

THE MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON JULY 11<sup>TH</sup>, 2022, AT THE BIG RIVER COMMUNITY CENTRE, LOCATED AT 606 FIRST STREET NORTH, IN BIG RIVER, SASKATCHEWAN.

**CALL TO ORDER**

The meeting was called to order by Reeve Clint Panter at 9:00 a.m.

**DELEGATIONS**

10:45 a.m. – Sakaw Askiy Mgmt Update

11:00 a.m. – Coby Wilson

**PRESENT**

Name	Position	Attendance			Arrival	Absent
		I	T	E		
Clint Panter	Reeve	✓				
Doug Panter	Division 1	✓				
*Ron Miller	Division 2	✓				
Jeff Wiebe	Division 3	✓				
Maurice Denis	Division 4	✓				
Michael Yuzik	Administrator	✓				

\*Deputy Reeve

Attendance: I – In person, T – Telephone, E – Electronic

Arrival time only entered if Member was not present when the meeting called to order.

**22-07-001 APPROVAL OF AGENDA**

WIEBE: That the July 11<sup>th</sup>, 2022 agenda be accepted for reference purposes.

CARRIED

**22-07-002 MINUTES**

D PANTER: That the minutes of the Regular Meeting held on June 13<sup>th</sup>, 2022 be approved as presented.

CARRIED

**22-07-003 STATEMENT OF FINANCIAL ACTIVITIES**

DENIS: That the Statement of Financial Activities for the month of June 2022 be accepted as presented.

CARRIED



**22-07-004 LIST OF ACCOUNTS**

D PANTER: That cheques 12490 to 12506 and EFT 6132022 to 6302029, as listed on the attached schedule totaling \$85,974.35 be approved as presented.

CARRIED

**22-07-005 COUNCIL INDEMNITY & OTHER INVOICES**

WIEBE: That the following accounts be approved for payment and added to the next list of accounts presented to Council:

Clint Panter	Council Indemnity/Mileage	\$ 589.90
Ron Miller	Council Indemnity/Mileage	\$ 459.00
Doug Panter	Council Indemnity/Mileage	\$ 455.80
Jeff Wiebe	Council Indemnity/Mileage	\$ 606.00
Maurice Denis	Council Indemnity/Mileage	\$ 330.40

CARRIED

**22-07-006 2022 BUDGET**

C PANTER: That the 2022 Operating and Capital Budget as attached hereto and forming part of the minutes be adopted as presented.

CARRIED

**22-07-007 2022 MILL RATE**

D PANTER: That the 2022 municipal mill rate be 4.75 mills.

CARRIED

D Panter left the council chambers at 9:37 a.m.  
D Panter returned to the council chambers at 9:39 a.m.

**22-07-008 CAPITAL EXPENDITURES - PAYLOADER**

WIEBE: That the Reeve and Administrator be authorized to purchase a payloader between 160 and 180 hp with the purchase price not to exceed \$200,000.00.

CARRIED

**22-07-009 TRACKHOE AGREEMENT WITH TOWN OF BIG RIVER**

MILLER: That Administration work with the Town of Big River to prepare an agreement for use of the Town of Big River's trackhoe.

CARRIED

*CA*  
*pad*

Reeve C Panter declared a conflict of interest as he is an employee of Len's Trucking and left the Council Chambers at 10:26 a.m.

Deputy Reeve Miller assumed the chair.

**22-07-010 LEN'S TRUCKING**

D PANTER: That the invoice from Len's Trucking in the sum of \$27,087.41 be approved as presented.

CARRIED

Reeve C Panter returned to the Council Chambers at 10:29 a.m. and resumed the chair.

**22-07-011 LIFESTYLE BREAK 10:29 A.M.**

WIEBE: That we take a 5-minute Lifestyle break.

CARRIED

Reeve C Panter reconvened the meeting at 10:33 a.m.

