

THE MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON MARCH 21st, 2022, AT THE BIG RIVER COMMUNITY CENTRE, LOCATED AT 606 FIRST STREET NORTH, IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve Clint Panter at 9:08 a.m.

DELEGATIONS

10:45 a.m. – Public Hearing – Zoning Bylaw Amendment

PRESENT

Name	Position	Attendance			Arrival	Absent
		I	T	E		
Clint Panter	Reeve	✓				
Doug Panter	Division 1	✓				
*Ron Miller	Division 2	✓				
Jeff Wiebe	Division 3					✓
Maurice Denis	Division 4	✓				
Michael Yuzik	Administrator	✓				

*Deputy Reeve

Attendance: I – In person, T – Telephone, E – Electronic

Arrival only entered if Member was not present when the meeting called to order.

22-03-001 APPROVAL OF AGENDA

MILLER: That the March 21st, 2022, agenda be approved as presented.

CARRIED

22-03-002 ACKNOWLEDGE OATH OF COUNCIL MEMBER

C PANTER: That we acknowledge Councillor Maurice Denis was provided with a copy of Bylaw 8/16 “*The Code of Ethics Bylaw*” along with the following portions of *The Municipalities Act* to read prior to subscribing to his “Oath or Affirmation – Member of Council” and depositing the same with the Administrator:

- Sections 92 and 93 - General Duties of Councillors and Reeve;
- Part VII – Conflicts of Interest of Members of Council; and
- Part VIII – Disqualification of Members of Council.

CARRIED

22-03-003 ACCEPT DECLARATION OF ELECTION RESULTS

D PANTER: That the Declaration of Results for the 2022 municipal by-election, as required under subsection 139(2) of *The Local Government Election Act, 2015*, be acknowledged, as provided.

CARRIED

22-03-004 MINUTES

D PANTER: That the minutes of the Regular Meeting of Council held on February 14th, 2022 be approved as presented.

CARRIED

22-03-005 STATEMENT OF FINANCIAL ACTIVITIES

D PANTER: That the Statement of Financial Activities for the month of January and February 2022, be accepted as presented.

CARRIED

22-03-006 LIST OF ACCOUNTS

D PANTER: That cheque 12272 to 122343³⁴, as listed on the attached schedule totaling \$100,135.14 be approved as presented.

CARRIED

22-03-007 COUNCIL INDEMNITY

MILLER: That the following accounts be approved for payment and added to the next list of accounts presented to Council:

Clint Panter	Council Indemnity/Mileage	\$2,605.25
Ron Miller	Council Indemnity/Mileage	\$ 554.00
Doug Panter	Council Indemnity/Mileage	\$2,078.45
Maurice Denis	Council Indemnity/Mileage	\$ 320.80

CARRIED

Reeve C Panter declared a conflict of interest as he is an employee of Len's Trucking and left the Council Chambers at 10:00 a.m.

Deputy Reeve Miller assumed the chair.

22-03-008 LEN'S TRUCKING

D PANTER: That the invoice from Len's Trucking in the sum of \$10,206.00 be approved as presented.

CARRIED

Reeve C Panter returned to the Council Chambers at 10:01 a.m. and resumed the chair.

22-03-009 BIG RIVER CEMETERY DONATION REQUEST

C PANTER: That we approve the Big River Cemetery's request for a \$3,000 donation.

CARRIED

22-03-010 SAMA TRAINING AND ANNUAL MEETING REGISTRATION

C PANTER: That the Administrator be authorized to attend the SAMA training session and SAMA's 2022 Annual Meeting held in Saskatoon April 20th - 21st, 2022 and that the \$75 registration fee and associated expenses be paid.

CARRIED

22-03-011 TOLKO TAXES

C PANTER: That we pay Tolko's 2021 taxes as they submitted their payment for taxes on June 23rd, 2021 and it was accidently processed as a general receipt for a road maintenance agreement, therefore we received their payment but it was just incorrectly recorded.

CARRIED

22-03-012 COUNCIL BURSARY

C PANTER: That we contribute \$500 towards a \$1,000 bursary which is matched by the Town of Big River to be given to a Big River High School student who is graduating and planning to study at a post-secondary school the following year.

