

THE MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON JUNE 13TH, 2022, AT THE BIG RIVER COMMUNITY CENTRE, LOCATED AT 606 FIRST STREET NORTH, IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve Clint Panter at 9:01 a.m.

DELEGATIONS

10:30 a.m. – Richard Robin & Dana Dziurzynski

10:45 a.m. – Dana Pettigrew

11:00 a.m. – Coby Wilson

PRESENT

Name	Position	Attendance			Arrival	Absent
		I	T	E		
Clint Panter	Reeve	✓				
Doug Panter	Division 1	✓				
*Ron Miller	Division 2	✓				
Jeff Wiebe	Division 3	✓				
Maurice Denis	Division 4	✓				
Michael Yuzik	Administrator	✓				
Dana Kennedy	Ass't Administrator	✓				

*Deputy Reeve

Attendance: I – In person, T – Telephone, E – Electronic

Arrival time only entered if Member was not present when the meeting called to order.

22-06-001 APPROVAL OF AGENDA

DENIS: That the June 13th, 2022 agenda be accepted for reference purposes.

CARRIED

22-06-002 MINUTES

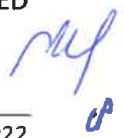
WIEBE: That the minutes of the Regular Meeting of Council held on May 09th, 2022 and the minutes of the Special Meeting of Council held on May 10th, 2022 be approved as presented.

CARRIED

22-06-003 STATEMENT OF FINANCIAL ACTIVITIES

C PANTER: That the Statement of Financial Activities for the month of May 2022 be accepted as presented.

CARRIED



22-02-004 LIST OF ACCOUNTS

DENIS: That cheques 12435 to 12489 and EFT's 05312022 to 05312028, as listed on the attached schedule totaling \$220,188.85 be approved as presented.

CARRIED

22-06-005 COUNCIL INDEMNITY & OTHER INVOICES

D PANTER: That the following accounts be approved for payment and added to the next list of accounts presented to Council:

Clint Panter	Council Indemnity/Mileage	\$ 1,097.05
Ron Miller	Council Indemnity/Mileage	\$ 559.50
Doug Panter	Council Indemnity/Mileage	\$ 1,362.51
Jeff Wiebe	Council Indemnity/Mileage	\$ 846.00
Maurice Denis	Council Indemnity/Mileage	\$ 660.80

CARRIED

Reeve C Panter declared a conflict of interest as he is an employee of Len's Trucking and left the Council Chambers at 9:38 a.m.

Deputy Reeve Miller assumed the chair.

22-06-006 LEN'S TRUCKING

D PANTER: That the invoice from Len's Trucking in the sum of \$26,835.90 be approved as presented.

CARRIED

Reeve C Panter returned to the Council Chambers at 9:41 a.m. and resumed the chair.

22-06-007 CONX WIRELESS – ROAD SEGMENT ANALYTICS

WIEBE: That we purchase the GPS Road Segment Analytics feature from Conx Wireless at a cost of \$750 plus applicable taxes.

CARRIED

Richard Robins and Dana Dziurzynski approached Council to request permission to clear certain road allowances. 10:30 – 10:51

22-06-008 LIFESTYLE BREAK 10:51 A.M.

WIEBE: That we take a 5-minute Lifestyle break.

CARRIED

Reeve C Panter reconvened the meeting at 10:56 a.m.

22-06-009 ROBIN RICHARDS – REQUEST TO CLEAR ROAD ALLOWANCE

WIEBE: That Richard Robin's request to clear the road allowance north of Section 20-56-06 W3 and the road allowance that is within the NW 20-56-06 W3 to assist with draining water from the NW 20-56-06 W3 be granted conditional that the road allowance be left in a safe passable state after the trees have been cleared and there will be no cost to the RM of Big River No. 555 other than the RM supplying a culvert to be used on the road allowance within the NW 20-56-06 W3 and a dump truck to haul clay for up to a day.

CARRIED

Foreman Coby Wilson appeared to discuss operations and participate in budget discussions. 10:58 am to 11:48 am.

22-06-010 PARKS CANADA BRIDGE

C PANTER: That we advise Parks Canada of the condition of the Sturgeon River bridge as per Stantec's inspection.