**22-07-012 TAX ENFORCEMENT**

C PANTER: That in accordance with Section 22(1) of the *Tax Enforcement Act*, the Administrator be given authorization to proceed to request title on parcels of which the arrears of taxes have not been paid in full and the tax lien has not been withdrawn.

CARRIED

DELEGATION of Chad Wilkinson of Tolko and Rozlin Holoboff of Carrier appeared before Council to provide an update on the latest discussions with stakeholders about harvesting plans around Nesslin Lake and the Gun Range. 10:35 a.m. – 10:56 a.m.

Foreman Coby Wilson appeared before Council to provide an update on operations. 10:56 a.m. – 11:45 a.m.

**22-07-013 GO IN CAMERA – 11:45 A.M.**

WIEBE: That the time being 11: 45 a.m., Council closes a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss legal matters, the public gallery be vacated and those present for this closed session be Administrator Michael Yuzik, Reeve Clint Panter, Councillors Ron Miller, Doug Panter, Maurice Denis and Jeff Wiebe.

CARRIED

C Panter reconvened at 12:02 p.m.

**22-01-014 RECESS FOR LUNCH – 12:03 P.M.**

DENIS: That we recess for lunch for one hour.

CARRIED

Reeve C Panter reconvened the meeting at 1:09 p.m.

**22-07-015 KIM NIM – NUISANCE BYLAW**

WIEBE: That we suspend any further actions against Kim Nim regarding his nuisance order, dated October 15<sup>th</sup>, 2020 due to other proceedings that will be initiated by our lawyers.

CARRIED

**22-07-016 PETTIGREW REQUEST**

C PANTER: That we acknowledge receipt of a request from Dana Pettigrew at our June 2022 regular council meeting asking Council to approve his Stage 2 building permit and that no action was taken as the issue may be resolved with our new zoning bylaw.

CARRIED

**22-07-017 ZONING BYLAW REVIEW**

C PANTER: That Administration schedule a one day meeting with Jim Walters from Crosby Hanna to review our current zoning bylaw.

CARRIED

**22-07-018 BYLAW NO. 22-07-05 ZONING AMENDMENT – 1ST READING – LAKESHORE RV**

D PANTER: That Bylaw No. 22-07-05, being a bylaw to amend Zoning Bylaw 1/19, be read a first time.

CARRIED

**22-07-019 ADVERTISE PUBLIC HEARING – ZONING AMENDMENT – LAKESHORE RV**

WIEBE: That the Administrator advertise Council's intention to amend Zoning Bylaw 1/19 to rezone Block E, Plan 12244182 in the July 14<sup>th</sup>, 2022 and July 21<sup>st</sup>, 2022 issues of the Shellbrook Chronicle.

CARRIED

CA  
mly

**22-07-020 PARCEL TIE REMOVAL – SW 15-57-07 W3 – DELARONDE RESORT**

WIEBE: That Council offers the following comments to Community Planning regarding proposed subdivision of parcel ties connecting Parcel 136231343 to Parcels 136231321, 202814298, 202814300, 202814311, 202814322 as shown on the map provided:

1. Council is not aware of any provisions within their Zoning Bylaw that would prevent this subdivision application;
2. Municipal Reserve has previously been provided;
3. The property is within a flood zoned area and subject to flooding;
4. No Service Agreement is required as all parcels have physical access.

CARRIED

Councillor Wiebe left the council chambers at 1:37 p.m.

Councillor Wiebe returned to the council chambers at 1:40 p.m.

**22-07-021 SUBDIVISION APPLICATION – NE 36-56-07 W3 – LAKESHORE RV**

D PANTER: That Council provide the following comments to Community Planning regarding proposed lots and roads in Parcel D, Plan 101911148 Ext 3, in NE 36-56-07 W3, all of proposed Parcel H, Lots 1 to 21, Block 12, and Lots 1 to 5, Block 13, and Tamarack Lane and Pine Link, shown within the bold dashed line on the attached Plan of Survey, prepared by Calvin W.A. Bourassa, S.L.S., GeoVerra Inc., dated June 13<sup>th</sup>, 2022:

1. The area within the proposed subdivision will require the 'H' Hold Symbol be removed from the RPM – Park Model Residential District to conform to Section 6.9 RPM – Park Model Residential District of Zoning Bylaw 1/19;
2. Council is not aware of any land uses in the vicinity that would be incompatible with the intended use of the proposed sites, or any site conditions that make the land unsuitable for the intended use;
3. The RM of Big River No. 555 has no facilities that could be affected by the proposed development;
4. The developer will be required to provide a drainage plan and road design and profiles from a professional engineer prior to the municipality entering into a service agreement;
5. A service agreement will be required for the construction of Tamarack Lane and Pine Link to meet municipal standards and will include, among other things, a requirement for the developer to deposit a letter of credit with the municipality in the amount of \$104,000.00/km of roadway, offsite fees in the amount of \$2,000.00 per lot, and proof of liability insurance in the amount of \$3,000,000.00;
6. Section 14 of *The Public Health Act, 1994* outlines the responsibilities of municipalities as it pertains to a system for sewage disposal which the Town of Big River and the RM of Big River No. 555 have addressed collectively by virtue of an agreement dated November 10<sup>th</sup>, 2008, which also provides the agreement will be readdressed if capacity becomes an issue;
7. Council has no information about the ground water supply in the area;
8. Potable water is available at a cost at the Town of Big River fill station; and
9. The RM of Big River No. 555 has a transfer station to accommodate garbage disposal.

CARRIED



**22-07-022 ZONING BYLAW – NE 36-56-07 W3 – NORTHWOOD – REMOVE H SYMBOL**

C PANTER: That the Administrator draft a bylaw and public notice to remove the “H” Symbol for the following proposed subdivision plans, proposed Parcel H, Lots 1 to 21, Block 12 and Lots 1 to 5, Block 13 and Tamarack Lane and Pine Link roads prepared by Calvin W. A. Bourassa, S.L.S., GeoVerra Inc., for Northwood Shores Development Ltd.

CARRIED

**22-07-023 BYLAW 22-05-04 NOTIFICATIONS**

C PANTER: That we request the Minister of Government Relations exempt the RM of Big River No. 555 from meeting notice requirements pursuant to Section 209(2) of *The Planning and Development Act, 2007*, related to Bylaw 22-05-04, as the parties that were not notified are in fact aware of the rezoning and the development of an RV Park, as they were party to a Service Agreement for the development of a road to the proposed sight.

CARRIED

**22-07-024 CIBC AGREEMENTS**

DENIS: That the Reeve and Administrator be authorized to sign the 5-year CIBC Special Arrangement Agreement, which establishes the RM of Big River No. 555’s service fees and interest rates and authorization to require 2 users to authorize payments using CMO.

CARRIED

**22-07-025 ROAD INSPECTION – COWAN LAKE RV PARK ENTRANCE**

WIEBE: That the Reeve, Foreman, and Councillor from Division 4 be authorized to inspect the road built from Highway 55 to the Section 36-57-09 W3 to determine if the RM of Big River No. 555 is satisfied with the construction of the road, drainage, and backslopes.

CARRIED

**22-07-026 RILEY KENNEDY WAGE REVIEW**

WIEBE: That in recognition of Riley Kennedy’s performance over the previous 6 months, his salary be increased to \$32.00 per hour effective July 16<sup>th</sup>, 2022.

CARRIED

**22-07-027 BODMIN BRIDGE**

D PANTER: That the Reeve and Administrator be authorized to purchase a 40 to 60 foot portable bridge from Tolko at a cost up to \$45,000.00.

CARRIED

D Panter left the council chambers at 2:46 p.m.

D Panter returned to the council chambers at 2:48 p.m.

CP  
ML

**22-07-028 BODMIN BRIDGE ENGINEERING COSTS**

WIEBE: That we table engineering requirements from Clifton Engineering until we obtain more information about the portable bridge from Tolko.

