

PURPOSE

As per subsection 4(2) of *The Municipalities Act*, the purposes of a municipality are:

- (a) to provide good government;
- (b) to provide services, facilities and other things that, in the opinion of council, are necessary and desirable for all or a part of the municipality;
- (c) to develop and maintain a safe and viable community;
- (d) to foster economic, social and environmental well-being;
- (e) to provide wise stewardship of public assets.

GENERAL DUTIES

As per section 92 of *The Municipalities Act*, the general duties of Councillors are:

- (a) to represent the public and to consider the well-being and interests of the municipality;
- (b) to participate in developing and evaluating the policies, services and programs of the municipality;
- (c) to participate in council meetings and council committee meetings and meetings of other bodies to which they are appointed by the council;
- (d) to ensure that administrative practices and procedures are in place to implement the decisions of council;
- (e) subject to the bylaws made pursuant to section 81.1, to keep in confidence matters discussed in private or to be discussed in private at a council or council committee meeting until discussed at a meeting held in public;
- (f) to maintain the financial integrity of the municipality;
- (g) to perform any other duty or function imposed on councillors by this or any other Act or by the council.

As per section 119(1) of *The Municipalities Act*, an act or proceeding of council **is not effective** unless it is authorized or adopted by a bylaw or a resolution at a duly constituted public meeting of Council.

In addition to the general duties listed above, the Reeve is:

- (a) to preside when in attendance at a council meeting unless this Act or another Act or a bylaw of council provides that another councillor is to preside;
- (b) to perform any other duty imposed on a mayor or reeve by this or any other Act or by bylaw or resolution.

The reeve is a member of all council committees and all bodies established by Council, unless Council provides otherwise.