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**Town of Big River
Meeting Minutes
August 22, 2023 – Regular Meeting**

The regular meeting of the Council of the Town of Big River was held in the Community Centre Board Rooml, 606 1st Street North, on August 22, 2023 at 8:00 a.m.

Present:

Mayor: David Krawetz
Councillors: Rick Croshaw
Sandra Gilbert
Lana Meyers
Administrator: Noreen Olsen
Absent: Chad Dunn

CALL TO ORDER

A quorum being present, Mayor David Krawetz called the meeting to order at 8:02 a.m.

AGENDA

RES#208/23

Gilbert: THAT the August 22, 2023 Agenda be adopted with the power to add.
Carried.

IN CAMERA SESSION

ADMINISTRATOR’S REPORT

RES#209/23

Croshaw: THAT the Administrator’s Report be accepted as presented.
Carried.

MAINTENANCE & SEWER & WATER REPORTS

Maintenance Foreman, Terry Olsen, attended the meeting from 9:30 a.m. to 10:17 a.m.

RES#210/23

Meyers: THAT the regular written Sewer and Water and Maintenance reports to July 31, 2023, be accepted.
Carried.

DELCO WATER SITE VISIT FOR MEMBRANE TREATMENT UNIT (MTU 2) CLEANING, JULY 18 TO 20, 2023

RES#211/23

Gilbert: THAT the site report/cleaning report for Membrane Treatment Unit (MTU 2) Cleaning, from Delco Water’s site visit (July 18 to 20, 2023) be acknowledged.
Carried.

DELCO WATER POST-SERVICE ENGINEERING REPORT

RES#212/23

Croshaw: THAT the Post-Service Engineering Report dated August 2023 from the Cleaning Performed on MTU 2 (July 18 to 20, 2023) be acknowledged.
Carried.



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LAGOON COMPLIANCE INSPECTION

RES#213/23

Gilbert: THAT the Lagoon Compliance Inspection dated July 19, 2023, from the Government of Saskatchewan, Water Security Agency Environmental Project Officer, Morgan Gutek, be acknowledged.
Carried.

MAINTENANCE SERVICE AGREEMENT PROPOSAL

DROP WATER SERVICE

RES#214/23

Croshaw: Upon confirmation that references are pleased with service and support THAT the Town accept the “Maintenance Service Agreement Proposal” provided by Drop Water Service.
Carried.

EQUIPMENT USE POLICY

RES#215/23

Meyers: THAT it be acknowledged that the Town of Big River Equipment Use Policy was reviewed and updated.
Carried.

RES#216/23

Gilbert: THAT Chad Gunderson be paid \$50.00/week for fuel for using his personal vehicle for Town business, until such time other arrangements are made for another Town vehicle.
Carried.

TOOL ROLLER CABINET AND TOOLS

RES#217/23

Croshaw: THAT the Town purchase a 370 Piece Advanced Master Set Bundle Part No. D096001-FO quote No. 8219504-00 for a total of \$6,224.95.
Carried.

Council recessed from 10:17 a.m. to 10:23 a.m.

DELEGATIONS

Sgt. Heath Robinson, RCMP Detachment attended the meeting from 10:24 a.m. to 10:52 a.m.

APPROVAL OF MINUTES

RES#218/23

Croshaw: THAT the minutes of the July 10, 2023, Regular Meeting be adopted as presented.
Carried.

PROJECT KICK-OFF MEETING WITH CATTERALL & WRIGHT

WATER & SEWER SURVEY AND CAD MAP

RES#219/23

Meyers: THAT the minutes of the July 20, 2023 Kick-off meeting with Catterall & Wright be adopted as presented.
Carried.



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BUSINESS ARISING FROM THE MINUTES

STATEMENT OF FINANCIAL ACTIVITIES AND BANK RECONCILIATION

RES#220/23

Meyers: THAT the Statement of Financial Activities for the month of July 2023 be acknowledged.
Carried.

RES#221/23

Meyers: THAT the Bank Reconciliation for the month of July 2023 be acknowledged.
Carried.

RES#222/23

Meyers: THAT the Journal Entries for the month of July 2023 be acknowledged.
Carried.

ACCOUNTS FOR APPROVAL

TOWN REGULAR

RES#224/23

Gilbert: THAT accounts for approval to include cheque nos. 20360 through 20463 for a total of \$774,441.82 be approved for payment.
Carried.

RES#225/23

Meyers: THAT it be acknowledged that Water and Sewer budget is over budget.
Carried.

CORRESPONDENCE

RES#226/23

Gilbert: THAT Correspondence be filed as presented.
Carried.

Council recessed from 12:00 p.m. to 1:00 p.m.

BOARDS/COMMITTEE REPORTS

BIG RIVER AND DISTRICT FIRE DEPARTMENT

FALSE ALARM POLICY

RES#227/23

Croshaw: As recommended by the Big River and District Fire Department Committee, THAT the Council of the Town of Big River approves the False Alarm Policy.
Carried.



