Big River No. 555 as an interested party to the insurance policy and they provide proof incorporation and the required permitting.

CARRIED

23-07-043 SUNSET COVE ROAD ALLOWANCE – HYLLESTAD BOAT LAUNCH

C PANTER: That the RM of Big River No. 555 blade the road allowance located on the west side of the SE 19-57-08 W3 that we and install dead end sign on top of the hill with another sign that indicates the road is not maintained.

CARRIED

23-07-044 PHILLIPS GROVE PUBLIC ACCESS

DENIS: That the CAO remind the residents of the Hamlet of Phillips Grove that the basketball court, beach, playground and boat launch are on municipal reserve and as such are open to the general public.

CARRIED

23-07-045 MARCY ATCHISON – MUNICIPAL ROAD ACCESS

WIEBE: That we confirm with Marcy Atchison that they are aware they would be responsible for all costs related to the construction of a roadway to their property which includes but is not limited to, purchasing land, surveying, acquiring clay, road construction, registration of titles, etc. and they would be required to provide a deposit equal to the costs associated with this venture.

CARRIED



23-07-046 LEMAR WIENS – REMOVE DEAD POPLAR– PICKEREL POINT

WIEBE: That Council has no objection to Lemar Wiens cutting down black poplar on municipal reserve, behind his property at Lot 10, Block 06, Plan 82B12420 and that he will be liable for any damage that may occur as a result of falling trees and that the trees be cut so they fall to the northeast.

CARRIED

23-07-047 PICKEREL POINT SPECIAL OCCASION PERMIT

DENIS: That we acknowledge the CAO has approved a special occasion permit to Darlene Krikau of the Pickerel Point Community Association for July 1st, 2023, from 4:00 p.m. to 2:00a.m.

CARRIED

23-07-048 RM PROMOTIONAL ITEMS

C PANTER: That Council has no objection to joining the Town of Big River in purchasing promotional daypack drawstring backpacks if the price is reasonable.

CARRIED

23-07-049 MG30 GREEN EARTH ROAD SPRAYING

WIEBE: That we pay Green Earth Road Spraying's invoice in the sum of \$60,317.97 for the MG30 that was delivered in the RM.

CARRIED

23-07-050 REPORTS

WIEBE: That the maintenance and committee reports be acknowledged and filed.

CARRIED

23-07-051 CORRESPONDENCE

SULLIVAN: That the list of correspondence attached hereto and forming part of the minutes be received as information.

CARRIED

23-07-052 ADJOURNMENT – 3:10 p.m.

DENIS: That this meeting be adjourned.

CARRIED



Reeve – Clint Panter



CAO – Michael Yuzik