

THE MINUTES THE REGULAR COUNCIL MEETING OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON MAY 8TH 2023 AT THE BIG RIVER COMMUNITY CENTRE, LOCATED AT 606 FIRST STREET NORTH, IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve Clint Panter at 9:00 a.m.

DELEGATIONS 11:00 a.m. Coby Wilson

PRESENT

ATTENDEES		Attendance				
Name	Position	I	T	E	Arrival	Absent
Clint Panter	Reeve	✓				
Doug Panter	Division 1	✓				
Justin Sullivan	Division 2	✓				
Jeff Wiebe	Division 3	✓				
*Maurice Denis	Division 4	✓				
Michael Yuzik	Chief Administrative Officer (CAO)	✓				

*Deputy Reeve

Attendance: I – In person, T – Telephone, E – Electronic

Arrival time only entered if Member was not present when the meeting called to order.

23-05-001 ADD TO AGENDA

WIEBE: That Volvo grader be added to the agenda.

CARRIED

23-05-002 APPROVAL OF AGENDA

D PANTER: That the May 8th, 2023, agenda be accepted with additions, for reference purposes.

CARRIED

23-05-003 MINUTES

DENIS: That the minutes of the regular meeting of Council held April 10th, 2023, be approved as presented.

CARRIED



23-05-004 STATEMENT OF FINANCIAL ACTIVITIES

D PANTER: That the Statement of Financial Activities for the month of April 2023 be accepted as presented.

CARRIED

23-05-005 LIST OF ACCOUNTS

C PANTER: That the list of accounts as per attached be approved as presented.

CARRIED

23-05-006 COUNCIL INDEMNITY & OTHER INVOICES

SULLIVAN: That the following accounts be approved for payment and added to the next list of accounts presented to Council:

Clint Panter	Council Indemnity/Mileage	681.85
Doug Panter	Council Indemnity/Mileage	1090.20
Justin Sullivan	Council Indemnity/Mileage	497.20
Jeff Wiebe	Council Indemnity/Mileage	439.00
Maurice Denis	Council Indemnity/Mileage	466.20
Jason Klassen	Beaver Collection Fees	2304.05
Triod Supply	Mower Blades	4222.44
CIBC Visa	Speed Bumps/ Road Ban & Landfill Signs	1746.04
Northern Edge Wood Products	Welding	84.31
SaskTel	Phone	62.05
Big River Esso	Fuel	143.42

CARRIED

23-05-007 DRAFT YEAREND FINANCIAL STATEMENT

DENIS: That we acknowledge the CAO has presented Council with a draft of the audited yearend financial statement prepared by BDO Canada and whereas Council has no issues or concerns that the CAO advise BDO Canada they may proceed with providing the final audited yearend financial statement subject to the CAO's transfer to reserves request.

CARRIED

23-05-008 BYLAW 23-05-06 AMEND ZONING BYLAW – 1ST READING

WIEBE: That Bylaw No. 23-05-06, being a bylaw to amend Bylaw 23-01-02, Zoning Bylaw be read a first time.

CARRIED



23-05-009 BYLAW 23-05-06 AMEND ZONING BYLAW – 2ND READING

SULLIVAN: That Bylaw No. 23-05-06, being a bylaw to amend Bylaw 23-01-02, Zoning Bylaw be read a second time.

CARRIED

23-05-010 BYLAW 23-05-06 AMEND ZONING BYLAW – THREE READING

D PANTER: That Bylaw No. 23-05-06, being a bylaw to amend Bylaw 23-01-02, Zoning Bylaw be given three readings at this meeting.

CARRIED UNANIMOUSLY

23-05-011 BYLAW 23-05-06 AMEND ZONING BYLAW – 3RD READING

SULLIVAN: That Bylaw No. 23-05-06, being a bylaw to amend Bylaw 23-01-02, Zoning Bylaw as attached hereto and forming part of these minutes now be read a third time, adopted, sealed and signed by the Reeve and CAO.

CARRIED

23-05-012 BYLAW 23-05-07 TAX CERTIFICATE FEES – 1ST READING

WIEBE: That Bylaw No. 23-05-07, being a bylaw to set tax certificate fees, be read a first time.

CARRIED

23-05-013 BYLAW 23-05-07 TAX CERTIFICATE FEES – 2ND READING

SULLIVAN: That Bylaw No. 23-05-07, being a bylaw to set tax certificate fees, be read a second time.

CARRIED

23-05-014 BYLAW 23-05-07 TAX CERTIFICATE FEES – THREE READING

DENIS: That Bylaw No. 23-05-07, being a bylaw to set tax certificate fees, be given three readings at this meeting.

CARRIED UNANIMOUSLY

23-05-015 BYLAW 23-05-07 TAX CERTIFICATE FEES – 3RD READING

C PANTER: That Bylaw No. 23-05-07, being a bylaw to set tax certificate fees, as attached hereto and forming part of these minutes now be read a third time, adopted, sealed, and signed by the Reeve and CAO.

CARRIED

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23-05-016 GO IN CAMERA – 9:40 A.M.

