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Town of Big River
Meeting Minutes
January 16, 2023 – Regular Meeting

The regular meeting of the Council of the Town of Big River was held in the Community Centre Board Room, 606 1st Street North, on January 16, 2023 at 8:00 a.m.

Present:

Mayor: David Krawetz
Councillors: Rick Croshaw
Chad Dunn
Sandra Gilbert
Lana Meyers
Administrator: Noreen Olsen

CALL TO ORDER

A quorum being present, Mayor David Krawetz called the meeting to order at 8:00 a.m.

AGENDA**RES#1/23**

Croshaw: THAT the January 16, 2023 Agenda be adopted as amended.
Carried.

IN CAMERA SESSION

Council in Camera from 8:05 a.m. to 8:35 a.m.

ADMINISTRATOR'S REPORT**RES#2/23**

Dunn: THAT the Administrator's Report be accepted as presented.
Carried.

MAINTENANCE & SEWER & WATER REPORTS

Maintenance Employee, Terry Olsen, attended the meeting from 8:37 a.m. to 9:24 a.m.

RES#3/23

Meyers: THAT the regular written Sewer and Water and Maintenance reports to December 31, 2022, be accepted.
Carried.

PERMIT TO OPERATE A SEWAGE WORKS- PERMIT NO.: 00003041-03-00**RES#4/23**

Gilbert: THAT the Council of the Town of Big River acknowledges Water Security Agency's (WSA) altered Permit to Operate a Sewage Works pursuant to the authority of section 28(1)(h) of *The Environmental Management and Protection Act, 2010*.
Carried.



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**Town of Big River
Meeting Minutes
January 16, 2023 – Regular Meeting**

**2023 CONTRACT AGREEMENT FOR SUNDAY/HOLIDAY CHECKS AT THE WATER TREATMENT PLANT, SEWER LIFT STATION, AND AERODROME
RES#5/23**

Croshaw: THAT the Council of the Town of Big River enter into agreement with Terence Olsen for Sunday/Holiday checks at the water treatment plant, sewer lift station, and aerodrome.
Carried.

Lana Meyers left the meeting @ 9:32 a.m. and returned at 9:35 a.m.

**2023 SEWAGE HAULING AGREEMENT
LANA MEYERS
RES#6/23**

Dunn: THAT the Council of the Town of Big River enter into an agreement with Lana Meyers Septic, for sewage hauling to the Town of Big River lagoon.
Carried.

**2023 SEWAGE HAULING AGREEMENT
ALFRED PROSOFKY
RES#7/23**

Dunn: THAT the Council of the Town of Big River enter into agreement with Alfred Prosofsky, Classic View Resort, for sewage hauling to the Town of Big River lagoon.
Carried.

DELEGATIONS

**APPROVAL OF MINUTES
RES#8/23**

Gilbert: THAT the minutes of the December 19, 2022, regular meeting be adopted as presented.
Carried.

BUSINESS ARISING FROM THE MINUTES

**STATEMENT OF FINANCIAL ACTIVITIES AND BANK RECONCILIATION
RES#9/23**

Gilbert: THAT the Statement of Financial Activities for the month of December 2022 be acknowledged.
Carried.

RES#10/23

Croshaw: THAT the Bank Reconciliation for the month of December 2022 be acknowledged.
Carried.

RES#11/23

Meyers: THAT the Journal Entries for the month of December 2022 be acknowledged.
Carried.



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**Town of Big River
Meeting Minutes
January 16, 2023 – Regular Meeting**

ACCOUNTS FOR APPROVAL

TOWN REGULAR

RES#12/23

Meyers: THAT accounts for approval to include cheque nos. 19885 through 19947 for a total of \$156,034.06 be approved for payment.
Carried.

CORRESPONDENCE

RES#13/23

Croshaw: THAT Correspondence be filed as presented.
Carried.

BOARDS/COMMITTEE REPORTS

BIG RIVER HEALTH IMPROVEMENT COMMITTEE

MEMBER AT LARGE

RES#14/23

Gilbert: THAT Susan Harty be appointed to sit on the Big River Health Improvement Committee as a Member At Large for a one-year term.
Carried.