CARRIED

22-06-011 BRIDGE INSPECTIONS

DENIS: That we table discussions on the bridge inspections within the RM of Big River No. 555 until we receive the final report from Stantec.

CARRIED

22-01-012 RECESS FOR LUNCH – 12:04 P.M.

C PANTER: That we recess for lunch for one hour.

CARRIED

Reeve C Panter reconvened the meeting at 1:10 p.m.

22-06-013 GO IN CAMERA – 2:00 P.M.

WIEBE: That the time being 2:00 p.m., Council closes a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss legal matters, the public gallery be vacated and those present for this closed session be Administrator Michael Yuzik, Assistant Administrator Dana Kennedy, Reeve Clint Panter, and Councillors Ron Miller, Doug Panter, Jeff Wiebe, and Maurice Denis.

CARRIED



22-06-014 GO OUT OF CAMERA – 2:35 P.M.

WIEBE: That the time being 2:25 p.m., Council goes out of camera and invites the public back into the Council Meeting.

CARRIED

22-06-015 BRADLEY-CHRISTENSEN-PISTER COMPLAINT

DENIS: That we instruct Mike Morris to respond to the letter from Troy Baril of May 6, 2022 as follows:

- i. If his clients believe that any current members of Council have engaged in conduct which contravenes the RM's Code of Ethics (see Bylaw No. 8/16, being the Code of Ethics Bylaw), they must complete and submit a Formal Complaint Form [Schedule A to the Code of Ethics Bylaw].
- ii. The RM will not consider complaints under the Code of Ethics Bylaw as against persons who are no longer on Council, as the RM has no means to sanction them even if the complaint was found to be substantiated
- iii. As regards the complaint against the former Administrator, the RM is not prepared to consider the same as she is no longer employed by the RM and the RM therefore has no means to sanction her even if the complaint was found to be valid.

CARRIED

22-06-016 COBY WILSON – 6 MONTH REVIEW

C Panter: That Coby Wilson's salary be increased to \$42.00/hr effective July 1st, 2022 as a result of his performance during his probationary period.

CARRIED

22-06-017 OPERATOR'S TRUCK ALLOWANCE

C PANTER: That effective July 1st, 2022, the RM will discontinue the Operator's truck allowance in the sum of \$150 /month due to the RM purchasing their own municipal truck.

CARRIED

22-06-018 DANA KENNEDY – CLASS C CERTIFICATE

D PANTER: That we acknowledge Dana Kennedy will achieve the required 1800 hours to qualify for her "Rural Class C" Certificate by June 30th, 2022 which represents the basic level of qualification for employment as a rural municipal administrator in Saskatchewan and in recognition of this upcoming achievement, her salary be increased to \$28.01/hour effective June 15th, 2022.

CARRIED



22-06-019 MALINDA KRAWETZ – SIGNING AUTHORITY

WIEBE: That Malinda Krawetz be given signing authority for cheques and agreements when the Administrator is not available due to illness, holidays or being away on municipal business.

CARRIED

22-06-020 LIFESTYLE BREAK 3:40 P.M.

D PANTER: That we take a 5-minute Lifestyle break.

CARRIED

Reeve C Panter reconvened the meeting at 3:45 p.m.

22-06-021 ZONING BYLAW AMENDMENT – LAKESHORE RV

WIEBE: That Administration draft a bylaw and public notice to rezone Blk/Par. E Plan 102244182 at Lakeshore RV Properties from C1 Resort Commercial to RPM Residential Park Model.

CARRIED

22-06-022 PARCEL TIE REMOVAL – SW 15-57-07 W3

C PANTER: That we table discussion related to the parcel tie removal on the SW 15-57-07 W3 to our July 2022 meeting so we can get clarification from Community Planning.

CARRIED

22-06-023 BODMIN BRIDGE

D PANTER: That we advise the Infrastructure Grant Program that we will no longer be requiring the grant in the sum of \$385,000 for which we have received Conditional Approval and that we request a quote from Clifton Engineering as to the cost to oversee the removal of the old Bodmin bridge and installation of a clear span bridge or culverts and that they advise when is the optimal time to proceed with this project; summer, fall or winter.

