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**Town of Big River
Meeting Minutes
March 21, 2023 – Regular Meeting**

The regular meeting of the Council of the Town of Big River was held in the Community Centre Board Room, 606 1st Street North, on March 21, 2023 at 8:00 a.m.

Present:

Mayor: David Krawetz
Councillors: Rick Croshaw
Chad Dunn
Sandra Gilbert
Lana Meyers
Administrator: Noreen Olsen

CALL TO ORDER

A quorum being present, Mayor David Krawetz called the meeting to order at 8:00 a.m.

AGENDA

RES#53/23

Meyers: THAT the March 21, 2023 Agenda be adopted with the power to add.
Carried.

ADMINISTRATOR'S REPORT

RES#54/23

Dunn: THAT the Administrator's Report be accepted as presented.
Carried.

MAINTENANCE & SEWER & WATER REPORTS

Maintenance Foreman, Terry Olsen, attended the meeting from 10:05 a.m. to 11:20 a.m.

RES#55/23

Dunn: THAT the regular written Sewer and Water and Maintenance reports to February 28, 2023, be accepted.
Carried.

HYDRANT OPERATION & MAINTENANCE WORKSHOP

RES#56/23

Gilbert: THAT Terry Olsen and Chad Dunn attend the Hydrant Operation & Maintenance one day workshop in Saskatoon on Wednesday, June 7, 2023 with associated expenses being paid.
Carried.

FOB LOCK FOR WATER TREATMENT PLANT AND TOWN SHOP

RES#57/23

Meyers: THAT the Town purchase three Prox Fob locks (two for the water treatment plant and one for the town shop) at a cost of \$786.00 (plus tax) each.
Carried.



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SECURITY CAMERAS FOR WATER TREATMENT PLANT (WTP)

RES#58/23

Meyers: THAT the Town purchase an IP wired security camera system for the Water Treatment Plant (WTP) with a limit of \$1500.00 (plus taxes).
Carried.

**DELCO AUTOMATION INC. – MEMBRANE TREATMENT UNIT (MTU) CLEANING
SERVICE REPORT MARCH 7TH TO 9TH, 2023**

RES#59/23

Meyers: THAT the Town request that Delco Automation Inc. return to Big River to correctly clean Membrane Treatment Unit (MTU) No. 1, at no cost to the Town.
Carried.

DELEGATIONS

APPROVAL OF MINUTES

RES#60/23

Gilbert: THAT the minutes of the January 23, 2023, Joint Committee meeting of Councils of a Whole be adopted as presented.
Carried.

RES#61/23

Dunn: THAT the minutes of the February 21, 2023, regular meeting be adopted as presented.
Carried.

RES#62/23

Dunn: THAT the minutes of the February 21, 2023, Public Hearing meeting, be adopted as presented.
Carried.

BUSINESS ARISING FROM THE MINUTES

STATEMENT OF FINANCIAL ACTIVITIES AND BANK RECONCILIATION

RES#63/23

Croshaw: THAT the Statement of Financial Activities for the month of February 2023 be acknowledged.
Carried.

RES#64/23

Croshaw: THAT the Bank Reconciliation for the month of February 2023 be acknowledged.
Carried.

RES#65/23

Meyers: THAT the Journal Entries for the month of February 2023 be acknowledged.
Carried.



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ACCOUNTS FOR APPROVAL

TOWN REGULAR

RES#66/23

Croshaw: THAT accounts for approval to include cheque nos. 20029 through 20087 for a total of \$116,269.96 be approved for payment.
Carried.

CORRESPONDENCE

RES#67/23

Croshaw: THAT Correspondence be filed as presented.
Carried.

BOARDS/COMMITTEE REPORTS

Dave Krawetz declared a conflict of interest and left the meeting at 9:11 a.m.

**BIG RIVER & DISTRICT RECREATION AND CULTURAL BOARD
OFFER OF EMPLOYMENT – RECREATION BOARD COORDINATOR**

RES#68/23

Gilbert: As recommended by the Big River and District Recreation & Cultural Board, THAT the Council of the Town of Big River has no objection to extending an offer of employment to Malinda Krawetz to fill the position of Recreation Board Coordinator effective April 1, 2023.
Carried.

Dave Krawetz re-entered the meeting @ 9:28 a.m.

**BIG RIVER HEALTH IMPROVEMENT COMMITTEE
MEMBER AT LARGE**

RES#69/23

Gilbert: THAT Colleen Honig be appointed to sit on the Big River Health Improvement Committee as a Member At Large for a one-year term.
Carried.

**APPLICATION STATUS FOR THE TRANSPORTATION RESCUE EXTRICATION (TREX)
PROGRAM – LEVEL 2**

RES#70/23

Meyers: THAT it be acknowledged that the TREX application for Level 2 Auto Extrication training has been approved
Carried.

