

THE MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON MARCH 20TH 2023 AT THE BIG RIVER COMMUNITY CENTRE, LOCATED AT 606 FIRST STREET NORTH, IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve Clint Panter at 9:06 a.m.

DELEGATIONS 10:00 a.m. Steve Abdullah – CIBC Investments
 11:00 a.m. Coby Wilson

PRESENT

ATTENDEES		Attendance				
Name	Position	I	T	E	Arrival	Absent
Clint Panter	Reeve	✓				
Doug Panter	Division 1	✓				
Justin Sullivan	Division 2	✓				
Jeff Wiebe	Division 3	✓				
*Maurice Denis	Division 4	✓				
Michael Yuzik	Chief Administrative Officer (CAO)	✓				

*Deputy Reeve

Attendance: I – In person, T – Telephone, E – Electronic

Arrival time only entered if Member was not present when the meeting called to order.

23-03-001 ADD OF AGENDA

WIEBE: That zoning bylaw amendments be added to the agenda.

CARRIED

23-03-002 APPROVAL OF AGENDA

PANTER: That the March 20th, 2023, agenda be accepted as amended for reference purposes.

CARRIED

23-03-003 MINUTES

SULLIVAN: That the minutes of the Regular Meeting of Council held on February 13th and the minutes of the Special Meeting of Council held on March 3rd, 2023, be approved as presented.

CARRIED



23-03-004 STATEMENT OF FINANCIAL ACTIVITIES

WIEBE: That the Statement of Financial Activities for the month of February 2023, be accepted as presented.

CARRIED

23-03-005 LIST OF ACCOUNTS

WIEBE: That the list of accounts as per attached be approved as presented.

CARRIED

23-03-006 COUNCIL INDEMNITY & OTHER INVOICES

C PANTER: That the following accounts be approved for payment and added to the next list of accounts presented to Council:

Clint Panter	Council Indemnity/Mileage	964.90
Doug Panter	Council Indemnity/Mileage	1,944.10
Justin Sullivan	Council Indemnity/Mileage	1,859.01
Jeff Wiebe	Council Indemnity/Mileage	460.50
Maurice Denis	Council Indemnity/Mileage	1,953.70
Michael Yuzik	Council Lunch	175.16

CARRIED

23-03-007 VOLVO GRADER – ENGINE REPAIR

SULLIVAN: That Reeve C Panter investigate the value of the Volvo G960B in its current state verses repairing the engine in addition to determining the cost of mounting the Volvo wing on the Komatsu grader and report back to Council.

CARRIED

23-03-008 CIBC INVESTMENTS

C PANTER: That we suspend discussions on investments until after we have finalized the 2023 budget.

CARRIED

23-03-009 LIFESTYLE BREAK 10:30 A.M.

C PANTER: That we take a 5-minute Lifestyle break.

CARRIED

Reeve C Panter reconvened the meeting at 10:35 a.m.

23-03-010 GO IN CAMERA – 10:35 A.M.

SULLIVAN: That the time being 10:35 a.m., Council closes a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss legal matters, the public gallery be vacated and those present for this closed session be CAO Michael Yuzik, Reeve Clint Panter, Councillors, Doug Panter, Justin Sullivan, Jeff Wiebe and Maurice Denis.

CARRIED

C Panter reconvened the meeting at 11:05 a.m.

Foreman Wilson appeared before Council to provide an update on public works operations at 11:05 a.m. and left at 11:53 a.m.

23-03-011 RECESS FOR LUNCH – 11:57 P.M.

C PANTER: That we recess for lunch for one hour.

CARRIED

C Panter reconvened the meeting at 1:10 p.m.

23-03-012 RESIGNATION – MALINDA KRAWETZ

C PANTER: That we acknowledge Malinda Krawetz submitted her resignation to the CAO effective March 29th, 2023 and that we remove all authorizations, and signing authorities she may have had as Assistant Administrator for the RM of Big River No. 555.

CARRIED

23-03-013 DANA KENNEDY

SULLIVAN: That we acknowledge Dana Kennedy has returned to work from maternity leave effective March 13th, 2023, to the position of Assistant Administrator and that her salary be increased 3.4% effective March 13th, 2023.

CARRIED

23-03-014 CAO VACATION

C PANTER: That the CAO has withdrawn his request for an addition week of holidays.

CARRIED

23-03-015 SASK POWER CROSSING

WIEBE: That we acknowledge the CAO, with the approval of Councillor Sullivan, granted Sask Power approval to underground crossing (File Number 20390748) near the junction of Hwy 942 and the SERM road into Big River.

CARRIED

23-03-016 TOWN BRIDGE REPAIRS – COST SHARE

D PANTER: That Administration work with the Town of Big River staff to co-ordinate a meeting with both Councils to further discuss the Town bridge repair/replacement.

CARRIED

23-03-017 APPROACH REQUEST – DOUG McEWAN

WIEBE: That we advise Doug McEwan and Jeanette Wicinski that Council is not supportive of building a road on the existing road allowance north of Clint Panter's residence as the existing material below ground would make it difficult to build an all-weather road to municipal standards without incurring excessive costs but Council will allow them to build an approach onto the SE 36-55-06 at their cost, as per municipal policy, however the approach must be build off of the existing municipal road.

CARRIED

23-03-018 INFRASTRUCTURE INVESTMENT PLAN (IIP) APPLCIATION

C PANTER: That we acknowledge CAO has submitted an application for use of the IIP fund to cover the cost of the drainage study and geotechnical study on the portion of road west of the Bodmin Bridge.

CARRIED

23-03-019 RCMP YEAR END REVIEW

WIEBE: That we acknowledge Council met with Sgt. Heath Robinson on March 3rd prior to the public hearing for the new OCP and Zoning bylaw, where he presented his year-end review.

