

THE MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON APRIL 11<sup>TH</sup>, 2022, AT THE BIG RIVER COMMUNITY CENTRE, LOCATED AT 606 FIRST STREET NORTH, IN BIG RIVER, SASKATCHEWAN.

**CALL TO ORDER**

The meeting was called to order by Reeve Clint Panter at 9:00 a.m.

**DELEGATIONS**

10:45 a.m. – Liza Holder  
 11:00 a.m. – Coby Wilson

**PRESENT**

Name	Position	Attendance			Arrival	Absent
		I	T	E		
Clint Panter	Reeve	✓				
Doug Panter	Division 1	✓				
*Ron Miller	Division 2	✓				
Jeff Wiebe	Division 3	✓				
Maurice Denis	Division 4	✓				
Michael Yuzik	Administrator	✓				
Dana Kennedy	Ass't Administrator	✓				

\*Deputy Reeve

Attendance: I – In person, T – Telephone, E – Electronic

Arrival time only entered if Member was not present when the meeting called to order.

**22-04-001 APPROVAL OF AGENDA**

WIEBE: That the April 11<sup>th</sup>, 2022, agenda be approved as presented.

CARRIED

**22-04-002 MINUTES**

D PANTER: That the minutes of the regular meeting of Council held on March 21<sup>st</sup>, 2022 be approved as presented.

CARRIED

**22-04-003 STATEMENT OF FINANCIAL ACTIVITIES**

MILLER: That the Statement of Financial Activities for the month of March 2022, be accepted as presented.

CARRIED

CA  
 DK

**22-04-004 LIST OF ACCOUNTS**

D PANTER: That cheque 12334 to 12377, as listed on the attached schedule totaling \$100,135.14 be approved as presented.

CARRIED

**22-04-005 COUNCIL INDEMNITY & OTHER INVOICES**

WIEBE: That the following accounts be approved for payment and added to the next list of accounts presented to Council:

Clint Panter	Council Indemnity/Mileage	\$ 606.15
Ron Miller	Council Indemnity/Mileage	\$ 423.00
Doug Panter	Council Indemnity/Mileage	\$ 494.10
Jeff Wiebe	Council Indemnity/Mileage	\$ 1850.00
Jeff Wiebe	Council Indemnity/Mileage	\$A 498.00
Maurice Denis	Council Indemnity/Mileage	\$ 435.80
Midtown Holdings	Wipers	\$ 50.19
Big River Truck & Trailer	H2 Blue	\$ 310.78

CARRIED

**22-04-006 TOWN OF BIG RIVER FIREWORKS DONATION**

C PANTER: That we donate \$1,500 to the Town of Big River to be put towards fireworks for our Canada Day celebration.

CARRIED

**22-04-007 HIGH SCHOOL YEARBOOK ADVERTISEMENT**

C PANTER: That we advertise in the Big River High School Yearbook at a cost of \$60.00.

CARRIED

**22-04-008 AUDIT SUMMARY**

D PANTER: That PriceWaterhouseCoopers' year-end report to Council and the 2021 draft audited financial statement be accepted as presented and that the Reeve and Administrator be authorized to sign the Management's Responsibility letter dated April 11<sup>th</sup>, 2022 and that the Administrator sign the Management Representation letter dated April 11<sup>th</sup>, 2022.

CARRIED

**22-04-009 LIST OF LANDS IN ARREARS**

WIEBE: That in accordance with Section 3 of the *Tax Enforcement Act*, it be acknowledged the Administrator has presented to the head of council a list of lands in arrears and that the list be annexed to and form part of these minutes, and unless sooner paid will be advertised in the Shellbrook Chronicle.

CARRIED

CA  
DK

**22-04-010 GO IN CAMERA – 9:57 A.M.**

WIEBE: That the time being 9:57 a.m., Council closes a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss legal matters, the public gallery be vacated and those present for this closed session be Administrator Michael Yuzik, Assistant Administrator Dana Kennedy, Reeve Clint Panter, Councillors Ron Miller, Doug Panter, Jeff Wiebe and Maurice Denis.

CARRIED

**22-04-011 GO OUT OF CAMERA – 10:45 A.M.**

C PANTER: That the time being 10:45 a.m., Council goes out of camera and invites the public back into the Council Meeting.

CARRIED

**22-04-012 LIFESTYLE BREAK 10:45 A.M.**

C PANTER: That we take a 5-minute Lifestyle break.

CARRIED

Liza Holder appeared before Council at 10:50 am to discuss flooding at Donald Subdivision.  
Foreman Coby Wilson appeared at 11:05 am to discuss operations.

**22-04-013 DAMON TANCHAK**

WIEBE: That we advise Damon Tanchak regarding his claim we bladed gravel into the ditch when we opened his driveway at the request of the RCMP that we will revisit his property after the snow melts to get a better idea of how gravel was bladed into the ditch.