BIG RIVER & DISTRICT FIRE COMMITTEE

ACCOUNT FOR CAPITAL RESERVES

RES#15/23

Meyers: THAT the Town open an account at the CIBC for the annual budgeted amount for capital reserves and the unused portion of the regular expense account.
Carried.

**TRANSFER ANNUAL CAPITAL RESERVES AND UNUSED PORTION OF REGULAR EXPENSE
ACCOUNT OF THE FIRE DEPARTMENT BUDGET**

RES#16/23

Dunn: THAT the Town transfer the 2022 budgeted capital expense and the unused portion from the regular expense budget to a separate account at the CIBC.
Carried.

REGIONAL PARK LEASE 2023

RES#17/23

Croshaw: THAT the Council of the Town of Big River has no objection to renewing the annual lease agreement with Big River Regional Park Authority.
Carried.

AERODROME

RES#18/23

Dunn: THAT it be acknowledged that a Notam has been registered at the Big River airport stating that due to it not being maintained in the winter it is closed until March 29, 2023.
Carried.



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72

**Town of Big River
Meeting Minutes
January 16, 2023 – Regular Meeting**

Council recessed from 12:00 p.m. to 1:00 p.m.

PERSONNEL COMMITTEE

RES#19/23

Dunn: THAT the Town Policy Manual be revised as discussed and presented at the next Council meeting.
Carried.

RES#20/23

Croshaw: That the Board/Committee Reports be filed as presented.
Carried.

Deputy Mayor, Rick Croshaw chaired the meeting from 1:09 p.m. to 1:20 p.m.

OLD BUSINESS

Nil.

NEW BUSINESS

LIST OF LANDS IN ARREARS 2022

RES#21/22

Dunn: THAT in accordance with Section 3(3) of the *Tax Enforcement Act*, the Administrator exclude any lands with respect to the list of lands in arrears of which taxes in arrears does not exceed one half of the 2022 tax levy and THAT in accordance with Section 3 of the *Tax Enforcement Act* it be acknowledged that the Administrator has presented to Council a list of lands in arrears.
Carried.

SASKATCHEWAN LOTTERIES COMMUNITY GRANT PROGRAM 2023

GRANT NO. CG:24:C120/R17

RES#22/23

Dunn: THAT the Town of Big River apply for the Saskatchewan Lotteries Trust Fund Community Grant program for 2024, Grant No. CG:24:C120/R17 and allocate the funds to the Big River and District Recreation and Cultural Board to assist in the development of sport, culture, and recreation programs.
Carried.

REQUEST FOR SPONSORSHIPS

RES#23/23

Dunn: THAT the Town limit future sponsorship requests for magazines by only supporting the annual Royal Canadian Legion Military Recognition book.
Carried.



**Town of Big River
Meeting Minutes
January 16, 2023 – Regular Meeting**

SHIPPING CONTAINER FOR TOWN YARD

RES#24/23

THAT the Town purchase a 40'L x 8'W x 9'6"H' storage container for \$8,800.00 plus \$1,400.00 delivery (plus tax) to be located at the Town Yard.
Carried.

BYLAWS

DISCRETIONARY USE – C2- ARTERIAL COMMERCIAL DISTRICT

PUBLIC NOTICE TO AMEND ZONING BYLAW NO. 2015-02

RES#25/23

Gilbert:

THAT public notice be advertised that the Council of the Town of Big River intends to adopt a bylaw pursuant to Section 207 of *The Planning and Development Act, 2007* to amend Zoning Bylaw No. 2015-02, Part 14, C2-Arterial Commercial District (Highway) Section 14.2 Discretionary Uses to add: 13. Cannabis Retail Store. Advertisement to be posted in the Shellbrook Chronicle January 26 and February 2, 2023 and by posting in the office of the Administrator. Council will hold a public hearing on February 21, 2023 at 1:30 p.m. to consider any written submissions for the proposed amendments.
Carried.

NEXT MEETING DATE


Tuesday, February 21, 2023 @ 8:00 a.m.

ADJOURNMENT

Mayor David Krawetz adjourned the meeting at 3:15 p.m.



Mayor



Administrator