

THE MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON MAY 9TH, 2022, AT THE BIG RIVER COMMUNITY CENTRE, LOCATED AT 606 FIRST STREET NORTH, IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve Clint Panter at 9:01 a.m.

DELEGATIONS

10:45 a.m. – Public Hearing

11:00 a.m. – Coby Wilson

PRESENT

Name	Position	Attendance			Arrival	Absent
		I	T	E		
Clint Panter	Reeve	✓				
Doug Panter	Division 1	✓				
*Ron Miller	Division 2	✓				
Jeff Wiebe	Division 3	✓				
Maurice Denis	Division 4	✓				
Michael Yuzik	Administrator	✓				
Dana Kennedy	Ass't Administrator	✓				

*Deputy Reeve

Attendance: I – In person, T – Telephone, E – Electronic

Arrival time only entered if Member was not present when the meeting called to order.

22-05-001 APPROVAL OF AGENDA

D PANTER: That the May 09th, 2022, agenda be approved as presented

CARRIED

22-05-002 MINUTES

MILLER: That the minutes of the regular meeting of Council held on April 11th, 2022 are approved as presented.

CARRIED

22-05-003 STATEMENT OF FINANCIAL ACTIVITIES

DENIS: That the Statement of Financial Activities for the month of April 2022 be accepted as presented.

CARRIED



22-05-004 LIST OF ACCOUNTS

D PANTER: That cheque 12378 to 12434, as listed on the attached schedule totaling \$98,622.21 be approved as presented.

CARRIED

22-05-005 2021 AUDITED FINANCIAL STATEMENTS

C PANTER: That PricewaterhouseCoopers Auditors Report and 2021 audited financial statement be accepted as presented.

CARRIED

22-05-006 2021 FINANCIAL STATEMENT ABSTRACT POLICY

WIEBE: That Council adopt a policy to comply with Section 185 of *The Municipalities Act*, by publicizing a synopsis of the RM's audited financial statement including Statement 1, Statement 2 and Statement 3, on the RM's website or other social media platform effective 2023 and upon request mail the synopsis to any ratepayer.

CARRIED

22-05-007 MALINDA KRAWETZ

WIEBE: That we acknowledge Malinda Krawetz has been hired as Junior Assistant Administrator effective May 24th, 2022 starting with an hourly salary of \$21.00 per hour until the last day of the month in which Dana Kennedy commences Parental Leave, then starting on the subsequent month Malinda will be salaried with an annual salary of \$38,220, 3 weeks holidays as of May 24th, 2023 with a 3-month probation period.

CARRIED

22-05-008 ZONING BYLAW AMENDMENTS

WIEBE: That the Administrator work with Crosby Hanna & Associates to implement changes to our zoning bylaw that allows Wet proofing for garages and shops, when approved by an engineer or architect, requiring a concrete foundation or one built from treated wood to the Minimum Building Elevation (MBE) ensuring all mechanical and electrical components are above the MBE as determined by Sask Water Security Agency and that for the purpose of this provision, sheds not on a foundation are exempt from meeting the MBE and that we further allow in the Agriculture or Forest Zoning Districts, a 1 story shed under 200 sq ft that must be on skids that cannot be hooked up to the power grid or natural gas and must have an approach to the property and does not require a dwelling to exist prior to placement and that only 1 shed is permitted per property until a dwelling has been constructed or moved onto the property then the number of accessory buildings allowed will follow the provisions within our zoning bylaw.

CARRIED

22-05-009 LIFESTYLE BREAK 10:22 A.M.

C PANTER: That we take a 5-minute Lifestyle break.

CARRIED

Reeve C Panter reconvened the meeting at 10:27 a.m.

Reeve C Panter declared a conflict of interest as he is an employee of Len's Trucking and left the Council Chambers at 10:28 a.m.

Deputy Reeve Miller assumed the chair.

22-05-010 GRAVEL HAUL/LOADING TENDER

D PANTER: That the 2022 gravel load and haul tender be awarded to Len's Trucking Ltd. at a cost of \$0.85 (eighty five cents) per cubic yard plus GST for loading and \$0.395 (thirty nine and a half cents) per cubic yard mile plus GST for hauling.

CARRIED

Reeve C Panter returned to the Council Chambers at 10:29 a.m. and resumed the chair.