CARRIED

CS  
JK

**22-04-014 DISCRETIONARY USE DEVELOPMENT PERMIT APPLICATION – PT NE-16-55-07 W3**

WIEBE: That notice having been provided in accordance with Section 3.7 of Zoning Bylaw 1/19 and no concerns having been raised, Council approve the discretionary use development permit to allow the applicant to store stocks of lumber, from Carrier Lumber, for air-drying on PT NE-16-55-07 W3 conditional to:

1. The permit is valid for 12 months; and
2. The stocks of lumber be set back at least 20 meters from the centerline of the municipal road in accordance with Bylaw 3/10; and
3. The approach and access into the NE 16-55-07 W3 be graveled so materials from the field are not dragged onto the municipal road with tires; and
4. Signage be placed to warn the motoring traffic of trucks and equipment turning; and
5. No stocks of lumber be hauled down the municipal road by forklifts; and
6. A road maintenance agreement be entered into with the municipality.

CARRIED

**22-04-015 ROAD MAINTENANCE AGREEMENT – PT NE 16-55-07 W3**

DENIS: That the Reeve and Administrator be authorized to enter into a road maintenance agreement with Carrier Forest Products Ltd. to accommodate their discretionary use development permit application, whereby they haul stocks of lumber from South of SW 21-55-07 W3 (Carrier Forest Products) directly across the municipal road onto PT NE 16-55-07 W3.

CARRIED

**22-04-016 ROAD MAINTENANCE AGREEMENT – S OF S 1/2 21-55-07 W3**

D PANTER: That the RM of Big River No. 555 enter into a road maintenance agreement with Carrier Forest Products Ltd. to accommodate their log haul from West of Hwy 922 and East of old Hwy 55.

CARRIED

**22-04-017 RCMP COMMUNITY POLICING REPORT**

MILLER: That acknowledge receipt of the RCMP Community Policing Report for the period Jan 1, 2022 to Mar 31, 2022 as prepared by Sgt Heath Robinson.

CARRIED

**22-04-018 LAKE WATER DIRECTIONAL DRILLING POLICY**

MILLER: That we accept the Lake Water Directional Drilling policy as attached hereto and forming part of these minutes and that Administration add the policy to our policy manual.

CARRIED

CA  
DK

**22-04-019 RECESS FOR LUNCH – 12:02 P.M.**

WIEBE: That we recess for lunch for one hour.

CARRIED

Reeve C Panter reconvened the meeting at 12:52 p.m.

**22-04-020 SPRING WEIGHT RESTRICTION POLICY**

WIEBE: That we update Policy 400.9.1, Spring Weight Restriction Policy indicating Town and RM of Big River municipal equipment and waste disposal companies are exempt from road bans in the RM of Big River No. 555.

CARRIED

**22-04-021 AERODROME – COMMUNITY AIRPORT PARTNERSHIP**

C PANTER: That we acknowledge the Community Airport Partnership (CAP) grant has been submitted for rehabilitation and upgrades at the Big River Airport including:

- repairs to the existing runway edge lighting;
  - trenching and running 3300 feet x 2 for new wiring for runway lighting;
  - purchase and install of new runway light;
- rehabilitate the main runway and aprons by;
  - weed control on the runway surface to the edges;
  - milling both ends of the runway and mixing in MG30 to resolve cracking;
  - repair ruts on runway by grading, applying gravel and packing;
- Re-establish the south end of the runway by mulching overgrown bush;
- Repair the windsock pole and install new sock and light;
- Installation of security gate with lock; and
- Purchase of two handheld radios

with a total cost of \$81,872.15, of which 50 percent of eligible cost is available for funding from the Ministry of Highways (MOH) and the RM will support 50 percent of the remaining balance with the Town of Big River picking up the remaining 50%.

CARRIED

**22-04-022 AERODROME**

D PANTER: That Reeve Clint Panter approach Mayor David Krawetz to see if the Town of Big River would be willing to turn over the management and operation of the Big River Aerodrome.

CARRIED

GA  
DK

**22-04-023 PEST CONTROL OFFICER APPOINTMENTS**

WIEBE: That the following Plant Health Officers (PHO); Katey Makohoniuk, Joanne Kwasnicki, Chelsea Neuberger, Betty Johnson and Colleen Fennig, be appointed as Pest Control Officers (PCO) to assist with the clubroot survey.

CARRIED

**22-04-024 BYLAW ENFORCEMENT OFFICERS**

MILLER: That in accordance with Section 373 of *The Municipalities Act*, S.S., 2005, c. M-36.1, Council appoint the Canadian Corps of Commissionaires as our Bylaw Enforcement Services provider and the Bylaw Enforcement Officers under their employ as the Bylaw Enforcement Officers of the RM of Big River No. 555.

