

THE MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON FEBRUARY 14TH, 2022, AT THE BIG RIVER COMMUNITY CENTRE, LOCATED AT 606 FIRST STREET NORTH, IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve Clint Panter at 9:00 a.m.

DELEGATIONS

11:00 a.m. – Coby Wilson

1:00 p.m. – Public Hearing – Zoning Bylaw Amendment

PRESENT

Name	Position	Attendance			Arrival	Absent
		I	T	E		
Clint Panter	Reeve	✓				
Doug Panter	Division 1	✓				
*Ron Miller	Division 2	✓				
Jeff Wiebe	Division 3	✓				
Vacant	Division 4					
Michael Yuzik	Administrator	✓				

*Deputy Reeve

Attendance: I – In person, T – Telephone, E – Electronic

Arrival only entered if Member wasn't present when the meeting was called to order.

22-02-001 APPROVAL OF AGENDA

WIEBE: That the February 14th, 2022, agenda be approved as presented.

CARRIED

22-02-002 MINUTES

D PANTER: That the minutes of the Regular Meeting of Council held on January 17th, 2022 be approved as presented.

CARRIED

22-02-003 STATEMENT OF FINANCIAL ACTIVITIES

WIEBE: That the discrepancies related to salaries be corrected and the Statement of Financial Activities for the month of January be presented at our March meeting.

CARRIED

Handwritten initials: ea, ml

22-02-004 LIST OF ACCOUNTS

C PANTER: That cheque 12222 to 12271, as listed on the attached schedule totaling \$151,191.23 be approved as presented.

CARRIED

22-02-005 COUNCIL INDEMNITY & OTHER INVOICES

WIEBE: That the following accounts be approved for payment and added to the next list of accounts presented to Council:

Clint Panter	Council Indemnity/Mileage	\$ 995.30
Ron Miller	Council Indemnity/Mileage	\$ 673.00
Doug Panter	Council Indemnity/Mileage	\$ 809.10
Jeff Wiebe	Council Indemnity/Mileage	\$ 394.50

Total \$ 2,871.90

CARRIED

22-02-006 GO IN CAMERA – 9:28 A.M.

MILLER: That the time being 9:28 a.m., Council closes a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss legal matters, the public gallery be vacated and those present for this closed session be Administrator Michael Yuzik, Reeve Clint Panter, Councillors Ron Miller, Doug Panter and Jeff Wiebe.

CARRIED

22-02-007 GO OUT OF CAMERA – 9:45 A.M.

WIEBE: That the time being 9:45 a.m., Council goes out of camera and invites the public back into the Council Meeting.

CARRIED

22-02-008 BRADLEY-CHRISTENSEN-PISTER OFFER

C PANTER: That the offer proposed by Jacey Safnuk, dated February 4th, 2022 on behalf of Brenda Bradley, Ryan Pister and Gaytan Christensen be rejected.

CARRIED

CA
MJ

22-02-009 LIONEL MORIN

WIEBE: That we acknowledge Lionel Morin has agreed to start construction on his cabin in spring of 2022 and have it completed to lock-up stage by yearend as stipulated in Resolution 22-01-012.

CARRIED

22-02-010 SALE OF TAX TITLE PROPERTY – Lot 1, Block 6, Plan No. 82B12420 - Pickerel Point

C PANTER: That the Administrator advertise the following Tax Title Property for sale by tender: Lot 1, Block 6, Plan No. 82B12420 at Pickerel Point, in the February 24th, 2022 issue of the Shellbrook Chronicle, in addition to posting the advertisement at the RM office, RM Facebook page, Saskatchewan Small Farmers Buy and Sell and Big River Classifieds, with tenders closing at 3:00 on March 17th, 2022 with submissions to be sent to our auditor with results presented to Council at their March 21st, 2022 regular council meeting.

CARRIED

22-02-011 POLICY 200-52 UPDATE

WIEBE: That Administration update Policy 200-52 indicating no deposit is required when submitting a bid for tax title property.

CARRIED

22-02-012 BYLAW 22-01-01 – PROCEDURES – 1ST READING

WIEBE: That Bylaw No. 22-01-01, being a bylaw to Regulate Council and Committee Procedures be read a first time.

CARRIED

22-02-013 BYLAW 22-01-01 – PROCEDURES – 2ND READING

MILLER: That Bylaw No. 22-01-01, being a bylaw to Regulate Council and Committee Procedures be read a second time.

CARRIED

22-02-014 BYLAW 22-01-01 – PROCEDURES – 3 READINGS AT MEETING

C PANTER: That Bylaw No. 22-01-01, being a bylaw to Regulate Council and Committee Procedures be given three readings at this meeting.