CARRIED

22-06-024 ROAD SURVEY – DELARONDE RESORT

D PANTER: That we instruct Meridian Surveys to proceed with the registering the legal plan, 4-w12344-Final-May 17, 2022, of the new road boundaries at Delaronde Resort.

CARRIED



22-06-025 APPROACH REQUEST – LOT 07 BLK 03 – ISLAND VIEW

C PANTER: That Council acknowledges the Administrator granted approval to Cole & Lisa Milkautsch on June 13th, 2022 to build an approach on Lot 07 Blk 03 Plan 102362644 in Lakeview Island Shores to be located approximately 15 feet from the east property line, according to the provisions of Policy 400-29A, Approach Development/Culvert Installation.

CARRIED

22-06-026 APPROACH REQUEST – LOT 15 BLK 03 – ISLAND VIEW

WIEBE: That Council has no objection to Joey and Marlana Di Iorio placing an approach on Lot 15, Blk 03, Plan 102376740 at Island View Shores, as indicated on the provided drawing, according to Policy 400-29A, Approach Development/Culvert Installation.

CARRIED

22-06-027 APPROACH REQUEST – LOT 01 BLK 01 – HYLLESTAD SUBDIVISION

WIEBE: That Council acknowledges Councillor Denis authorized the placement of a temporary approach for Tim Kelly on Lot 01, Blk 01, Plan 102081978 at Hyllestad Subdivision, as indicated on the provided drawing, according to Policy 400-29A, Approach Development/Culvert Installation and that he be advised the determination for a culvert will be made at a later date.

CARRIED

22-06-028 DETOUR REQUEST

WIEBE: That Council has no objection to highway traffic being detoured down 9th Ave during the parade at 10:00 am on July 1st to accommodate the Canada Day parade.

CARRIED

22-06-029 ORGANIZED HAMLET OF PHILLIPS GROVE – SLOW TRAFFIC

C PANTER: That the Organized Hamlet of Phillips Grove, at their expense, be authorized to install speed bumps on the north and south entrance of Phillips Cres and that the speed bumps are permitted from June 1st to September 30th in each year.

CARRIED

22-06-030 ROAD ALLOWANCE CLEARING – W of 30-57-08 W3 – R BUCKINGHAM

WIEBE: That Council approves Robert Buckingham's request to clear the road allowance W of 30-57-08 W3 to gain access to his property on the S 1/2 of 30-57-08 W3 with the understanding the RM will not be responsible for any cost or future maintenance related to the clearing of the road allowance, and that there is no objections by the adjacent landowner, Stephen Lamothe.

CARRIED



22-06-031 ROAD ALLOWANCE FENCED OFF – E of 06-57-07 W3

MILLER: That council grant permission to Neil Martin to fence off the entrance to the road allowance east of 06-57-07 W3.

CARRIED

22-06-032 TRAFFIC COUNTER – IRD TRAFFIC COUNTERS

DENIS: That we purchase the Traffic ACE+ Accumulator (2 loop) and the 50' Dual Road Tube Kits from International Road Dynamics Inc. of Saskatoon at a cost of \$960.00 plus freight and applicable taxes.

CARRIED

22-06-033 CALCIUM POLICY FOR RATEPAYERS

WIEBE: That Administration advertise on Facebook to gauge how much interest exists with ratepayers purchasing their own calcium and determine what the cost would be per 100 meters based on 2 litres per meter squared, with a 6 meter width and to determine what the absolute minimum number of ratepayers or volume is required to proceed with an order and that the information be brought back to Council's July regular meeting.

CARRIED

22-06-034 POLICY UPDATE – RM MAPS

D PANTER: That we discontinue selling the ¾ inch RM maps and the subdivision maps, and that Administration determine the cost of the new RM maps which only include property from Range 5 to Range 9 inclusive, and from Townships 55 to 59 inclusive.

CARRIED

22-06-035 POLICY UPDATE – OFFICE SERVICES DISCONTINUED

C PANTER: That Council acknowledges the RM no longer provides fax or photocopying services, however these services are available through the Town office.

CARRIED

22-06-036 FIRE DEPT – PROVINCIAL FIRE SERVICE MINIMUM STANDARDS GUIDE

DENIS: That the RM match the Town's contribution to the Big River and District Fire Department for new turn out gear and the Fire Department be requested to provide the RM with an inventory of their existing equipment and a 5-year capital budget for future expenditures.