22-05-011 COUNCIL'S ROAD TOUR

C PANTER: That we have a special meeting Tuesday May 10th at 9:00am to discuss the results of Council's road tour, MGM 30 & calcium placement, gravel placement, budget input and the draft administration bylaw.

CARRIED

22-05-012 CARRIER ROAD MAINTENANCE AGREEMENT PREPAYMENT

WIEBE: That we agree to allow Carrier Forest Products Ltd to prepay their Siminot Road Maintenance Agreement the S ½ 21-55-07 W3 Road Maintenance Agreements for 5 years based on \$90.00 per year for the Siminot agreement (\$450) and \$950.00 per year for the S ½ 21-55-07 W3 agreement (\$4,750).

CARRIED

22-05-013 TOLKO ROAD MAINTENANCE AGREEMENT

C PANTER: That the Reeve and Administrator be authorized to enter into a Road Maintenance Agreement with TOLKO Industries Ltd to haul logs on the road north and east of section 19-56-6 W3.

CARRIED

22-05-014 ANNUAL BUDGET MEETING POLICY

C PANTER: That we do not adopt a policy to schedule an annual budget meeting on a specific date as the date is likely to change from year to year.

CARRIED

22-05-015 TAX ENFORCEMENT SERVICES POLICY

C PANTER: That we not adopt a policy to use the services of TAXervice for our tax arrears recovery process.

CARRIED

22-05-016 PUBLIC HEARING

C PANTER: That we recess for the public hearing. 10:55 pm

CARRIED

Reeve C Panter reconvened the meeting 10:59 p.m.

22-05-017 BYLAW 22-05-04 – ZONING AMENDMENT – 1ST READING – Cowan Lake RV Park

WIEBE: That Bylaw No. 22-05-04 being a bylaw to amend Zoning Bylaw 1/19 be read a first time.

CARRIED

22-05-018 BYLAW 22-05-04 – ZONING AMENDMENT – 2ND READING – Cowan Lake RV Park

D PANTER: That Bylaw No. 22-05-04 being a bylaw to amend Zoning Bylaw 1/19 be read a second time.

CARRIED

22-05-019 BYLAW 22-05-04 – ZONING AMENDMENT – 3 READINGS AT MEETING

DENIS: That Bylaw No. 22-05-04 being a bylaw to amend Zoning Bylaw 1/19 be given three readings at this meeting.

CARRIED UNANIMOUSLY

22-05-020 BYLAW 22-05-04 – ZONING AMENDMENT – 3RD READING – Cowan Lake RV Park

WEIBE: That Bylaw 22-05-04 being a bylaw to amend Zoning Bylaw 1/19 as attached hereto and forming part of these minutes now be read a third time, adopted, sealed and signed by the Reeve and Administrator.

CARRIED

Foreman Coby Wilson appeared at 11:15 am to discuss operations.

22-05-021 LANDFILL TRACTOR USE

D PANTER: That we create a policy stating all requests requiring use of equipment to manage piles at the landfill be forwarded to a member(s) of the Landfill Committee for a decision.

CARRIED

22-05-022 RM TRUCK PURCHASE

WIEBE: That the Reeve and Administrator be authorized to purchase a $\frac{3}{4}$ - 1 ton 4 x 4, gas, 6 to 6.2l truck with a steel box or deck with sides with a budget of \$ 70,000.00 plus taxes.

CARRIED

22-05-023 LIFESTYLE BREAK 11:45 A.M.

C PANTER: That we take a 5-minute Lifestyle break.

CARRIED

Reeve C Panter reconvened the meeting at 11:50 a.m.

22-05-024 RECESS FOR LUNCH – 12:00 P.M.

C PANTER: That we recess for lunch for one hour.

CARRIED

Reeve C Panter reconvened the meeting at 12:59 p.m.

22-05-025 HAMLET TAX LEVY ALLOTMENT

C PANTER: That we allot 55% of the 2022 taxes collected for municipal purposes to the reserve accounts for the Organized Hamlets of Phillips Grove and Nesslin Lake.

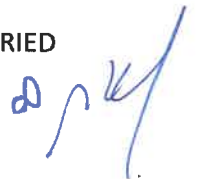
CARRIED

22-05-026 2022 EDUCATION PROPERTY TAX MILL RATES

D PANTER: That we acknowledge the 2022 Education Property Tax Mill Rates as follows:

Agricultural Property	1.42 mills
Residential Property	4.54 mills
Commercial/Industrial	6.86 mills
Resource (oil and gas, mines and pipelines)	9.88 mills

CARRIED



22-05-027 CROWN LAND PURCHASE

DENIS: That we advise the Ministry of Government Relations that Council has no issues with any municipal roadway related to the land selected (SE 02-55-06 W3) that the Atahkakoop Cree Nation is interested in purchasing as referenced in file 838.006, .007, .008 and .009.