CARRIED

22-03-013 WAPITI REGIONAL LIBRARY INVOICE

DENIS: That the invoice for the Wapiti Regional Library levy in the sum of \$7,689.85 be approved as presented.

CARRIED



22-03-014 GOODLAND FABRICATION

D PANTER: That the invoice from Goodland Fabrication in the sum of \$216.92 be approved as presented.
CARRIED

22-03-015 LIFESTYLE BREAK – 10:24 A.M.

C PANTER: That Council recess for a 10-minute lifestyle break.
CARRIED

Reeve C Panter reconvened at 10:32

22-03-016 SALE OF TAX TITLE PROPERTY – Lot 1, Block 6, Plan No. 82B12420 - Pickerel Point

C PANTER: That we award the tender for Lot 1, Block 6, Plan No. 82B12420 at Pickerel Point to Harvey Pegg and Beverley Scheidt for the sum of \$20,005 plus GST, plus all costs incurred by the RM associated with the transfer of title.
CARRIED

22-03-017 NELETRAB HOLDINGS – ORIGINAL ROAD ALLOWANCE

C PANTER: That the Administrator respond to Frank Tirpak's letter indicating that we can't control access to an Original Road Allowance and that David and Julie Lowdermilk will be required to obtain a permit from Ministry of Highways and that if he obtains a permit, he will be responsible for the cost of installing the approach and culverts if necessary and that Mr Lowdermilk be advised accordingly.
CARRIED

22-03-18 PUBLIC HEARING

D PANTER: That we recess for the public hearing. 10:47 pm
CARRIED

Reeve C Panter reconvened the meeting 10:57 p.m.

22-03-019 BYLAW NO. 22-02-003 ZONING AMENDMENT – 2ND READING

D PANTER: That Bylaw No. 22-02-03 being a bylaw to amend Zoning Bylaw 1/19 be read a second time.
CARRIED



22-03-020 BYLAW NO. 22-02-03 ZONING AMENDMENT – 3RD READING

MILLER: That Bylaw 22-02-03 being a bylaw to amend Zoning Bylaw 1/19 as attached hereto and forming part of these minutes now be read a third time, adopted, sealed and signed by the Reeve and Administrator.

CARRIED

22-03-021 COWAN LAKE RV PARK – DISCRETIONARY USE REQUEST

C PANTER: That Cowan Lake RV Park's request for a discretionary use be tabled until our May meeting.

CARRIED

22-03-022 COWAN LAKE RV PARK – CONSULTING SERVICES

D PANTER: That the Administrator be authorized to engage the services of Crosby Hanna & Associates to assist with identifying conditions required for Council to provide discretionary use approval including the creation of a development agreement for the Cowan Lake RV Park and conditions for the H symbol to be removed.

CARRIED

22-03-023 COWAN LAKE RV PARK – ENGINEERING CONSULTING SERVICES

C PANTER: That we approve Clifton Engineering's quote dated March 15th, 2022, in the sum of \$6,300.00 to determine appropriate fees to be charged to the Cowan Lake RV Park, similar to service fees charged per lot for subdivisions related to future expansion of our lagoon, potable water supply and transfer station.

CARRIED

22-03-024 DEVELOPMENT APPEAL BOARD'S COMPENSATION POLICY

D PANTER: That Administration prepare a policy that states when the Development Appeal Board is comprised of RM ratepayers, their compensation along with the Secretary shall be based on Council's hourly rate with a minimum of \$150 per meeting and mileage will be calculated as the same rate as Council.

CARRIED

A handwritten signature in blue ink, appearing to be "D. Pantar".

22-03-025 CONSOLIDATION – KEVIN & JOANNE JOHNSTONE

MILLER: That the Council of the RM of Big River No. 555 has no objection to Kevin and Joanne Johnstone making application to Information Services Corporation, within 90 days of this permission, to consolidate residential Lots 19 and 20, Block 3, Plan 84B11865, Michel's Beach, and the new lot number created be 20A.

CARRIED

22-03-026 LAKE WATER DIRECTIONAL DRILLING POLICY

MILLER: That the Lake Water Directional Drilling Policy be tabled to our April meeting.