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EMERGENCY MEASURES ORGANIZATION (EMO)
TARGETED SECTOR SUPPORT (TSS)
INITIATIVE COST-SHARED FUNDING AGREEMENT
DEVELOP, DELIVER, AND EVALUATE EMERGENCY PLANNING WITH COMMUNITY PARTNERS
RES#228/23

Gilbert: THAT we advise the Rural Municipality of Canwood No. 494, the Town of Big River agrees to proceed with the “*Develop, Deliver and Evaluate Emergency Planning with the Community Partners project*”.
Carried.

RES#229/23

Gilbert: THAT the Board/Committee Reports be filed as presented.
Carried.

OLD BUSINESS

INVESTING IN CANADA INFRASTRUCTURE PROGRAM (ICIP)
RINK AND COMMUNITY CENTRE REVITALIZATION PROJECT NO. 40210037
ANTICIPATED DISCOUNT QUOTE FROM TRANE
RES#230/23

Croshaw: THAT the Town of Big River approve the Anticipated Discount Quote from Trane of \$14,000.00 based on a pre-payment of \$300,000.00.
Carried.

ORDER TO REMEDY TO BIG RIVER METIS LOCAL NO. 59 INC. -206 MAIN STREET
RES#231/23

Meyers: Pursuant to subsection 25(1),(2),(3),(4) or (5) of *The Construction Codes Act, The Building Code Regulations, The Energy Code Regulations, The National Building Code of Canada and the Town of Big River Building Bylaw*, THAT it be acknowledged that BuildTECH Consulting and Inspections issued an *Order to Remedy* to Big River Metis Local No. 59 Inc. dated August 8, 2023; such order instructing submission of a letter of engagement or contract between the building owner and building remedy contractor not later than August 23, 2023 and to complete all work set out in the approved building permit and designed by the structural engineer, and shall include all design recommendations set out by the roadway civil engineer regarding drainage, weeping tile install, and backfill material and compaction design to allow for proper reconstruction of the sidewalk, road and any other Town property and that all work is to be completed by September 22, 2023.
Carried.

Council recessed from 3:20 p.m. to 3:32 p.m.



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NEW BUSINESS

LOT CONSOLIDATION REQUEST

601 HOEHN ROAD – LOT 17, BLOCK 1, PLAN 102106886 – PARCEL NO. 166248692
LOT 18, BLOCK 1, PLAN 102106886 – PARCEL NO. 166248681

RES#232/23

Croshaw: THAT the Council of the Town of Big River has no objection to the request from property owner of Roll 655 and 470 to amalgamate lots at:

- 601 Hoehn Road – Lot 17, Block 1, Plan 102106886 – Parcel No. 166248692; and
Lot 18, Block 1, Plan 102106886 – Parcel No. 166248681.

Carried.

**REPEAL RESOLUTION NO. 106/23 REGARDING APPLICATION TO MUNICIPAL BOARD
TO REQUEST PERMISSION TO BORROW BY WAY OF DEBENTURES**

RES#233/23

Croshaw: THAT Resolution No. 106/23 be repealed.

Carried.

ABATEMENT PORTION OF TAXES ROLL NO.8

RES#234/23

Gilbert: THAT the Council of the Town of Big River write off the portion of 2023 Municipal tax above the minimum land tax on Roll 8 as it is bare land which is a minimum land tax of \$600.00

Carried.

GEOFENCE THROUGH TOWN LIMITS

RES#235/23

Gilbert: THAT we research how to have a geofence through town limits.

Carried.

PARKING FINES

RES#236/23

Gilbert: THAT Notice of Violations No.014 through 026 have been issued for parking violations in the no-parking zones.

Carried.

THE ROYAL CANADIAN LEGION MILITARY SERVICE RECOGNITION BOOK

RES#237/23

Croshaw: THAT the Town of Big River support the Saskatchewan Command Legion by purchasing an advertisement space in the Military Service Recognition Book, with an advertising price of \$260.00 for a 1/10 page full color ad.

Carried.

REQUEST FOR LETTER OF APPROVAL FOR SPECIAL OCCASION PERMIT APPROVAL

RES#238/23

Gilbert: THAT the Council of the Town of Big River has no objection to the issuance of a Special Occasion Permit from SLGA to be issued to Big River Metis Local No. 59 for a “*Voyageur Days Cultural Event*” to take place at the Big River Regional Park at Cowan Lake within



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a 60' x 40' tent with a 40' x 40' fenced off area outside of the tent north of the washrooms, on Saturday, September 23rd, 2023, from 12:00 p.m. to 6:00 p.m.
Carried.

**R.M. OF BIG RIVER NO.555 PUBLIC NOTICE
RES#239/23**

Gilbert: THAT the Public Notice from the R.M. of Big River No.555 regarding a submission to the Ministry of Environment from Ahtakakoop First Nation to request to purchase 19,487 acres of land within the R.M. of Big River No.555 be acknowledged.
Carried.

BYLAWS

NEXT MEETING DATE

Tuesday, September 19, 2023 @ 8:00 a.m.

ADJOURNMENT

Mayor David Krawetz adjourned the meeting at 4:40 p.m.



Mayor



Administrator