**BIG RIVER REGIONAL PARK AUTHORITY
REQUEST FOR PERMISSION TO INSTALL A GATE AT THE APPROACH ALONG BRIDGE ROAD
TO COWAN LAKE REGIONAL PARK**

RES#71/23

Croshaw: THAT the Council of the Town of Big River has no objection to the Big River Regional Park Authority installing a gate at the Cowan Lake Regional Park along Bridge Road at no cost to the town.
Carried.



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**AERODROME COMMITTEE
PURCHASE PORTION OF LAND TO EXTEND RUNWAY
RES#72/23**

Gilbert: THAT the Council of the Town of Big River has no objection to the recommendation from the Aerodrome committee to make an offer to purchase a portion of land at the south end of the airport, in order to extend the runway landing zone, and THAT, in conjunction with the R.M. of Big River No. 555, the cost be shared 50/50.
Carried.

**COMMUNITY AIRPORT PARTNERSHIP (CAP)
RES#73/23**

Gilbert: THAT it be acknowledged that Ministry of Highways has put forward the lighting installation portion of Big River’s 2022-23 CAP project for approval into the 2023-24 CAP intake upon budget approval, however the remaining Provincial budget of \$30,569.00 will not change, and the project cannot be different from what was applied and approved in 2022-23.
Carried.

Council recessed from 12:00 p.m. to 1:00 p.m.

Council closed a portion of the meeting to the public from 1:00 p.m. 1:34 p.m. to go in camera under the authority of Part III of the Local Authority Freedom of Information and Protection of Privacy Act.

**PERSONNEL COMMITTEE
POLICY – MAINTENANCE FOREMAN AND MAINTENANCE PERSONNEL - DUTIES AND RESPONSIBILITIES & COUNCIL SUPERVISION OF WORKS**

RES#74/23

Croshaw: THAT section “*Maintenance Foreman and Maintenance Personnel – Duties and Responsibilities & Council Supervision of Works*” of the Town Policy Manual be accepted as updated.
Carried.

OFFER OF EMPLOYMENT – SHELDON YURACH

RES#75/23

Gilbert: THAT the Town of Big River extend an offer of employment to Sheldon Yurach for the position of Maintenance Assistant based on 40 hours per week from May 1, 2023 to September 30, 2023.
Carried.

RES#76/23

Gilbert: That the Board/Committee Reports be filed as presented.
Carried.



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**OLD BUSINESS
BRIDGE REPAIRS**

RES#77/23

Meyers: THAT the Town accept the invitation from the R.M. of Big River No. 555 to meet to discuss the repairs of bridge 307-56-07.
Carried.

LAWN MOWER

RES#78/23

Gilbert: THAT the Town purchase a new Kubota #T2090BR 20hp 42" gas mower from Earthworks Equipment Corp. at the quoted amount of \$6790.00 (plus \$339.50 GST and \$407.40 PST).
Carried.

NEW BUSINESS

DONATION TO STARS

RES#79/23

Croshaw: THAT the Town make a \$1,000.00 donation to STARS to help with growth and sustainability of STARS continuing to fly in Saskatchewan.
Carried.

REQUEST FOR SPONSORSHIP FOR COUNTRY AT THE CREEK MUSIC FESTIVAL

RES#80/23

Meyers: THAT the Council of the Town of Big River support the Country at the Creek Music Festival 2023 by sponsoring a Bronze Package for \$350.00.
Carried.

DOG CAGE

RES#81/23

Croshaw: THAT the Town purchase a 12.5' x 9' dog cage for \$499.95 (plus tax).
Carried.

DOG CATCHER AGREEMENT

RES#82/23

Croshaw: THAT the Town enter into agreement with Margaret Phillips to provide Dog Catcher (Pound Keeper) services for the Town of Big River.
Carried.

BYLAWS

BYLAW 2023-01 A BYLAW OF THE TOWN OF BIG RIVER TO AMEND BYLAW 2015-02 ZONING BYLAW
RES#83/23

Meyers: THAT Bylaw 2023-01 A Bylaw of The Town of Big River to Amend Bylaw 2015-02 Zoning Bylaw be read a second time.
Carried.



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BYLAW 2023-01 A BYLAW OF THE TOWN OF BIG RIVER
TO AMEND BYLAW 2015-02 ZONING BYLAW
RES#84/23

Dunn: THAT Bylaw 2023-01 A Bylaw of The Town of Big River to Amend Bylaw 2015-02 Zoning Bylaw be read a third time and adopted.
Carried.

NEXT MEETING DATE

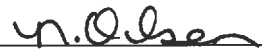
Tuesday, April 11, 2023 @ 8:00 a.m.

ADJOURNMENT

Mayor David Krawetz adjourned the meeting at 3:17 p.m.



Mayor



Administrator