CARRIED

23-03-020 BIG RIVER & DISTRICT FIRE DEPARTMENT BUDGET

SULLIVAN: That we approve Big River and District Fire Department's 2023 budget as presented.

CARRIED

23-03-021 BIG RIVER & DISTRICT FIRE DEPARTMENT 5 YEAR CAPITAL BUDGET

WIEBE: That we request the Big River and District Fire Department prepare a 5-year capital budget to assist the RM with determining what their future needs are so monies can be set aside.

CARRIED

23-03-022 LANDFILL BUDGET

C PANTER: That the landfill budget be tabled to the April regular Council meeting.

CARRIED

23-03-023 ORGANIZED HAMLET OF NESSLIN LAKE BUDGET

WIEBE: That we approve the Organized Hamlet of Nesslin Lake 2023 budget as presented.

CARRIED

23-03-024 ORGANIZED HAMLET OF PHILLIPS GROVE BUDGET

WIEBE: That we approve the Organized Hamlet of Phillips Grove 2023 budget as presented.

CARRIED

23-03-025 JACK MILLIKEN CENTRE'S TAX RELIEF REQUEST

C PANTER: That Jack Milliken Center's request for tax relief for the 2022 and 2023 taxes be declined as approving this would set a precedent for other nonprofit organizations requesting the same type of tax relief.

CARRIED

23-03-026 LAURENCE HOOVER

WIEBE: That we advise Laurence Hoover that the RM will be installing a 300 mm culvert in front of his property to take the water across the road in addition to clearing the ditches near Lots 9 and 10 in Blk 2 at Michel's Beach which should help alleviate the standing water and potential flooding.

CARRIED

23-03-027 NCTPC ANNUAL GENERAL MEETING

C PANTER: That Doug and Maurice be authorized to attend the North Central Transportation Planning Committee Annual General Meeting to be held April 20th, 2022, at 3:00 pm in the Blaine Lake Citizen's Centre and that associated expenses be paid.

CARRIED

23-03-028 BIG RIVER & DISTRICT RECREATION BOARD APPOINTMENTS

SULLIVAN: That we appoint Dana Kennedy and James Fraiser to the Big River and District Recreation and Cultural Board effective immediately and acknowledge Malinda Krawetz has resigned from the Board.

CARRIED

23-03-029 BIG RIVER & DISTRICT RECREATION BOARD LETTER OF OFFER

D PANTER: That we table letter of offer to the Recreation Board Co-ordinator to our April meeting

CARRIED

23-03-030 BYLAW ENFORCEMENT OFFICERS

C PANTER: That in accordance with Section 373 of *The Municipalities Act, S.S., 2005, c. M-36.1*, Council appoint the Canadian Corps of Commissionaires as our Bylaw Enforcement Services provider and the Bylaw Enforcement Officers under their employ as the Bylaw Enforcement Officers of the RM of Big River No. 555.

CARRIED

23-03-031 BYLAW ENFORCEMENT CONTRACT

WIEBE: That the Reeve and CAO be authorized to enter into an agreement with Canadian Corps of Commissionaires to provide Bylaw Enforcement Services from June 1st, 2023 to October 31st 2022, providing 10 visits per month (80 hours) at a rate of \$59/hr plus GST.

CARRIED

23-03-032 SPECIAL OCCASIONS PERMIT – NESS CREEK

C PANTER: That we approve special occasion permits for the following:

30th Anniversary Ness Creek Music Festival

Licensing Downtown and Backstage Areas of the Festival Site

Thursday July 13th 2023: 2pm - 2am

Friday July 14th 2023: 2pm - 2am

Saturday July 15th 2023: 2pm - 2am

Sunday July 16th 2023: 12pm - 12am (midnight)

BackwardsNess Fall Faire

Licensing Downtown and Backstage Areas of the Festival Site

Friday September 1st 2023: 2pm - 2am

Saturday September 2nd 2023: 2pm - 2am

CARRIED

23-03-033 SASKTEL CALL RECORDING AGREEMENT

D PANTER: That the CAO be authorized to sign a contract with SaskTel for Call Recording service at a fee of \$20/month per phone and that the CAO look into reducing the number at the office from 3 to 2.

CARRIED

23-03-034 BCE Earthworks

WIEBE: That we agree to proceed with crushing the concrete at the landfill by BCE Earthworks at a rate of \$15/yd plus \$5,000 mobilization fee which will be split between the Town of Big River and Carrier Forrest Product who will also be using BCE Earthworks for crushing concrete.

CARRIED

23-03-035 RM MAPS

DENIS: That we increase our map prices to \$25 which includes taxes and an additional \$5.00 if the map is to be mailed and \$2 per subdivision map.

CARRIED

23-03-036 LIFESTYLE BREAK 3:03 P.M.

C PANTER: That we take a 5-minute Lifestyle break.

CARRIED

23-03-037 MUNICIPAL SOFTWARE

DENIS: That a final decision to adopt a new municipal software system be tabled to the April regular Council meeting and that the CAO schedule a meeting with an existing customer of the proposed software and that we further attempt to reduce the overall implementation costs.

CARRIED

23-03-038 REPORTS

WIEBE: That the maintenance, committee and financial reports be acknowledged and filed.

CARRIED

23-03-039 CORRESPONDENCE

SULLIVAN: That the list of correspondence attached hereto and forming part of the minutes be received as information.

CARRIED

mf
CA

23-03-040 ADJOURNMENT – 3:51 p.m.

DENIS: That this meeting be adjourned.

CARRIED



Reeve – Clint Panter



CAO – Michael Yuzik