CARRIED

**22-07-029 AQUATIC HABITAT PROTECTION PERMIT – LAKESHORE RV**

C PANTER: That Council advise Olson’s Ventures Reforestation Inc. the RM of Big River No. 555 has no objections to their Aquatic Habitat Protection Permit application.

CARRIED

**22-07-030 ROAD ALLOWANCE CLEARING**

C PANTER: That the RM of Big River No. 555 rent a trackhoe for a maximum of one week from a local contractor, to be used to remove trees from the road allowance between the south half of 01-57-08 W3 and north half of 36-56-08 W3.

CARRIED

**22-07-031 PDAP APPLICATION**

D PANTER: That the RM of Big River No. 555 apply to the Minister of Corrections, Policing, and Public Safety to be designated an eligible assistance area under the Provincial Disaster Assistance Program (PDAP), which provides financial assistance for restoring essential services and property as a result of substantial damages caused by a rain storm on June 23<sup>rd</sup>, 2022 and 24<sup>th</sup>, 2022.

CARRIED

**22-07-032 SASKENERGY APPROVAL**

C PANTER: That we acknowledge the Administrator, with the approval of Councillor Wiebe, granted SaskEnergy permission to directionally bore a new gas line across South Stoney Grid to service Maurice Flury.

CARRIED

**22-07-033 SASK POWER APPROVAL**

WIEBE: That we acknowledge the Administrator, with the approval of Councillor Wiebe, granted Sask Power approval to change from 25 kva to 75 kva at the Organized Hamlet of Nesslin.

CARRIED

*CP*  
*[Handwritten signature]*

**22-07-034 CULVERTS**

WIEBE: That we update our policy to allow the RM of Big River No. 555 to sell culverts to ratepayers and the policy include delivery based on 7 days notice and that we purchase 300mm plastic culverts for resale at a cost that takes into account the cost of culvert, staff time for overseeing culvert sales and scheduling delivery, and the cost of delivery to ratepayer's location, as determined by Administration.

CARRIED

**22-07-035 FLOODING – GORD BEDIENT – PICKEREL POINT**

DENIS: That we advise Sheri and Gord Bedient the RM of Big River No. 555 will be performing some drainage work in Pickerel Point, which should help in resolving their issue.

CARRIED

**22-07-036 TEMPORARY CONTRACT POSITION**

C PANTER: That the Administrator advertise for a temporary 6 week contract position for a labourer with a driver's license at \$20.00 per hour.

CARRIED

**22-07-037 TOURISM AMBASSADOR**

DENIS: That we agree to contribute \$1,400.00 towards the wages for Ted McKenzie, Tourism Ambassador for the months of July 2022 and August 2022 with the understanding that the Town of Big River will also contribute the same amount.

CARRIED

**22-07-038 LAKESHORE RV – GARBAGE BIN REQUEST**

WIEBE: That we approve the placement of a 2<sup>nd</sup> garbage bin at Lakeshore RV.

CARRIED

**22-05-039 LANDFILL SECRETARY**

MILLER: That Malinda Krawetz be appointed as Secretary of the Landfill Committee.

CARRIED

**22-07-040 BOARD ROOM/ OFFICE CHAIRS**

MILLER: That we suggest to the Town of Big River that we attempt to fix the existing boardroom chairs as opposed to purchasing new ones.

CARRIED



CA



**22-07-041 SHOP PHONE**

DENIS: That we remove the phone from the RM of Big River No. 555 shop as it is not being used, provided it is not a requirement of Occupational Health and Safety.

CARRIED

**22-07-042 REPORTS**

C PANTER: That the maintenance, committee, and financial reports be acknowledged and filed.

CARRIED

**22-07-043 CORRESPONDENCE**

D PANTER: That the list of correspondence attached hereto and forming part of the minutes be received as information.

CARRIED

**22-07-044 ADJOURNMENT – 4:05 p.m.**

WIEBE: That this meeting be adjourned.

CARRIED



Reeve – Clint Panter



Administrator – Michael Yuzik