CARRIED

22-05-028 SASKTEL RESPONSE

C PANTER: That the Administrator research options to help resolve our Community's lack of cell phone coverage during the summer months including SaskTel's Community Participation Program and contacting Gary Vidal, MP for Desnethé—Missinippi—Churchill River to see if there are any Federal programs that can assist us.

CARRIED

22-05-029 DAMON TANCHAK

MILLER: That we offer \$70.00 to Damon Tanchak for the approx. 2 yard of gravel he claims we bladed into the ditch when we opened his road at the request of the RCMP.

CARRIED

22-05-030 FARM ROAD ALLOWANCE

C PANTER: That we approve Richard Robin's request to farm the road allowance on the west side of section 29-56-06 W3.

CARRIED

22-05-031 APPROACH REQUEST - SHYMKO

DENIS: That we approve E Shymko's request to build an approach on the SW 31-56-06 W3 as per their drawing and that he be provided a copy of Policy 400-29A, Approach Development/Culvert Installation.

CARRIED

22-05-032 AQUATIC HABITAT PROTECTION PERMIT - BLACKLOCK

C PANTER: That we have no objections to Scott Blacklock's application for an Aquatic Habitat Protection Permit on Lot 14, Block 1, Plan 102054147 at South Stoney Subdivision.

CARRIED



22-05-033 POWERED MOBILE EQUIPMENT – TRAIN THE TRAINER

WIEBE: That the Administrator be authorized to enroll Colby Wilson into a Train the Trainer program for powered mobile equipment so he would be able to sign off staff as being competent on the use of our equipment.

CARRIED

22-05-034 PEST CONTROL OFFICER

C PANTER: That we advise Tanner Paslawski, the RM's Pest Control Officer that we accept his billing rates of 32.50/site visit and \$15.00 for not at home visits and that the Administrator work with Tanner to determine a budget for 2022 which will be brought back to Council for approval.

CARRIED

22-05-035 FIREFIGHTER COVERAGE

D PANTER: That Dylan Crashley and Brent Reimer be added to the SARM Benefits Plan Group Coverage for Volunteer Firefighters.

CARRIED

22-05-036 LANDFILL SECRETARY

WIEBE: That Roxanne Carrillo be appointed as Secretary of the Landfill Committee.

CARRIED

22-05-037 DEVELOPMENT APPEALS BOARD SECRETARY

WIEBE: That Malinda Krawetz be appointed as Secretary of the Development Appeal Board.

CARRIED

22-05-038 RECREATION BOARD RESTRUCTURING COMMITTEE

C PANTER: That Clint Panter, Jeff Wiebe and Doug Panter be appointed to the Recreation Board Restructuring Committee that will discuss future job openings and possible restructuring of roles and responsibilities.

CARRIED

22-05-039 SARM DISTRICT 5 MEETING

D PANTER: That Council and the Administrator be authorized to attend the June 6th, District 5 meeting in Saskatoon and all associated expenses be approved.

CARRIED



22-05-040 COUNCIL INDEMNITY & OTHER INVOICES

D PANTER: That the following accounts be approved for payment and added to the next list of accounts presented to Council:

Clint Panter	Council Indemnity/Mileage	\$ 1,225.90
Ron Miller	Council Indemnity/Mileage	\$ 680.00
Doug Panter	Council Indemnity/Mileage	\$ 1,087.60
RM of Big River (Jeff Wiebe)	Council Indemnity/Mileage	\$ 723.00
Maurice Denis	Council Indemnity/Mileage	\$ 777.98

CARRIED

22-05-041 REPORTS

DENIS: That the maintenance, committee and financial reports be acknowledged and filed.

CARRIED

22-05-042 CORRESPONDENCE

DENIS: That the list of correspondence attached hereto and forming part of the minutes be received as information.

CARRIED

22-05-043 ADJOURNMENT – 3:33 p.m.

WIEBE: That this meeting be adjourned.

CARRIED



Reeve – Clint Panter



Administrator – Michael Yuzik