CARRIED

**22-04-025 BYLAW ENFORCEMENT CONTRACT**

DENIS: That the Reeve and Administrator be authorized to enter into an agreement with Canadian Corps of Commissionaires to provide Bylaw Enforcement Services from June 1<sup>st</sup>, 2022 to September 30<sup>th</sup>, 2022, providing 10 visits per month (80 hours) at a rate of \$58/hr plus GST.

CARRIED

**22-04-026 GRAVEL LOAD/HAUL TENDER**

WIEBE: That the RM advertise on Sasktenders.ca, to tender to 10,000 cubic yards of gravel to load and haul from the RM gravel stockpiles onto municipal roads, commencing approximately June 1<sup>st</sup>, 2022, and being completed by August 15<sup>th</sup>, 2022, with additional gravel being hauled sporadically during the year, and that tenders be received by the RM Office until 10:00 A.M., CST, Wednesday May 4<sup>th</sup>, 2022, and that Council review tenders at the May 9<sup>th</sup>, 2022, Regular Meeting of Council, and that contractors be informed that a letter of good standing from WCB, a documented safety policy and program to comply with Occupational Health & Safety, proof of \$ 3,000,000.00 liability insurance and a detailed list of equipment for the loading and hauling of gravel must accompany the tender submission, and further, no full length clam dump trailers will be permitted in the haul.

CARRIED

**22-04-027 OH NESSLIN LAKE 2022 BUDGET**

D PANTER: That the Organized Hamlet of Nesslin Lake 2022 Budget be accepted as presented.

CARRIED

**22-04-028 SASK PUBLIC SAFETY EQUIPMENT CONTRACTS**

C PANTER: That we table discussion of signing up municipal equipment with Sask Public Safety until our May 9<sup>th</sup>, 2022 Council meeting.

CARRIED

ca  
DK

**22-04-029 DISTRICT 33 RAT BOARD**

D PANTER: That we support the dissolution of the District 33 Rat Board as it no longer provides any benefit or cost saving.

CARRIED

**22-04-030 ZATLYN LAW OFFICE**

DENIS: That in light of Lawrence Zatlyn taking semi-retirement and at his recommendation we appoint Veritas Law as Solicitors for the year 2022.

CARRIED

**22-04-031 SPECIAL OCCASIONS PERMIT – NESS CREEK**

DENIS: That we approve special occasion permits for the following:

**30th Anniversary Ness Creek Music Festival**

Licensing Downtown and Backstage Areas of the Festival Site

Thursday July 14th 2022: 2pm - 2am

Friday July 15th 2022: 2pm - 2am

Saturday July 16th 2022: 2pm - 2am

Sunday July 17th 2022: Noon - 3pm

**Jack Pine Music Festival**

Licensing Downtown and Backstage Areas of the Festival Site

Friday June 24th 2022: 1pm - 1am

Saturday June 25th 2022: 1pm - 1am

Sunday June 26th 2022: 10am - 2pm

**BackwardsNess Fall Faire**

Licensing Downtown and Backstage Areas of the Festival Site

Friday September 2nd 2022: 2pm - 2am

Saturday September 3rd 2022: 2pm - 2am

CARRIED

**22-04-032 CROWN LAND DISPOSITION – JESSE KLASSEN**

D PANTER: That we advise Fish, Wildlife and Lands Branch, Ministry of Environment that we have no objections to the sale of remote recreational Crown land lease site (property 350275) to Jesse Klassen and Jelaine Kennedy.

CARRIED

DK

**22-04-033 2022 – 2023 RCMP LEVY**

DENIS: That we acknowledge the 2022 – 2023 RCMP levy has increased 10.73% from the previous year to \$88.99/capita.

CARRIED

**22-04-034 MAIL PICKUP & BANK DEPOSITS**

C PANTER: That we reimburse the office assistant one tank of gas each month for the trips they make to the post office and bank which is a requirement of their employment.

CARRIED

**22-04-035 ADMINISTRATOR'S CONTACT**

DENIS: That we agree to pay the Administrator \$120 per month for an allowance for use of his cell phone and internet service.

CARRIED

**22-04-036 REPORTS**

D PANTER: That the maintenance, committee and financial reports be acknowledged and filed.

CARRIED

**22-04-037 CORRESPONDENCE**

DENIS: That the list of correspondence attached hereto and forming part of the minutes be received as information.

CARRIED

**22-04-038 ADJOURNMENT – 2:21 p.m.**

WIEBE: That this meeting be adjourned.

CARRIED

Handwritten signature of Clint Panter in blue ink.

Reeve – Clint Panter

Handwritten signature of Dana Kennedy in blue ink.

Assistant Administrator – Dana Kennedy