CARRIED



22-06-037 SPECIAL OCCASION PERMIT ACKNOWLEDGEMENT

D PANTER: That we acknowledge the Administrator has granted a Special Occasion Permit to Country at the Creek Music Festival to be held at the Ladder Valley Hall on the SE 25-55-07 W3 on the following days:

July 7th, 2022 from 4:00 pm to 1:00 am
July 8th, 2022 from 2:00 pm to 2:00 am
July 9th, 2022 from 2:00 pm to 2:00 am

CARRIED

Jeff Wiebe declared a conflict of interest, as he is a member of another organization that is participating in the development of the public reserve and left the Council Chambers at 5:47 p.m.

22-06-038 DELARONDE MARINA INC – FUNDING REQUEST

DENIS: That Delaronde Lake Marina Inc and the Community Revitalization Group request for \$154,287.28 to be used for: completing the landscaping, purchasing and installing playground equipment and fencing, lighting and cameras be denied as Council's resolution on June 14th, 2021 stipulated the RM was not financially responsible for any aspect of the project.

CARRIED

Jeff Wiebe returned to the Council Chambers at 5:52 p.m.

22-06-039 FINLAY ESTATE PROPERTY – ABATEMENT OF TAXES

WIEBE: That Administration cancel the property taxes from January 1st, 2022 to April 30th, 2022 for Roll 1375, Lot 01, Blk 06, Plan 82B12420 as it was Tax Title Property until April 26, 2022 at which time it was transferred to the new owner.

CARRIED

22-06-040 TAX CANCELLATION REQUEST – GREGG BUCKINGHAM

C Panter: That Gregg Buckingham's request for the cancellation of taxes on Lot 07, Blk 02, Plan 84B15324 to cover his time and cost into cleaning up plaguing waste area be denied.

CARRIED

22-06-041 CALCIUM REQUEST – AUDREY HILTZ

D PANTER: That Audrey Hiltz's request for calcium in front of the NW 25-55-07 W3 be denied as our policy allows ratepayers to put calcium on our municipal road but it is at their expense.

CARRIED

22-06-042 CHAIN LINK FENCE PURCHASE

DENIS: That Jack Hill's request to purchase the chain link fence at the RM shop yard be denied because the removal of the fence would provide direct access to the golf course.

CARRIED

22-06-043 FOREST HARVESTING PLANS UPDATE

MILLER: That we advise Diane Roddy from Sakaw Askiy Management that Council is interested in a short update by their planners on the forest harvesting plans and discussions with local people at their July regular Council meeting.

CARRIED

22-06-044 JULY 1ST SPONSORSHIP – KIDS ZONE

WIEBE: That Council agree to sponsor the Excalibur Slide Combo for Canada Day celebrations from June 30th to July 2nd, 2022 at a cost of \$380, taxes included.

CARRIED

22-06-045 BOARDROOM CHAIRS

D PANTER: That Administration obtain a sample of the proposed boardroom chair and an alternative for the Town and RM Council to test.

CARRIED

22-06-046 SEPA CONVENTION

C PANTER: That Doug Panter be authorized to attend the 2022 SEPA Conference to be held November 7th – November 11th, 2022 at the Saskatoon Inn & Conference Centre in Saskatoon, acknowledging his registration has been carried forward from last year and that Doug's associated expenses, along with Chad Dunn's be paid and Chad's expenses be charged back to the Town of Big River.

CARRIED

22-06-047 RM OF BIGGAR – STATE OF EMERGENCY

C PANTER: That the Administrator forward the letter dated June 10th, 2022 provided by the RM of Biggar No. 347 to David Marit, Minister of Agriculture and Marie-Claude Bibeau Federal Minister of Agriculture voicing our support for the issues raised.

CARRIED

22-06-048 REPORTS

WIEBE: That the maintenance, committee and financial reports be acknowledged and filed.

CARRIED

22-06-049 CORRESPONDENCE

DENIS: That the list of correspondence attached hereto and forming part of the minutes be received as information.

CARRIED

22-06-050 ADJOURNMENT – 6:50 p.m.

WIEBE: That this meeting be adjourned.

CARRIED



Reeve – Clint Panter



Administrator – Michael Yuzik