CARRIED

22-03-027 RECESS FOR LUNCH – 12:04 P.M.

C PANTER: That we recess for lunch for one hour.

CARRIED

Reeve C Panter reconvened the meeting at 12:45 p.m.

22-03-028 MUNICIPAL MILEAGE RATE

DENIS: That we increase our mileage rate to 0.80/km.

CARRIED

22-03-029 ATV Bylaw

MILLER: That the R.M. of Big River No. 555 declines to create and pass an ATV Bylaw.

CARRIED

22-03-030 BIG RIVER & DISTRICT RECREATION BOARD

C PANTER: That we approve Big River and District Recreation and Cultural Board's 2022 budget as presented.

CARRIED

22-03-031 REGIONAL PARK BOARD – Managing Community Grounds & Ball Diamonds

C PANTER: That we rescind resolution 22-02-032 and apply for a grant to hire 2 summer students to be used by the RM and that we advise the Regional Park Board that we have no objections to them taking care of the community center grounds and ball diamonds.

CARRIED



22-03-032 NCTPC ANNUAL MEETING

C PANTER: That Doug Panter be authorized to attend the North Central Transportation Planning Committee Annual General Meeting to be held April 21st, 2022 at 3:00 pm in the Blaine Lake Citizen's Centre and that associated expenses be paid.

CARRIED

22-03-033 CANADA REVENUE SERVICE – AUTHORIZE REPRESENTATIVE

C PANTER: That we authorize Donna Tymiak, who currently is the Canada Revenue Service authorized representative for the RM of Big River No. 555, to add Michael Yuzik as an authorized representative who then will remove Donna Tymiak as the authorized representative.

CARRIED

22-03-034 LIFESTYLE BREAK 2:45 P.M.

C PANTER: That Council recess for a 10-minute lifestyle break.

CARRIED

Reeve C Panter reconvened at 2:55 p.m.

22-03-035 2022 ROAD TOUR

C PANTER: That the northern Council Members travel their division with the Reeve and Coby Wilson and the southern Council Members travel their divisions with the Reeve and Coby Wilson to determine their gravel, MG30 and Calcium requirements and that they present a report to a Council Committee meeting called by the Reeve so as to produce application maps and budget figures.

CARRIED

22-03-036 OH PHILLIPS GROVE 2022 BUDGET

C PANTER: That the Organized Hamlet of Phillips Grove 2022 Budget be accepted as presented.

CARRIED

22-03-037 KONICA MINOLTA COPIER LEASE

C PANTER: That the Reeve and Administrator be authorized to sign a 60-month lease with Konica Minolta for a Bizhub C300i Copier with a monthly lease of \$94.00 and additional costs of \$0.0075/copy for black and white and \$0.066/copy for color and the lease shall take effect upon expiration of the existing lease scheduled to end on July 12th, 2022.

CARRIED Handwritten initials in blue ink, possibly "MML" and "CO", are written next to the word "CARRIED".

22-03-038 OFFICE HOURS

D PANTER: That we change the hours we are open to the public from 8:30 am to 9:00 am and that we still remain closed from noon until 1:00 pm with the office closing for the day at 4:30 pm, and office staff will continue to start at 8:30 am.

CARRIED

22-03-039 OFFICE ASSISTANT

MILLER: That we acknowledge Roxanne Carrillo has been hired as Office Assistant effective April 4th, 2022 until October 31st, 2022 based on an monthly salary of \$3033.33, with a 3 month probation period.

CARRIED

22-03-040 AGRICULTURE IN THE CLASSROOM – MEMBERSHIP/SPONSORSHIP

DENIS: That we decline Agriculture in the Classroom’s request for an annual membership and/or an optional sponsorship.

CARRIED

22-03-041 REPORTS

C PANTER: That the maintenance, committee and financial reports be acknowledged and filed.

CARRIED

22-03-042 CORRESPONDENCE

C PANTER: That the list of correspondence attached hereto and forming part of the minutes be received as information.

CARRIED

22-03-043 ADJOURNMENT – 3:42 p.m.

DENIS: That this meeting be adjourned.

CARRIED



Reeve – Clint Panter



Administrator – Michael Yuzik