CARRIED UNANIMOUSLY



22-02-015 BYLAW 22-01-01 – PROCEDURES – 3RD READING

D PANTER: That Bylaw 22-01-01, being a bylaw to Regulate Council and Committee Procedures as attached hereto and forming part of these minutes now be read a third time, adopted, sealed and signed by the Reeve and Administrator.

CARRIED

22-02-016 BYLAW NO. 22-02-03 ZONING AMENDMENT – 1ST READING – Cowan Lake RV Park

C PANTER: That Bylaw No. 22-02-03 being a bylaw to amend Zoning Bylaw 1/19 be read a first time.

CARRIED

22-02-017 ADVERTISE PUBLIC HEARING – ZONING AMENDMENT – COWAN LAKE RV PARK

WIEBE: That the Administrator advertise Council's intention to amend Zoning Bylaw 1/19, to rezone S 1/2 36-57-09 W3, in the February 24th, 2022 and March 3th, 2022, issues of the Shellbrook Chronicle.

CARRIED

22-02-018 COWAN LAKE RV PARK – DISCRETIONARY USE REQUEST

C PANTER: That Cowan Lake RV Park's request for a discretionary use for the development of a RV park be tabled pending the outcome of the public hearing on their rezoning application scheduled for March 21st, 2022.

CARRIED

22-02-019 CONSOLIDATION REQUEST – LOT 9 & 14, BLK 104, PLAN 101926728

WIEBE: That Kelly and Wendy Greenhough's request to consolidate Lot 9 & 14, Block 104, Plan 101926728 at Shores on Cowan be denied as it would contravene Section 17(2) of *The Subdivision Regulations, 2014*, where it states "No residential parcel shall front on two parallel or approximately parallel streets".

CARRIED

22-02-020 PAUL NEWTON REQUEST – DIRECTIONAL DRILLING

C PANTER: That Paul Newton's request to use directionally drilling across Otter Crescent and Bronco Drive in Delaronde resort to bring water to his dwelling be approved, with the conditions as prepared by the Administrator and Councillor Wiebe.

CARRIED

GA
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22-02-021 LIFESTYLE BREAK 10:30 P.M.

C PANTER: That we take a 5 minute Lifestyle break.

CARRIED

22-02-022 DAVID LOWDERMILK – NW 11-56-07 W3 LEGAL ACCESS

C PANTER: That David and Julie Lowdermilk be allowed to use the original road allowance on the north side of his property on the NW 11-56-07 W3.

CARRIED

22-02-023 AECOM REVIEW & GROUND WATER MONITORING

WIEBE: That we accept Clifton Engineering's quote for evaluating our AECOM Landfill Assessments reports from 2006, 2013, 2014, 2015, 2016, 2017, 2018 and 2020, providing us with a summarization of what the evaluation is and how it may differ from previous assessments and what are the best options moving forward and to respond to the Ministry of Environment letter of concerns for the sum of \$9,490 and to provide groundwater monitoring, collection and preparation of the Landfill Assessment Summary Report for 2022 for \$13,750.

CARRIED

Foreman Coby Wilson appeared to discuss operations.

22-01-024 RECESS FOR LUNCH – 12:04 P.M.

C PANTER: That we recess for lunch for one hour.

CARRIED

Reeve C Panter reconvened the meeting at 12:40 p.m.

22-02-025 ATV BYLAW

MILLER: That we table the ATV discussion to our March meeting to give time for the Administrator to talk with Saskatchewan Environment Resource Management officers regarding the municipality's expectations when patrolling our subdivisions.

CARRIED

22-02-026 PUBLIC HEARING

D PANTER: That we recess for the public hearing. 1:00 pm

CARRIED

CA
my

Reeve C Panter reconvened the meeting 1:30 p.m.

22-02-027 BYLAW NO. 22-01-02 ZONING AMENDMENT – 2ND READING (Harvey Jones)

D PANTER: That Bylaw No. 22-01-02 being a bylaw to amend Zoning Bylaw 1/19 be read a second time.
CARRIED

22-02-028 BYLAW NO. 22-01-02 ZONING AMENDMENT – 3RD READING (Harvey Jones)

WIEBE: That Bylaw 22-01-02 being a bylaw to amend Zoning Bylaw 1/19 as attached hereto and forming part of these minutes now be read a third time, adopted, sealed and signed by the Reeve and Administrator.
CARRIED

22-02-029 SERVICE AGREEMENT – HARVEY JONES

WIEBE: That the service agreement for proposed lots 1 to 6 in Block 5, in NE 26-56-07 W3 be approved and upon receipt of payment for costs associated with the application to rezone and the terms of the service agreement, the Reeve and Administrator be authorized to sign said service agreement.
CARRIED