SULLIVAN: That the time being 9:40 a.m., Council closes a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss legal matters, the public gallery be vacated and those present for this closed session be CAO Michael Yuzik, Reeve Clint Panter, Council Members; Doug Panter, Justin Sullivan, Jeff Wiebe, and Maurice Denis.

CARRIED

Reeve C Panter reconvened the meeting at 9:50 a.m.

23-05-017 DISCRETIONARY USE – SUBDIVISION – CHRIS SMITH

WIEBE: That notice having been provided in accordance with Section 3.7 of Zoning Bylaw 1/19 and no concerns having been raised, that Council approve Chris Smith's Discretionary Use application to build a dwelling and shed as per Section 3.6.2.8 of the Official Community Plan, 1/16, on the NW 07-58-07 W3.

CARRIED

23-05-018 DISCRETIONARY USE – SUBDIVISION – JUDY CRASHLEY

SULLIVAN: That notice having been provided in accordance with Section 3.7 of Zoning Bylaw 1/19 and no concerns having been raised, that Council approve Judy Crashley's Discretionary Use application to subdivide approximately 10 acres as per Section 3.6.2.3 of the Official Community Plan, 1/16, from the SW 26-55-07 W3.

CARRIED

Reeve C Panter declared a conflict of interest, as he is an employee of Len's Trucking Ltd. and left the Council chambers at 10:20 a.m.

Deputy Reeve Denis assumed the chair.

23-05-019 GRAVEL HAUL/LOADING TENDER

SULLIVAN: That the 2023 gravel load and haul tender be awarded to Len's Trucking Ltd. at a cost of \$0.90 (ninety cents) per cubic yard plus GST for loading and \$0.41 (forty-one cents) per cubic yard mile plus GST for hauling.

CARRIED

Reeve C Panter returned to the Council Chambers at 10:21 a.m. and resumed the chair.

23-05-020 LIFESTYLE BREAK 10:21 A.M.

C PANTER: That we take a 5-minute Lifestyle break.

CARRIED



Reeve C Panter reconvened the meeting at 10:25 a.m.

23-05-021 SASK POWER CROSSING

WIEBE: That we acknowledge the CAO, with the approval of Councillor Wiebe, granted Sask Power approval for wood pole replacements (File Number 20389828 & 20389829) at Delaronde Resort.

CARRIED

23-05-022 LAGOON CHARGES TO RM RATEPAYERS

WIEBE: That we request a report from the Town of Big River that shows the number of times waste has been dumped at the lagoon in the last 12 months.

CARRIED

23-05-023 PROMOTIONAL VIDEO

C PANTER: That we agree to cost share with the Town of Big River a promotional video prepared by Tyson Johnson at estimated cost of \$1,000.00.

CARRIED

Foreman Wilson appeared before Council to provide an update on public works operations at 10:49 a.m. and left at 11:40 a.m.

23-05-024 2023 ROAD TOUR

C PANTER: That motion 23-04-014 be rescinded and that Foreman Coby Wilson prepare a list of proposed work on roads and/or road allowances in addition to preparing a map identifying where gravel and dust control product are required and that it be presented to Council during budget deliberations

CARRIED

23-05-025 LANDFILL BUDGET

WIEBE: That 2023 Landfill Budget be accepted as presented.

CARRIED

23-05-026 RMAA CONVENTION

DENIS: That the CAO be authorized to attend the RMAA Convention from May 15 – 18, 2023 in Saskatoon and that all associated expenses be paid.

CARRIED

23-05-027 PISTER, CHRISTIANSEN, BRADLEY

WIEBE: That Doug Panter be authorized to attend a meeting with Mike Morris of SARM, in Regina to prepare for questioning in the matter related to the Bradley, Pister, and Christiansen proceedings and that all associated costs not covered by SARM be reimbursed.

CARRIED

23-05-028 MUNICIPAL SOFTWARE

SULLIVAN: That we accept CATALIS' Proposal issued February 10th, 2023, to replace MuniSoft's municipal software with a proposed changeover date of September 1st, 2023, and that CATALIS be authorized to contact MuniSoft on behalf of the RM if necessary to facilitate the migration of data to the new system and that the Reeve and CAO be authorized to initiate this project.

CARRIED

23-05-029 FIREWORKS DONATION

SULLIVAN: That the RM agrees to match the Town of Big River to a maximum of a \$1,500 donation towards fireworks for the Canada Day celebration.

CARRIED

23-05-030 GRAVEL STOCKPILE MEASUREMENT

WIEBE: That we hire Green Aero Tech to measure our gravel stockpile located on the NW 25-56-09 W3, prior to graveling and then again at yearend at a cost of \$956 per visit.

CARRIED

23-05-031 RECESS FOR LUNCH – 12:00 P.M.

C PANTER: That we recess for lunch for one hour.

CARRIED

C Panter reconvened the meeting at 1:00 p.m.

23-05-032 REPORTS

D PANTER: That the maintenance and committee reports be acknowledged and filed.

CARRIED

23-05-033 CORRESPONDENCE

DENIS: That the list of correspondence attached hereto and forming part of the minutes be received as information.

CARRIED



23-05-034 ADJOURNMENT – 1:40 p.m.

WIEBE: That this meeting be adjourned.

CARRIED



Reeve – Clint Panter



CAO – Michael Yuzik