22-02-030 ZONING BYLAW AMENDMENT – GREENHOUSES

WIEBE: That we consult with Crosby Hanna & Associates to consider amending our zoning bylaw to allow temporary greenhouses provided they are under 100 sq ft, and that we consider allowing greenhouses as a 4th structure based on lot size.
CARRIED

22-02-031 BODMIN FIRE STATION ROAD LEASE

C PANTER: That the Reeve and Administrator be authorized to sign a 5 year Municipal Road Lease agreement with Saskatchewan Public Safety Agency, Technical Services Unit for access to the municipal road allowance, Surface Parcel Number 161541301 located in the SW 28-55-07 W3 for an annual charge of \$55 payable in one lump sum payment of \$275.00
CARRIED

22-02-032 BIG RIVER RECREATION BOARD – Managing Community Grounds & Ball Diamonds

Rescinded 22-03-031

C PANTER: That Administration prepare a proposal to hire 2 summer students to work for the RM in addition to maintaining the center grounds and ball diamonds and that the proposal be presented to the Town of Big River.

CARRIED

CP

22-02-033 TRACTOR INSURANCE INCREASE

WIEBE: That we increase the coverage for our 2012 John Deere 7330 tractor with grapple and frontend loader by \$15,000 as result of an updated value provided by Cervus Equipment from Prince Albert.

CARRIED

22-02-034 R.M. OF CANWOOD – CIVIC ADDRESS REQUEST

C PANTER: That we advise the R.M. of Canwood we have no objections to the use of 2156 Park Valley Road at the access point on the R.M. of Big River side.

CARRIED

22-02-035 STARS AMBULANCE DONATION

WIEBE: That we provide a donation in the sum of \$2,000 to Stars Ambulance.

CARRIED

22-02-036 SARM PARTICIPATION

D PANTER: That we renew our 2022 SARM membership in the sum of \$3,115.90, our 2022 Liability Self-Insurance Plan in the sum of \$2,522.49 and our 2022 Excess Liability Insurance with \$2,000,000 coverage for excess liability and errors & omissions in the sum of \$1,071.66.

CARRIED

22-02-037 WAPITI REGIONAL LIBRARY INVOICE

MILLER: That we table payment of the Wapiti Regional Library levy until we meet with the Town of Big River Council to discuss the future of our local library.

CARRIED

22-02-038 2022 AUDITOR

WIEBE: That PricewaterhouseCoopers LLP be appointed as the auditors for the RM of Big River No. 555 for the year 2022.

CARRIED

22-02-039 2022 ENGINEERS

D PANTER: That Clifton Engineering be appointed as the engineers for the RM of Big River No. 555 for the year 2022.

CARRIED

22-02-040 NOTARY SERVICE FEE INCREASE

WIEBE: That the fee for notary service be increased from \$10.00 to \$15.00 and at the discretion of the Notary Public, the fee may be charged for each signature required by the Notary Public.

CARRIED

22-02-041 SARM CONVENTION

C PANTER: That Council Member Jeff Wiebe be authorized to attend the SARM Annual Convention to be held in Regina March 15th to 17th, 2022 and that his associated expenses be paid.

CARRIED

22-02-042 LANDFILL BUDGET

D PANTER: That the 2022 Landfill Budget be accepted as presented.

CARRIED

22-02-043 BIG RIVER AND DISTRICT FIRE DEPARTMENT BUDGET

C PANTER: That the 2022 Big River and District Fire Department Budget be accepted as presented.

CARRIED

22-02-044 DEVELOPMENT APPEALS BOARD

D PANTER: That Bryan Smith, Glenn Honig and Bruce Reed be appointed to the Development Appeals Board for a two-year term and Wendy Proulx be appointed as the Secretary to the Board for a two-year term.

CARRIED

22-02-045 CIBC SERVICE AGREEMENT ACCOUNT

C PANTER: That the Reeve and Administrator be authorized to move the balance from Account 00838-52-33216 to the Diamond North Credit Union in Big River if the CIBC has not provided the RM with the ability to receive e-Transfer payments by 4:00 p.m. on February 18th, 2022.

CARRIED

Handwritten initials "CA" and a signature in blue ink.

22-02-046 : REPORTS

WIEBE: That the maintenance, committee and financial reports be acknowledged and filed.

CARRIED

22-02-047 CORRESPONDENCE

D PANTER: That the list of correspondence attached hereto and forming part of the minutes be received as information.

CARRIED

22-02-048 ADJOURNMENT – 3:40 p.m.

: That this meeting be adjourned.

CARRIED



Reeve – Clint Panter



Administrator – Michael Yuzik